

GOLD Child Profile Transfer Request

To initiate a GOLD child transfer between GOLD programs, this transfer request must be completed and emailed to MMI at mmigoldtransfer@unmc.edu.

1. Complete your program's section below.
2. Contact the receiving program and request completion of their section.
If unsure of the contact, refer to: [NDE Current GOLD Program Contact List](#) or email mmigoldtransfer@unmc.edu.
3. After the transfer request is completed and signed by both programs, then email to mmigoldtransfer@unmc.edu.

Child name:

DOB:

GOLD ID #:

or NSSRS/ADVISER #:

Does the child receive IDEA services?

Yes

No

Sending Administrator:

Complete the section below with information about the child's current program. If team members are currently assigned to the child's GOLD profile, they will continue to have access after the transfer until they are removed. Before transferring the profile, remove any team members who will not be working with the child in the receiving program.

Program:

Site:

Primary Teacher:

Class:

Signature:

Role:

Date:

By typing my name in the designated signature field, I acknowledge and agree to the terms of this document.

Receiving Administrator:

Complete the section below with information for the program the child is transferring into.

Program:

Site:

Primary Teacher:

Class:

Signature:

Role:

Date:

By typing my name in the designated signature field, I acknowledge and agree to the terms of this document.

Both administrators have agreed to this transfer.

Note: This is a transfer of education records which is subject to the requirements of the Family Educational Rights and Privacy Act (FERPA). Failure to respond to this transfer request within two business days can result in the transfer of the child's profile by NDE to ensure accuracy of data reporting/collection requirements.

