

# Supporting Communication with Parents and Families Using Pathwisek12 ParentNotices

July 23, 2025

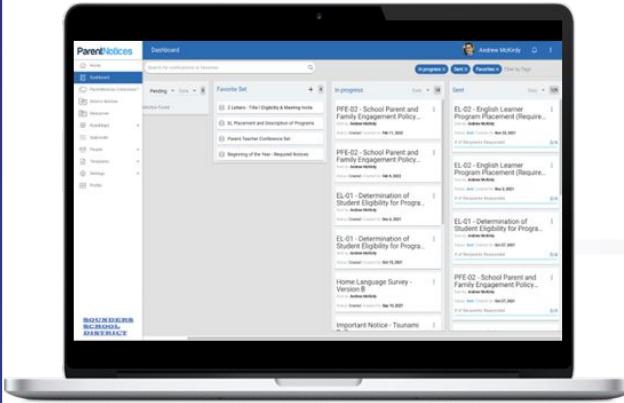
TransACT is now Pathwisek12 Press Release



# Session Objectives

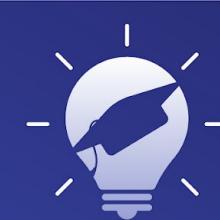
- What is ParentNotices?
  - Overview of collections and forms
  - How to work with the documents
- Examine the RoadMap and ESSA checklist
- Implementation tips for your district staff
  - Training webinars, add weblink to district website, spread the word

# What is ParentNotices?



An online platform that provides districts and charter schools with access to online libraries of legally reviewed, federally compliant, and translated educational notifications to help meet ESSA, IDEA, 504, and Civil Rights communication requirements.

ParentNotices is designed to help staff save time, money, and reduce the risk of monitoring findings. The notifications and forms are available in multiple priority languages.



# Parent Notices Collections

General Education Notifications	ESSA/ESEA Parent Notifications	Section 504	IDEA Collection
<p>Contains more than 130 documents, forms, signs, and letters for communicating with students, parents, and the community.</p> <ol style="list-style-type: none"><li>1. Health – Head Lice, Head Injury, Immunizations, Medication Administration</li><li>2. Free and Reduced Meals – Letter to Households, Application for Free &amp; Reduced</li><li>3. School Administration – Home Language Survey, Bullying forms, Parent Teacher Conference Letter, Behavior Referral, Bus/Field Trip, etc.</li><li>4. Campus Signs – Bully Free Zone, Welcome to Our School, Restrooms, Office, etc.</li><li>5. English Learner – EL forms to help meet Civil Rights compliance</li></ol>	<p>Contains more than 100 notices supporting title program mandates under <a href="#"><u>the Every Student Succeeds Act</u></a> (Title I, Title III, Teacher Qualifications, Homelessness, Foster Care, FERPA, etc.)</p>	<p>Contains documents supporting Section 504 (Eligibility, Accommodation Plan, Referral, etc.)</p>	<p>Contains documents to help supplement your Special Education requirements (Team Meeting invitations, Due Process Complaints, etc.)</p>



# Educators to Invite to Parent Notices

Roles that can benefit from your collections

## ESSA

1. Title I Directors
2. Parent and Family Engagement Coordinators
3. School Support and Improvement Coordinators
4. Title III Directors / EL Coordinators
5. Title I, Part C Migrant Education Program Directors
6. Title I, Part D, N&D Coordinators
7. Homeless Liaisons
8. Foster Care Points of Contact
9. School Front Office Staff
10. 21st Century Community Learning Centers Program Directors
11. School and District Administrators
12. Director of Equity and Inclusion

## General Education

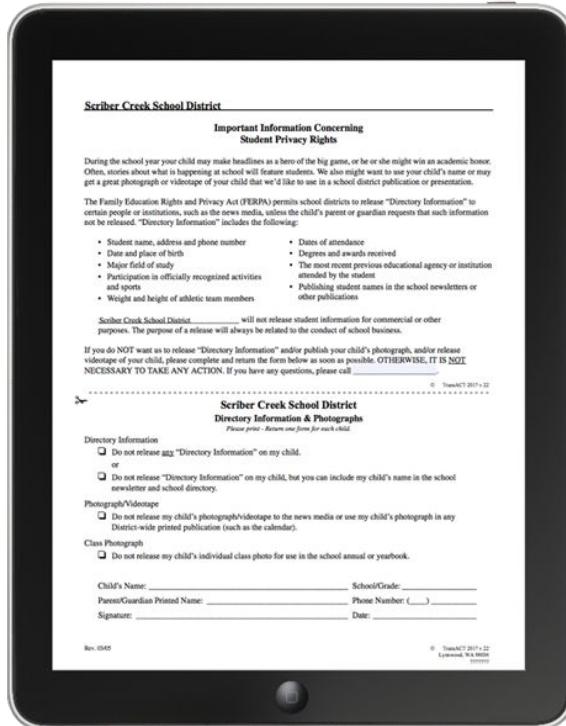
1. School and District Administrators
2. School and District Front-Office Staff
3. School Safety Personnel
4. Attendance Staff
5. Teachers
6. School Counselors
7. Transportation Staff
8. School Nurses
9. Food Services Personnel
10. English Learner Program Coordinators
11. Director of Equity and Inclusion

## Section 504 & IDEA

1. School and District Administrators
2. Staff working in Special Education Programs
3. Staff who are required to implement IEPs or 504 plans



# About Our Notifications



- All notices and collections are written by federal programs experts, legally reviewed where applicable, and translated by certified translators
- Translations are readily available at the click of a button
- Intuitive form fields allow staff to easily fill in school and student information
- No use-cap or incremental costs: unlimited downloads
- Provided to you for **free** by the Nebraska Department of Education



# Let's Check it Out!

**ParentNotices**  
BY TRANSACT

## Welcome to TransAct ParentNotices

**What is ParentNotices?**  
ParentNotices is your resource for parent engagement compliance in your school district. Your subscription gives you access to parent engagement guidance, as well as expertly written forms or notices that are required by your district, state, or the federal government. The notices are already translated into your priority languages by certified translators. *Learn why it is important to use certified translators for parent engagement by clicking [here](#).*

**Email Invitations**  
If you received an email invitation to the updated ParentNotices interface, please click on the link in the invitation email to validate your account.

**Need an account, but did not receive an email invitation?**  
[Click here to create an account with your district email.](#) Your ParentNotices District Administrator will be notified of your request and will be prompted to approve your access. You will receive an email alert when your request has been approved.

**Forgot your password?**  
On the Sign in page, please enter your email address and click "Next". Then click "Forgot Password" directly below the "SIGN IN" button.

For assistance, please email us at [support@transact.com](mailto:support@transact.com).

## Sign in

Email \*  
  
This field is required

**NEXT**

[Create account using email](#)  
[Recover email verification token](#)

Connect with

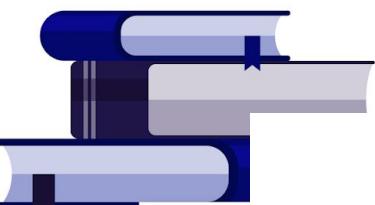
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<https://parentnotices.com>



# Federal Programs Checklist

Nebraska Department of Education

## ESSA Stakeholder Notifications, Checklist and Timelines

**Purpose:** The ESSA Stakeholder Notifications Summary, Checklist, and Timelines was developed to assist with the management and distribution of Every Student Succeeds Act of 2015 or ESSA stakeholder notices within a school or district. Users should review communications from their State Department of Education for updates or state-specific guidance related to ESSA notifications. This list of stakeholder notices is based on a review of statutory requirements found in ESSA, ESSA regulations, and guidance.

**Directions:**

**Name: Staff, or Department** Column – Enter the name of the school or district staff member responsible for distribution of the parent notice.

**Doc ID#** Column – Documents have been given an abbreviated ID number for quick identification. It is included at the beginning of each document title when accessing a document online.

**Document Title** Column – Actual Title for each document it appears at the top of the first page of each document.

**Statutory Reference** Column – Identifies the section of ESSA where the notice is required or the ESSA requirement that the allowable notice supports or addresses.

**Stakeholder(s) to Notify** Column – Identifies to whom (and/or how) the notice should be provided.

**Timeline** Column – Indicates the timeframe or frequency to distribute the document to the identified stakeholder(s).

**Required vs. Allowable** Column – Indicates if the notice is required by ESSA, is associated with an ESSA required activity, or is allowable under ESSA.

An \* indicates notices that are associated with required activities. While ESSA has certain requirements that must be met, and TransACT provides notices to help meet those compliance requirements, the school or district may choose an option to meet those ESSA compliance requirements without the need to use the associated notice in this parent notice collection. If a school or district chooses not to use a particular notification, it is still required under ESSA to carry out that activity and may be asked to provide documentation to prove that it did so.

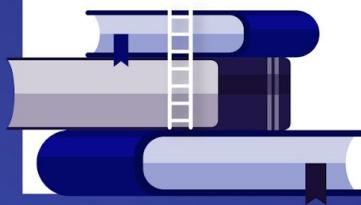
**Send at Start of School** Column – Indicates notices that are typically sent to parents at the beginning of the school year.

**Cover Letter Recommended** Column – Indicates notices that are sent to multiple recipients where the cover letter could be used to mail merge parents' names and addresses.

**Date Notice Sent** Column – Provides the opportunity for notification tracking by entering the date the document has been sent, or the date it should be sent, to the identified stakeholder(s).

Name: Staff or Department	Doc ID#	Document Title	Statutory Reference	Stakeholder(s) to Notify	Timeline	Required vs. Allowable	Send at Start of school	Cover Letter Recommended	Date Notice Sent
<b>Parent and Family Engagement</b>									
	PFE-01	District Parent and Family Engagement Policy Meeting: Invitation to Participate	Sections 1116(a)(1) & 1116(a)(2)(A) & 1116(a)(2)(D)	All parents in the district	In a timely manner, usually at least 14 days prior to the meeting.	Required*			
	PFE-02	School Parent and Family Engagement Policy Meeting: Invitation to Participate	Sections 1116(b)(1) & 1116(c)(1) & 1116(c)(3)	Parents and family members of Title I participating students	In a timely manner, usually at least 14 days prior to the meeting.	Required*			
	PFE-03	District Parent Advisory Board Meeting: Invitation to Participate	Section 1116(a)(2)(F)	Parent Advisory Board (PAB) Members	In a timely manner, usually at least 14 days prior to the meeting.	Allowable – formation of a PAB is not required			
	PFE-04	District Parent Advisory Board Invitation	Section 1116(a)(2)(F)	Parents that the district wishes to be members of the PAB	In a timely manner, usually at least 14 days prior to the meeting.	Allowable – formation of a PAB is not required			
	PFE-05a	Parent Participation Form	N/A	Attach to meeting notice	Attach to meeting notice	N/A – attached to meeting invitations			
	PFE-05b	Parent Participation Form	N/A	Attach to meeting notice – food option	Attach to meeting notice	N/A – attached to meeting invitations			
	PFE-06	School-Parent Compact	Section 1116(d)	Parents and family	In a timely manner.	Required*	✓		

# Next Steps



- ★ Implement this with your district or charter staff
- ★ Register for Access
- ★ Add weblink to ParentNotices (<https://parentnotices.com>) to your district or charter website. Ex. "Staff Resources" or "Quicklinks"
- ★ Need Help? Email [support@transact.com](mailto:support@transact.com) or [jamie.osgoodby@pathwisek12.com](mailto:jamie.osgoodby@pathwisek12.com)
- ★

# Thank you!



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