Hosting the Five-Year Visit

Fall 2026

https://bit.ly/HostingVisit

Decua Jean-Baptiste, EdD – Accreditation Director
decua.jean-baptiste@nebraska.gov

Todd Wolverton - Specialist
todd.wolverton@nebraska.gov

Sandra Suiter, EdD - Specialist
sandra.suiter@nebraska.gov

Raise your hand if…

… your school is hosting a five-year visit this year.

… your school is in year three or four of the cycle.

… your school is in year one or two of the cycle.

… you serve on your school's continuous improvement team.

… you have served on a team that has visit other schools on a continuous improvement visit.

Today's Objectives:

Review Rule 10 and the **CONNECT** it to continuous improvement and five-year visits

Develop AWARENESS of the Hanover Data Literacy Workbook and **learn** about Hanover's connection to the Nebraska Model.

INCREASE knowledge and capacity of Host School materials

Begin to **PLAN** for the five-year visit as a host and begin **assembling** needed materials for the upcoming visits.

Locate **RESOURCES** and identify **PARTNERS** in your continuous improvement efforts.

Before we get started:

The examples used in this slide deck should be considered as examples and not exemplars.

All examples shared were done so with permission from the district/school.

Nebraska Continuous Improvement Materials

- Link to ACA Website
- Hanover Research Materials
  - Data Literacy Workbook
- Action Planning
- Host School Team Leader Handbook
- Perceptual Surveys

Rule 10 Section 009 - Continuous Improvement

009.01A1	Review and update of the **mission and vision** statements.
009.01A2	**Collection and analysis of data** about student performance, demographics, learning climate, and former high school students
009.01A3	Selection of goals. At least **one goal is directed toward improving student academic achievement.**
009.01A4	Development and implementation of an improvement plan which includes **procedures, strategies, actions to achieve goals**, and an aligned professional development plan.
009.01A5	**Evaluation of progress** toward improvement goals.

Regulation States:

009.01B – The school improvement process includes a visitation by a team of external representatives to review progress and provide written recommendations. A copy of the school system's improvement plan and the written recommendations of the external representatives are provided to the Department. The external team visits are conducted at least once each five years.

Purpose of the External Visit

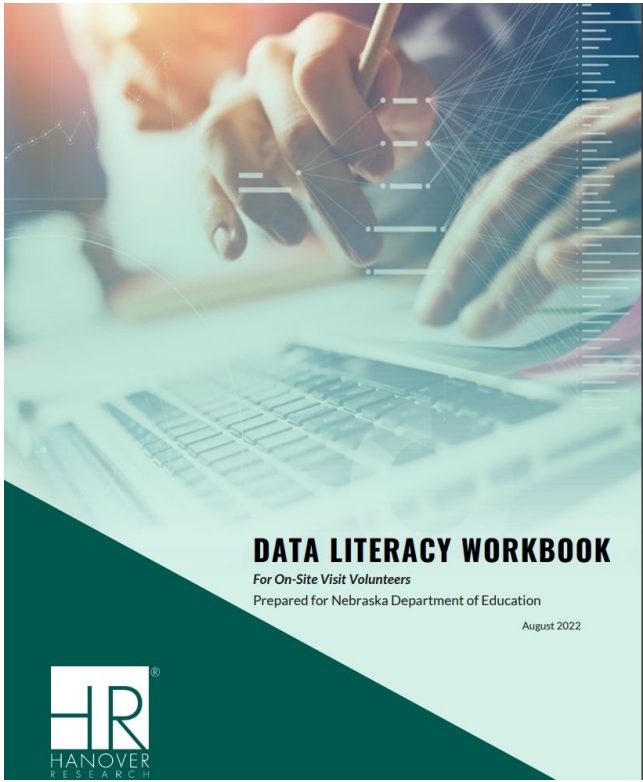
- Assist the school by **adding an outside, objective, view** of the school improvement procedures.
- Enlist the **professional advice of colleagues** from outside the district.
- Increase the **depth of understanding** for moving forward.
- **Launch the next 5 years!**

Is there such a thing as an Accreditation Visit?



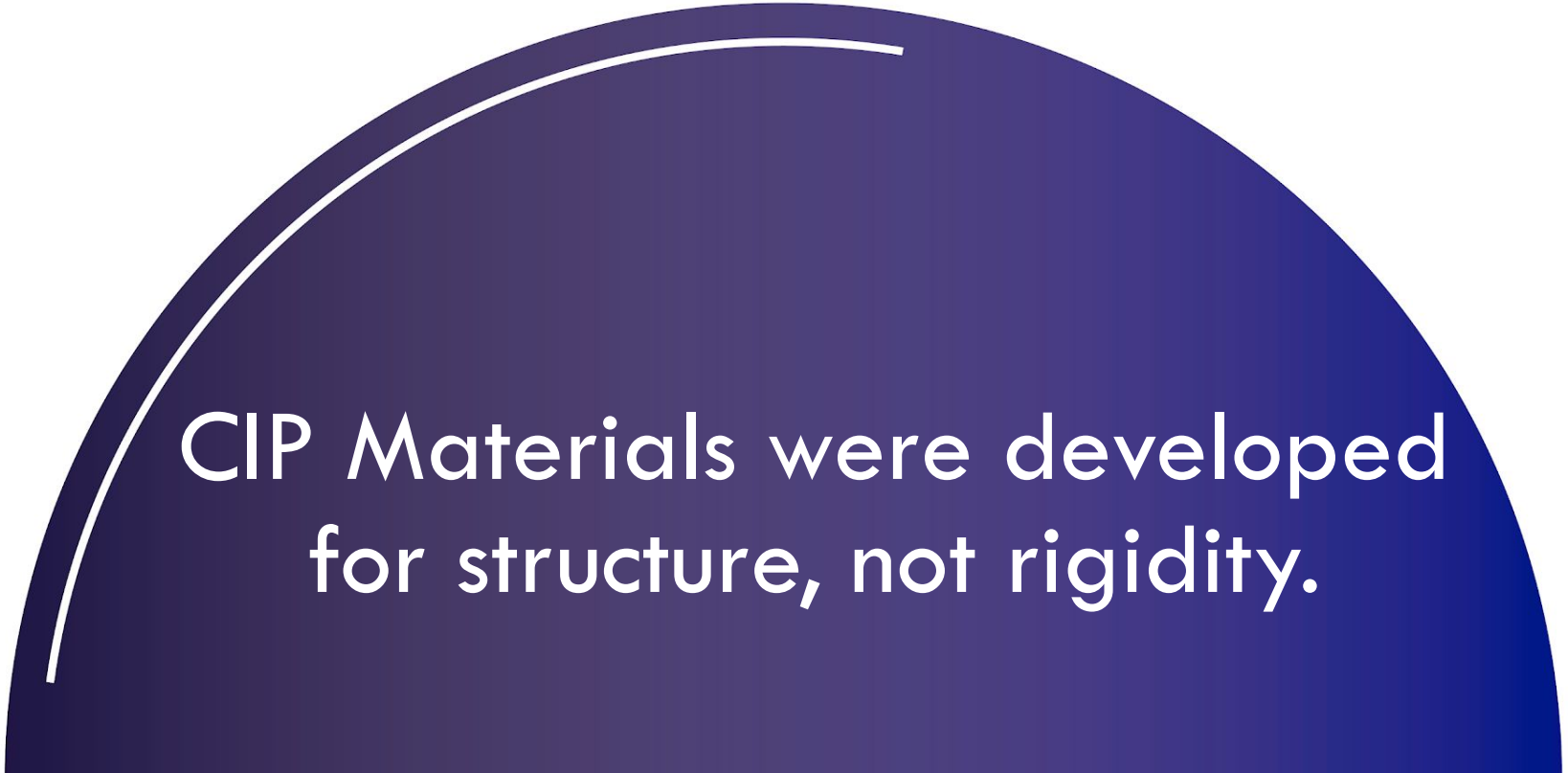
Use of the Data Literacy Workbook for Host Schools:

- Share with staff as a source for professional development
- Self-assessment
- Use as a guiding framework for CIP teams
- Obtaining data
- Writing SMART goals
- Analyzing data and determine findings



Role of the NDE Accreditation Team in Five-Year Visits

- Provide training, materials, and resources
- Set dates for the five-year visit
- Assign external team leaders
- Monitor visits
- Collect rosters, action plans, and final reports and analyze the data to inform decisions


CIP Materials were developed
for structure, not rigidity.

Review the Handbook - Link to the Handbook



HOST SCHOOL AND TEAM LEADER RESPONSIBILITIES HANDBOOK

NEBRASKA CONTINUOUS IMPROVEMENT

Revised May 2026

NEBRASKA DEPARTMENT OF EDUCATION

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Host School Checklist of Responsibilities 9

- Step 1: Planning for the Visit 9
- Step 2: Launching the Visit 10
- Step 3: Closure of the Visit 10
- Step 4: Receipt of the External Visit Report 10

Each of the lines is a link to take you to that space in the book.

Let's peruse this handbook.

Note the checklists for both the host school, pages 8-9, and the team leader, pages 14-16.

Host School Responsibilities:

- Have a continuous improvement leadership team in place that meets regularly.
- Engage in continuous improvement at the building level focused on established goals and meeting the five requirements in Rule 10: 009.
- Cooperate with the Office of Accreditation to establish a date for the Five-Year Visit.
- Collaborate with the team leader to create the external team and build the schedule.

Host School Responsibilities:

- Make lodging reservations for the external team, as well as provide meals and cover mileage.
- Provide the following:
  - A room for the team to meet without interruption along with snacks and drinks
  - Hard copies of school maps and schedules for the team.
  - Transportation between buildings.

Host School Preparation

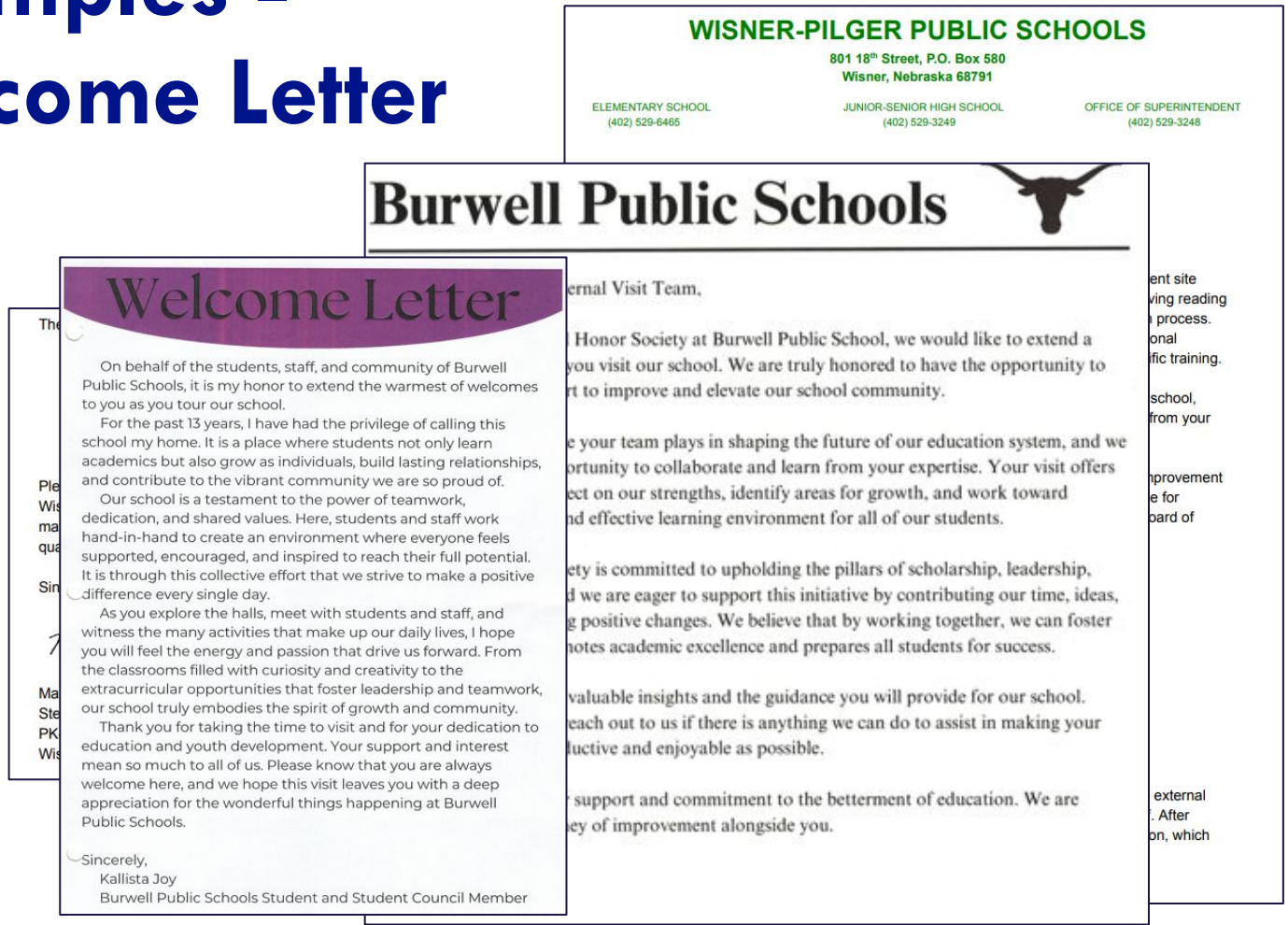
- **Assemble data** using the CIP Template or other organizational tools.
- Administer **perceptual surveys** to support continuous improvement efforts.
- Create the **school profile** that consists of longitudinal and up to date data that External Team members need to understand school performance in isolation and relative to CIP goals.
- Schools are encouraged to categorize data into four areas: **perceptions, student performance, school processes, and demographics**. Schools should not only consider student data in each of these areas, but also adult data.

Communication

Host School and External Team Leader

- Confirm dates and establish schedule
- *Assemble the team
- Periodic “touch-base” meetings
- Build in plenty of time for the team to work together
- Guidelines:
  - 45-minutes for adult interviews/30 for students
  - 1-hour for classroom visits
  - At least two hours of prep for summary

Examples - Welcome Letter



WISNER-PILGER PUBLIC SCHOOLS

801 18th Street, P.O. Box 580
Wisner, Nebraska 68791

ELEMENTARY SCHOOL (402) 529-6465 | JUNIOR-SENIOR HIGH SCHOOL (402) 529-3249 | OFFICE OF SUPERINTENDENT (402) 529-3248

Burwell Public Schools

ernal Visit Team,

Honor Society at Burwell Public School, we would like to extend a
you visit our school. We are truly honored to have the opportunity to
rt to improve and elevate our school community.

e your team plays in shaping the future of our education system, and we
ortunity to collaborate and learn from your expertise. Your visit offers
ect on our strengths, identify areas for growth, and work toward
nd effective learning environment for all of our students.

ety is committed to upholding the pillars of scholarship, leadership,
d we are eager to support this initiative by contributing our time, ideas,
g positive changes. We believe that by working together, we can foster
notes academic excellence and prepares all students for success.

valuable insights and the guidance you will provide for our school.
each out to us if there is anything we can do to assist in making your
luctive and enjoyable as possible.

support and commitment to the betterment of education. We are
ey of improvement alongside you.

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Welcome Letter

On behalf of the students, staff, and community of Burwell Public Schools, it is my honor to extend the warmest of welcomes to you as you tour our school.

For the past 13 years, I have had the privilege of calling this school my home. It is a place where students not only learn academics but also grow as individuals, build lasting relationships, and contribute to the vibrant community we are so proud of.

Our school is a testament to the power of teamwork, dedication, and shared values. Here, students and staff work hand-in-hand to create an environment where everyone feels supported, encouraged, and inspired to reach their full potential. It is through this collective effort that we strive to make a positive difference every single day.

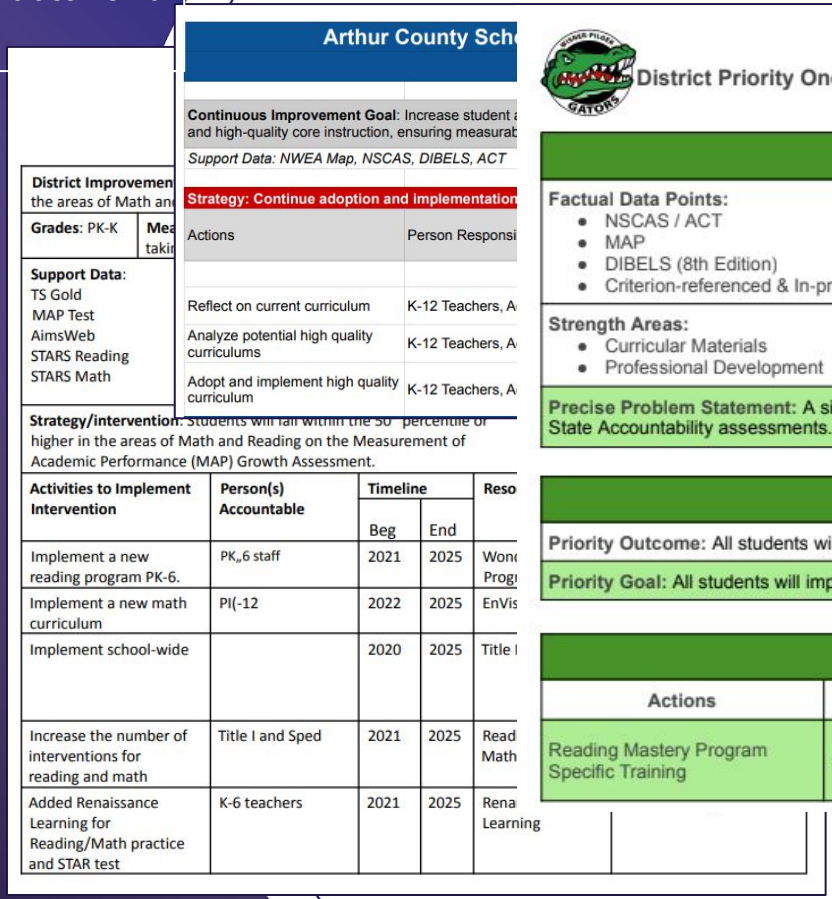
As you explore the halls, meet with students and staff, and witness the many activities that make up our daily lives, I hope you will feel the energy and passion that drive us forward. From the classrooms filled with curiosity and creativity to the extracurricular opportunities that foster leadership and teamwork, our school truly embodies the spirit of growth and community.

Thank you for taking the time to visit and for your dedication to education and youth development. Your support and interest mean so much to all of us. Please know that you are always welcome here, and we hope this visit leaves you with a deep appreciation for the wonderful things happening at Burwell Public Schools.

Sincerely,
Kallista Joy
Burwell Public Schools Student and Student Council Member

Examples - Action Plan

These represent partial action plan documents



Arthur County Sch

Continuous Improvement Goal: Increase student a and high-quality core instruction, ensuring measurab

Support Data: NWEA Map, NSCAS, DIBELS, ACT

Strategy: Continue adoption and implementation

Actions	Person Responsi
Reflect on current curriculum	K-12 Teachers, A
Analyze potential high quality curriculums	K-12 Teachers, A
Adopt and implement high quality curriculum	K-12 Teachers, A

District Improvemen
the areas of Math an

Grades: PK-K | **Mea** takir

Support Data:
TS Gold
MAP Test
AimsWeb
STARS Reading
STARS Math

Strategy/intervention: Students will fall within the 50th percentile or higher in the areas of Math and Reading on the Measurement of Academic Performance (MAP) Growth Assessment.

Activities to Implement Intervention	Person(s) Accountable	Timeline Beg	Timeline End	Reso
Implement a new reading program PK-6.	PK,,6 staff	2021	2025	Wond Progr
Implement a new math curriculum	PI(-12	2022	2025	EnVis
Implement school-wide		2020	2025	Title I
Increase the number of interventions for reading and math	Title I and Sped	2021	2025	Read Math
Added Renaissance Learning for Reading/Math practice and STAR test	K-6 teachers	2021	2025	Rena Learning

District Priority One: Reading Comprehension

Identify/Analyze

Factual Data Points:
- NSCAS / ACT
- MAP
- DIBELS (8th Edition)
- Criterion-referenced & In-program Assessments

Strength Areas:
- Curricular Materials
- Professional Development

Growth Areas:
- Developed in accordance with external team recommendations

Precise Problem Statement: A significant percentage of students are not meeting state standards as measured by the Nebraska State Accountability assessments.

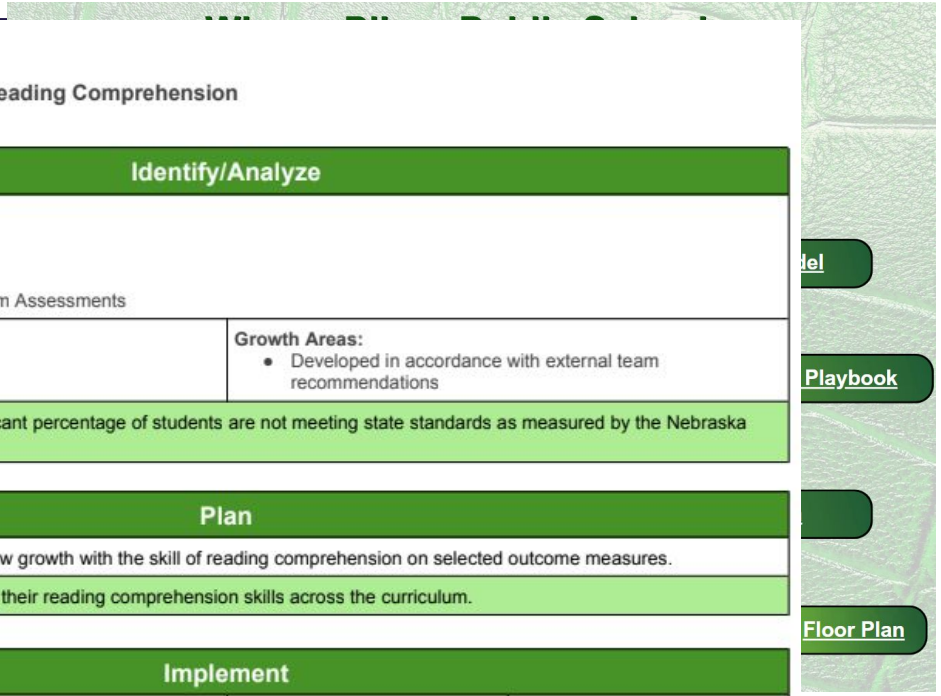
Plan

Priority Outcome: All students will show growth with the skill of reading comprehension on selected outcome measures.

Priority Goal: All students will improve their reading comprehension skills across the curriculum.

Implement

Actions	Staff Responsible	Resources Needed	Timeline
Reading Mastery Program Specific Training	K-2 teachers new to the district	Nat'l Institute for Direct Instruction (NIFDI), Amy Braunberger	July, 2020



Examples: Schedule

LDNE External Visitation Agenda
March 21 and 22, 2023

Tuesday, March 21st

Time	Activity
3:00 PM	The arrival of the External Team to LDNE Schools Welcome by the host school. The conference room in the main office will be your workspace.
3:00 – 3:30	Meeting/organizational time for just the External Team
3:30 – 4:15	LDNE School Improvement Leadership Team Committee Presentation
4:15 – 5:00	School Improvement Leadership Team Interview
5:00 – 5:30	External Team Meeting time/Break
5:30 – 6:00	Dinner & Discussion with parents and board members. *Dinner will be provided.*
6:00 - 7:00	Interviews: (split external team - 30 min. each) Group 1: Parents Group 2: Board Members
7:00 PM	Departure of the External Team to *Horizon Inn and Suites*, West Point, NE.

The visit at Lyons- Decatur Northeast was 1.5 days that started at 3:00 p.m.

Notes:

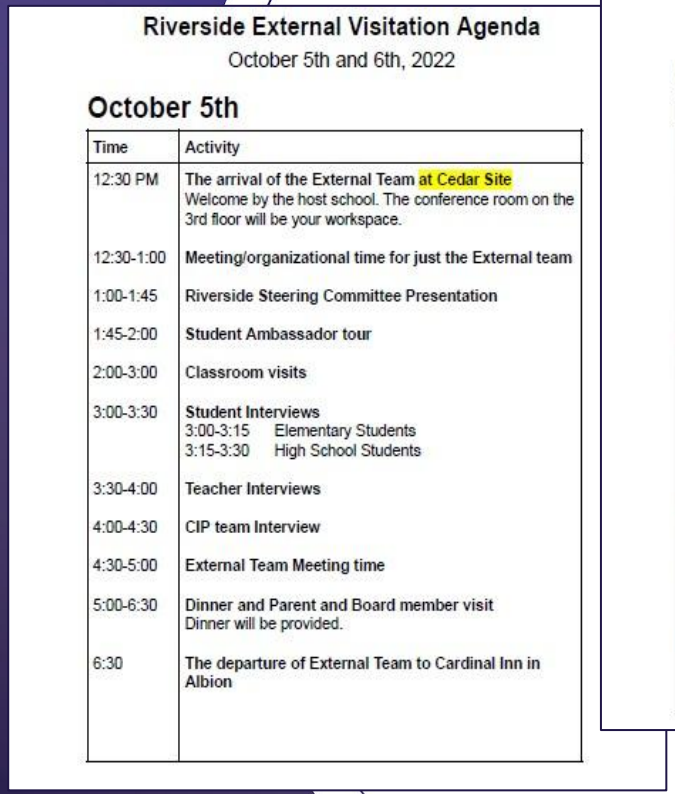
- Plenty of travel time on to arrive on Day 1
- Entire visit was in one building
- Interviews with both parents and board members.
- Exit report with entire staff.

LDNE External Visitation Agenda
March 21 and 22, 2023

Wednesday, March 22nd

Time	Activity
8:15 AM	Arrival and Breakfast
8:15 – 8:45	Tour
8:45 – 9:30	Classroom visits
9:30 – 10:00	Student Interviews Group 1: 7th – 12th Grade *(Secondary Library)* Group 2: Elementary *(Elementary Library)*
10:00 – 10:45	Elementary Teacher Interview (Secondary Library)
10:45 - 11:30	Secondary Teacher Interview (Secondary Library)
11:30 – 12:00	External Team Meeting time
12:00 - 12:45	Administrative Interview
	Lunch *(will be provided)*
3:15 – 3:45	External Team Meeting with SILT (Secondary Lib.)
3:45 PM	Oral Exit Report to LDNE Staff (Secondary Library)
	Departure of External Team

Examples: Schedule

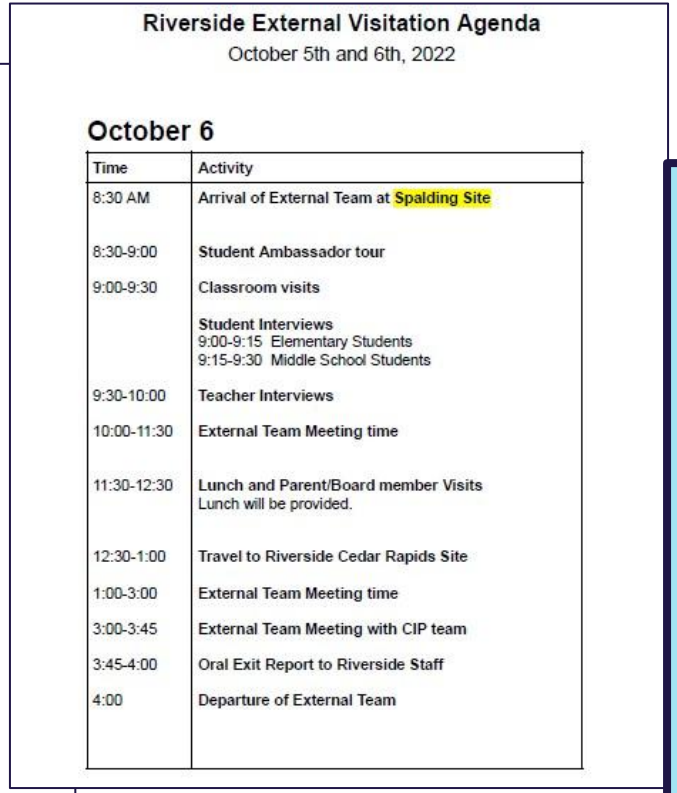


Riverside External Visitation Agenda

October 5th and 6th, 2022

October 5th

Time	Activity
12:30 PM	The arrival of the External Team at Cedar Site Welcome by the host school. The conference room on the 3rd floor will be your workspace.
12:30-1:00	Meeting/organizational time for just the External team
1:00-1:45	Riverside Steering Committee Presentation
1:45-2:00	Student Ambassador tour
2:00-3:00	Classroom visits
3:00-3:30	Student Interviews 3:00-3:15 Elementary Students 3:15-3:30 High School Students
3:30-4:00	Teacher Interviews
4:00-4:30	CIP team Interview
4:30-5:00	External Team Meeting time
5:00-6:30	Dinner and Parent and Board member visit Dinner will be provided.
6:30	The departure of External Team to Cardinal Inn in Albion



Riverside External Visitation Agenda

October 5th and 6th, 2022

October 6

Time	Activity
8:30 AM	Arrival of External Team at Spalding Site
8:30-9:00	Student Ambassador tour
9:00-9:30	Classroom visits
	Student Interviews 9:00-9:15 Elementary Students 9:15-9:30 Middle School Students
9:30-10:00	Teacher Interviews
10:00-11:30	External Team Meeting time
11:30-12:30	Lunch and Parent/Board member Visits Lunch will be provided.
12:30-1:00	Travel to Riverside Cedar Rapids Site
1:00-3:00	External Team Meeting time
3:00-3:45	External Team Meeting with CIP team
3:45-4:00	Oral Exit Report to Riverside Staff
4:00	Departure of External Team

Riverside hosted a 1.5+ day visit in two communities that started at 12:30 p.m.

Notes:

- Team members had time to travel to Cedar Rapids on Day 1
- Interviews and classroom visits in two buildings in two towns
- Nice amount of work time for the team
- Interview times for students a little short

Examples: Schedule

District 145 External Frameworks Visit Agenda
March 16 and 17, 2022

District 145, Waverly
Waverly Middle School, Room 601/708
13801 Amberly Rd
Waverly, NE 68462

Day One: Wednesday, March 16th				
Time	Activity	Description	Participants	Location
7:45-8:45	External team meeting Light Breakfast will be provided	The external team chair will provide the team an orientation.	External Team	WMS RM 601/708
8:45-9:45	District Presentation	District 145 will provide a district overview.	External Team and District 145 Admin Team	WMS RM 601/708
Travel to First School				
10:00-10:15	Welcome and Meeting with the Principal	External School Teams will meet with the principal for a brief orientation and tour.	External School Teams and School Principal	Individual School Site #1
10:15-10:45	Building Level Continuous Improvement Team	School Continuous Improvement Teams meet with External School Teams to review school continuous improvement plans.	External School Teams and School Continuous Improvement Team	
10:45-11:15	School Walkthrough/Classroom Observations	External Team members will conduct informal visits to classrooms in the building.	External Team	
11:15-11:45	Staff Interviews	External Team members will meet with pre-arranged groups of staff members	External team and panel of 5-9 staff members.	
11:45-12:15	Student Interviews	External Team members will meet with a pre-arranged group of parents.	External team and panel of 5-9 students	
12:15-12:45	Lunch with school team			
12:45-1:15	Parent Interviews Eagle Only	External Team members will meet with a pre-arranged group of parents.	External team and panel of 5-9 parents.	
1:15-2:15	MTSS Interviews Eagle Only	External Team members will meet with interventionist, special education teachers, and/or MTSS team members.	External team and panel of 4-8 MTSS team members.	
Travel to second School- Waverly Teams				
1:15-1:30	Welcome and Meeting with the Principal	External School Teams will meet with the principal for a brief orientation and tour.		Individual School Site #2
1:30-2:00	School Level Continuous Improvement Teams	School Continuous Improvement Teams meet with External School Teams to review school continuous improvement plans.		
2:00-2:30	School Walkthrough/Observations	External Team members will conduct informal visits to classrooms in the building.		
2:30-3:00	Student Interviews	External Team members will meet with a pre-arranged group of parents.		
3:00-3:30	Staff Interviews	External Team members will meet with pre-arranged groups of staff members		
3:30-4:00	Snack with Building Team			
Travel Back to Waverly Middle School				
4:00-5:00	External Team Meeting			
5:00-5:30	Parent Interviews Waverly	External Team members will meet with two pre-arranged groups of parents.	External team and parents.	Waverly Middle School
5:30-6:00	Board Interviews	External Team members will meet with a prearranged group of board members.	External team and board members.	Waverly Middle School
6:00-7:00	Meal with External Team, Admin, and Board Members			Waverly Middle School
7:00-8:00	External Team Meeting if Needed			

Day 2: Thursday, March 17th, 2022				
Time	Activity	Description	Participants	Location
8:00-10:00 AM	School Follow Ups and MTSS Focus	The external team returns to Waverly schools to ask follow up questions and observe classrooms. Waverly schools will focus on MTSS.	Principal, interventionists, special education and available MTSS team members.	Assigned Schools
10:15-11:00	Interviews with Central Office Staff	Superintendent	Dr. Shwartz, Dr. Wolverton, Dr. Worrell	Central Office
		Director of Student Services and Special Education	Dr. Garwood, and Dr. Wilkin, Ms. McMillan	
		Director of Learning	Ms. Wright, Ms. Sieh, Dr. Plugge	
11:30-3:00	External Team Meeting	External Team Members will	External Team	Waverly Middle

	and work time. Lunch will be provided	work to compose the external visit exit report	Members and Central Office Directors	School
3:00-3:30	External Team Report to Central Office Administration	External Team will share		Waverly High School Conference Room
3:45-4:15	Oral Exit Report		All	Waverly High School Media Center

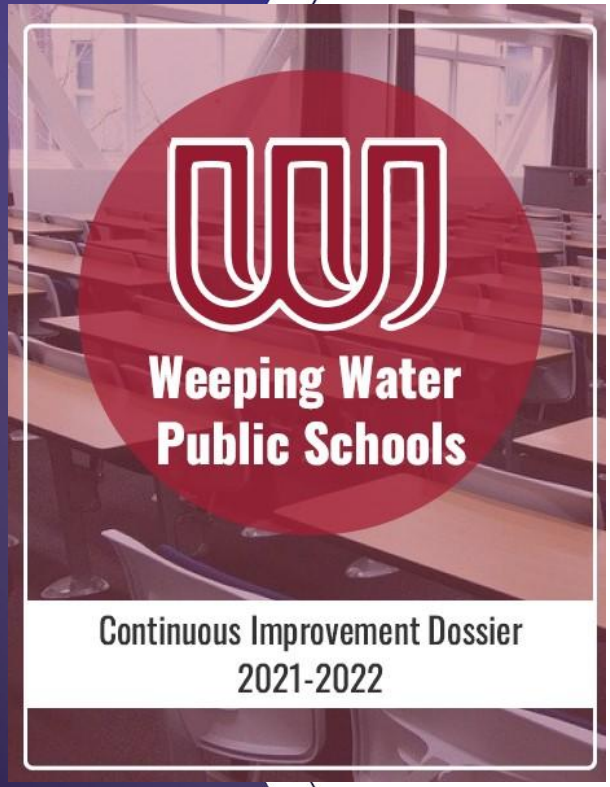
Team Chair: Dr. John Schwartz NDE Lead: Todd Wolverton

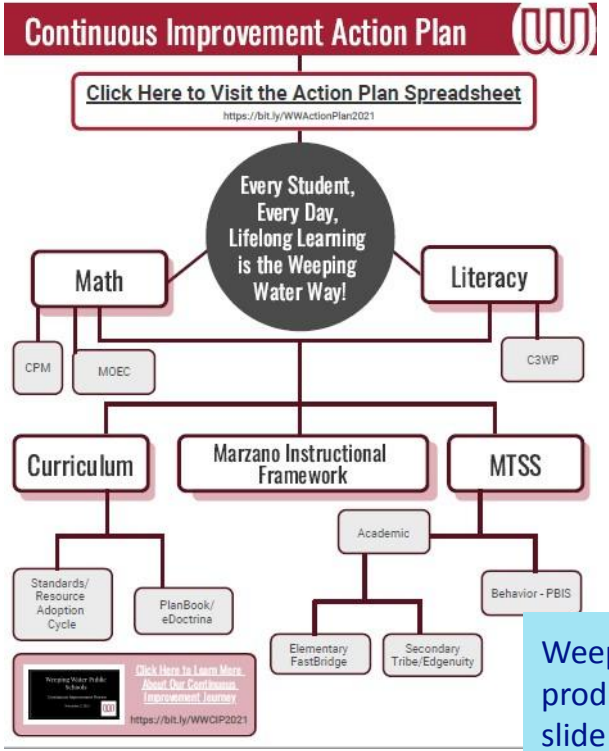
Waverly hosted a 2+ day visit with multiple buildings in two towns.

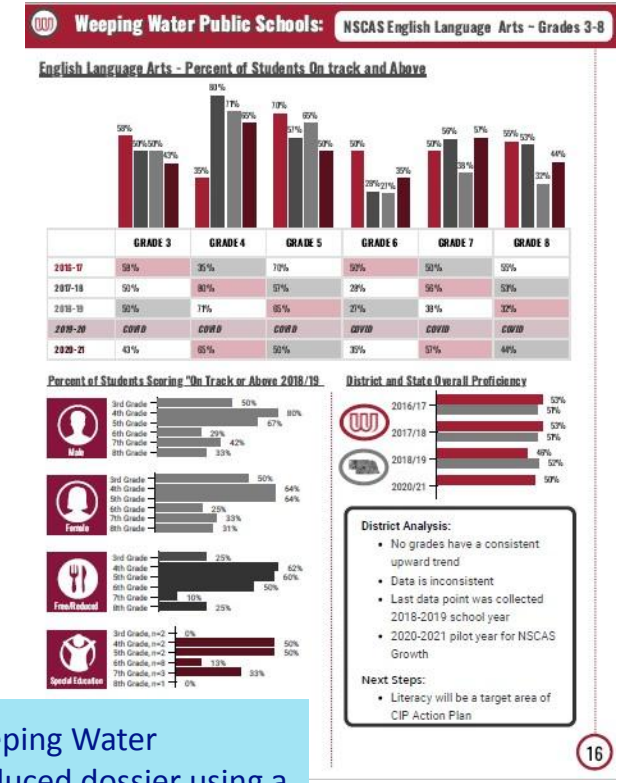
Notes:

- Team was divided up numerous times to conduct interviews and visits.
- Schedule template very informative for a visit like this
- Multiple parent group interviews
- More than adequate amount of work time for the team
- Opportunity to re-visit

Examples: School Data



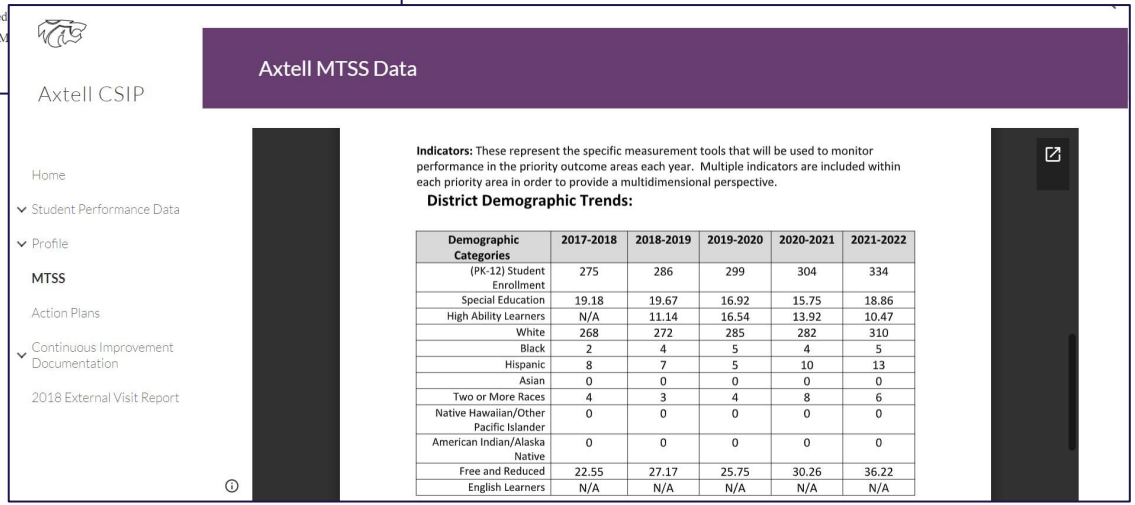




Weeping Water produced dossier using a slide stack with wonderful visualizations.

Examples: School Data



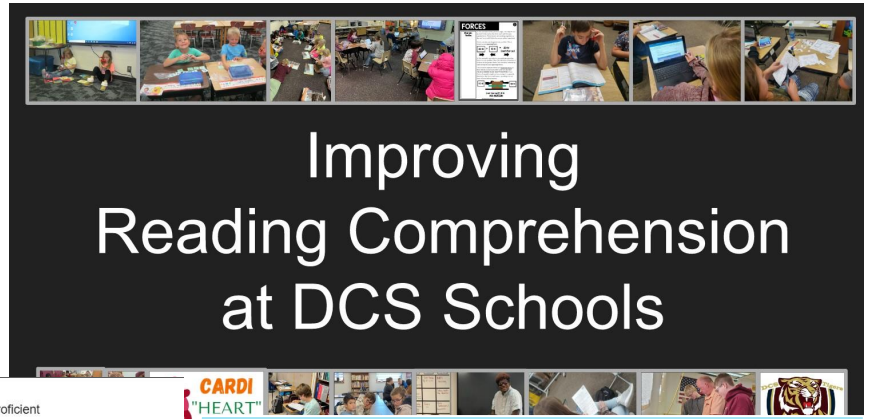


Demographic Categories	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
(PK-12) Student Enrollment	275	286	299	304	334
Special Education	19.18	19.67	16.92	15.75	18.86
High Ability Learners	N/A	11.14	16.54	13.92	10.47
White	268	272	285	282	310
Black	2	4	5	4	5
Hispanic	8	7	5	10	13
Asian	0	0	0	0	0
Two or More Races	4	3	4	8	6
Native Hawaiian/Other Pacific Islander	0	0	0	0	0
American Indian/Alaska Native	0	0	0	0	0
Free and Reduced	22.55	27.17	25.75	30.26	36.22
English Learners	N/A	N/A	N/A	N/A	N/A

Axtell, as well as many schools in ESU 11, use a standard website to house their data and other information related to continuous improvement and their visit.

Examples: School Data





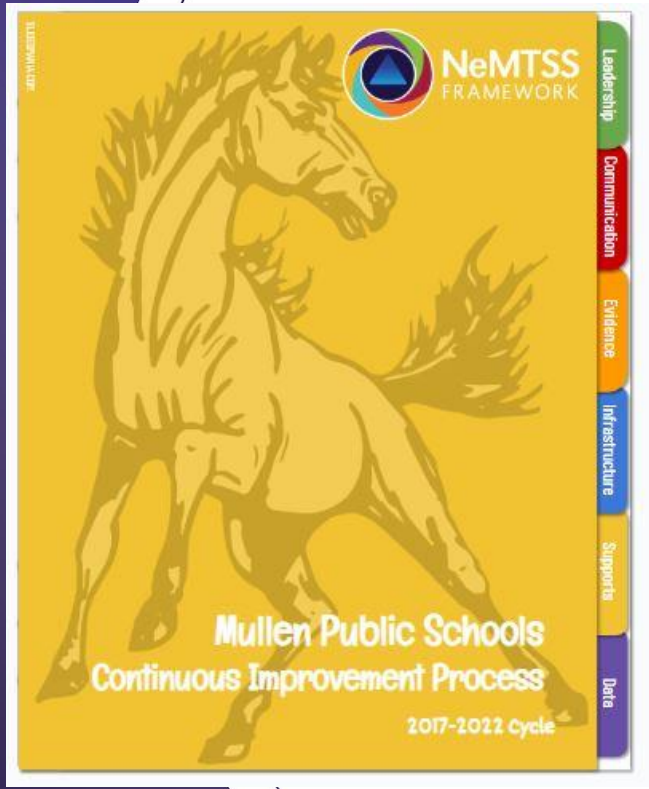
NWEA/MAP Data From **Fall to Fall** -

Number of students proficient/number of students tested - percentage of students proficient

Grade by Graduation Year	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
2024		7/17 - 41%	7/14 - 50%	6/16 - 38%	
2025		4/17 - 24%	6/20 - 30%	8/17 - 47%	4/17 - 24%
2026		9/26 - 35%	7/26 - 27%	11/20 - 55%	21/30 - 70%
2027		12/18 - 67%	9/20 - 45%	9/17 - 53%	8/15 - 53%
2028		8/22 - 36%	13/26 - 50%	9/21 - 43%	10/24 - 42%
2029		7/15 - 47%	13/18 - 72%	14/20 - 50%	7/22 - 32%
2030		14/14 - 100%	12/16 - 75%	9/20 - 45%	9/18 - 50%
2031		13/19 - 67%	9/20 - 45%	7/17 - 41%	6/19 - 31%
2032		5/15 - 33%	11/16 - 69%	11/15 - 73%	4/15 - 27%
2033			19/19 - 100%	7/13 - 54%	12/17 - 71%

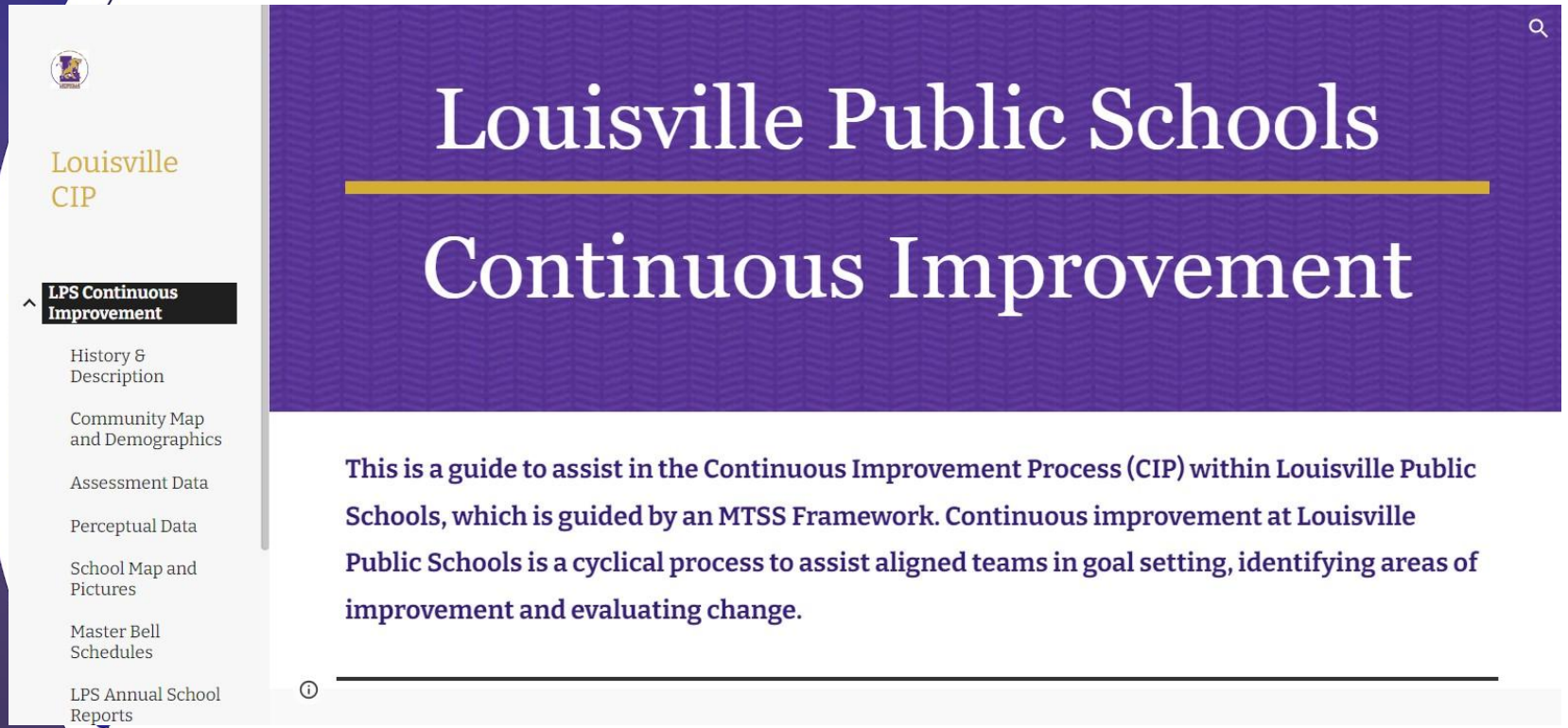
Dundy County Stratton developed a website and provided visit information, their action plan, a number of sources of data, local MTSS and AQuESST information, and a variety of resources to tell their implementation story. That includes a slideshow with visual examples of strategies.

Examples: School Data



Mullen Public Schools choose to organize their visit and artifacts by NeMTSS Essential Elements. Each "page" had embedded links and information relevant to their journey.

Examples: School Data



Louisville used Google Sites

Opening Presentation

- This is an opportunity to share the story and about the school's continuous improvement journey.
- It is important to present data in this presentation efficiently and effectively to provide a thorough understanding of the district's efforts.
- This presentation sets the tone for the rest of the visit.

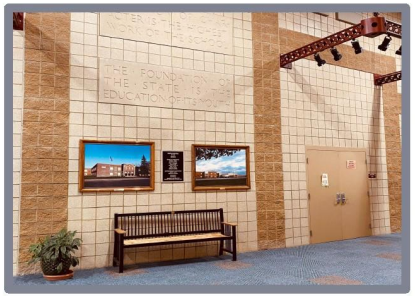
Examples: Opening Presentation

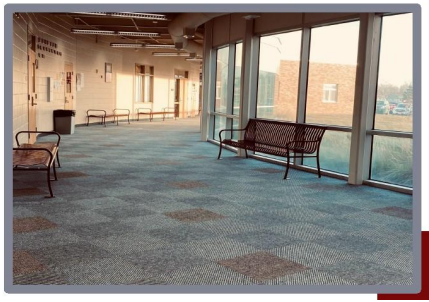
Set the tone!

GOTHENBURG
PUBLIC SCHOOLS
Excellence is an Expectation

All Means All

- This is Year 5 of our fourth cycle of School Improvement
- Since our previous cycle, we have created a Strategic Plan and revised our Mission Statement to illustrate our loftiest aspirations





Examples: Opening Presentation

LYONS-DECATUR NORTHEAST SCHOOLS

School Improvement External Visit

Opening Presentation: March 21, 2023

Demographics - Graduation & College Going Rate



STATE			DISTRICT	
Expected Graduation Year	Years to Graduate	Graduation Rate	# Graduates	Graduation Rate	# Graduates
2018	4	88.63%	20946	100.0%	11
2019	4	88.42%	20491	91.67%	11
2020	4	87.51%	20690	85.71%	12
2021	4	87.56%	20914	93.33%	14
2022	4	87.12%	21274	100.0%	12



PERCENTAGE					
Data Years	Public School	Private School	2-Year College	4-Year College	Total Rate
2021-2022	58.33%	4.35%	54.00%	53.59%	66.67%
2020-2021	72.73%	9.09%	72.73%	63.64%	72.73%
2019-2020	72.73%	9.09%	72.73%	63.64%	72.73%
2018-2019	71.43%	9.52%	61.90%	52.38%	76.19%
2017-2018	86.96%	4.35%	82.61%	60.87%	86.96%

Data Definitions for College Going Rate

Student Performance - AQuESTT Classification (21-22)

District Level - Excellent

Elementary - Excellent

Middle School - Great

High School - Good

AQuESTT

Tell your story!

Examples: Opening Presentation



Paint a picture.

Examples: Opening Presentation

2019-2023

ORD
PUBLIC
SCHOOLS

Continuous Improvement Process

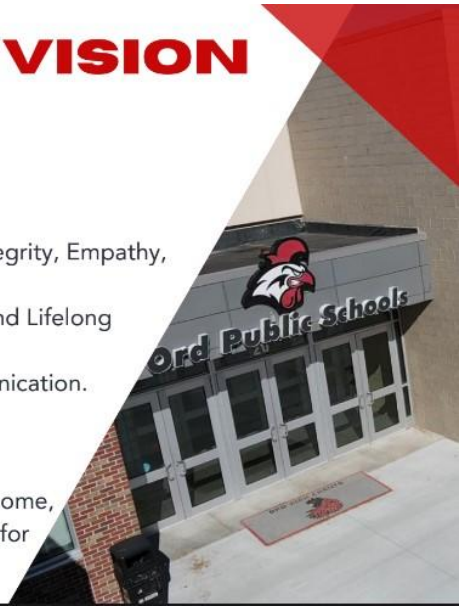
OUR MISSION & VISION

MISSION

Ord Public Schools are committed to the pursuit of excellence by all stakeholders in:
Character: Responsibility, Leadership, Respect, Integrity, Empathy, Perseverance, and Honest Effort.
Academics: Problem Solving, Logical Reasoning, and Lifelong Growth.
Community: Cooperation, Teamwork, and Communication.

VISION

Our vision is to establish a learning partnership of home, school, and community that develops a foundation for personal and academic growth.



Ord's Story Video

Forming the Team

Collaborative effort between External Leader and Host School CIP Leader

- External Leader contacts prospective team members and submits the roster

Form a **diverse team** with different areas of **experience** and **expertise.**

- Opportunity to expand our state's professional learning community

For most visits, **four to six** team members

- –Size of school
- –Number of buildings
- –Number of towns

Utilize the NDE Volunteer List

Stakeholder Interviews

Interviews should be scheduled for the following **stakeholder groups** at your school: CIP Team, teaching staff, students, administration, support staff, parents/community members, school board members

The **composition** of the groups should be six to eight people, selected by the host school and reflecting a cross-section of the community

The recommended **length** of the interviews is 45 to 60 minutes for adults and 30 minutes for students

Classroom Visits

These are a critical component of the on-site visit and provide an additional source of anecdotal data to solidify themes.

Multiple classroom visits by members of the external team correlate instructional practices and professional development outlined in the Continuous Improvement Action Plan.

Blocking an hour for these visits in a building is enough time for the team to visit classrooms.

The external team does not need to visit all classrooms.

Exit Presentation

The external team will prepare a short, summary presentation to provide to the host school at the conclusion of the visit.

It is up to the host school who the audience will be.

Slides will be produced and shared with the host school.

Generally speaking, it is an information presentation, not a question and answer session.

Final Report

The Final Report is written by the external leader and the team, and is provided to the superintendent of the host school within 30 days of the completion of the visit.

The report is structured in alignment with Rule 10 Section 009, and includes commendations and recommendations related to the continuous improvement goals and the overall continuous improvement efforts made by the school.

Copies of Documents Provided By the Host School

- School Profile Data Points
- Schedule for the Visit
- Stakeholder Group Member Identification
- Logistics for External Team
- Visitor Passes and Codes
- Reimbursement Forms

Can be done electronically or hard copy and placed in a file for the external team members.

Nebraska Continuous Improvement Materials

- Link to ACA Website
- Hanover Research Materials
- Data Literacy Workbook
- Action Planning
- Host School Team Leader Handbook
- Perceptual Surveys

Final Thoughts and Questions

Regional CIP Feedback Survey



https://bit.ly/4xXasvE

Decua Jean-Baptiste EdD- Director
decua.jean-baptiste@nebraska.gov

Todd Wolverton - Specialist
todd.wolverton@nebraska.gov

Sandra Suiter, EdD- Specialist
sandra.suiter@nebraska.gov

Jalyn Zweerink – Office Associate
jalyn.zweerink@nebraska.gov


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