NEBRASKA SCHOOL THREAT ASSESSMENT TEAM SUMMARY
(For school teams trained in basic threat assessment)

BEFORE receiving reports

- School forms and trains a multidisciplinary threat assessment (TA) team (school administrator; mental health; law enforcement; other school reps such as public information, human resources, counselor).
- School identifies multiple ways for the school community to report concerning behaviors – including an anonymous report system like Safe2Help Nebraska.
  - Sign up on the NDE school safety website to participate in Safe2Help Nebraska. https://www.education.ne.gov/safety/
- School TA team educates school community about what and how to make a report.
  - Refer to the Violence Prevention Toolkit https://k-12tateams.nebraska.edu
- School TA team decides how and where it will document case information
  - Safe2HelpNE schools may document directly in the electronic system and print off copies for their records.
  - All school TA teams should create a way to share documentation with team members (e.g., protected google doc or spreadsheet)
  - School TA records are considered "security records" and are not part of the student or staff record.
- School TA team meets regularly to review reports, work through mock cases, review effectiveness of educational efforts.

Why Participate with SAFE2HELPNE?

1. 24-7 coverage with trained professional counselors
2. Immediate screening and triage of reports
   a. Life-safety threats are referred directly to area law enforcement for local action
3. Documentation of initial team actions are made electronically
4. Follow-up is possible, even with anonymous reporters
5. Statewide coverage ensures a consistent, professional approach for all districts
6. No cost to schools (public and non-public) at least through 2024
7. Maintain local control of all threat assessment and management activities

https://www.education.ne.gov/safety/

RECEIVING reports

Reports may come through any of the systems you set up for reporting. Refer to the Nebraska School Threat Assessment Guidelines and your team training to augment these steps.

Step 1: School receives report (potentially from Safe2HelpNE if your school has opted in).
- ⇨ Each member of the team reads the report from Safe2HelpNE and notes what action they have taken (if any) in the electronic record.
- ⇨ Decide which core team members will lead the TA process (including calling the team together) and document actions.

Step 2: Screening / Assessment begins.
- ⇨ Identify facts about the situation and person(s) (student or adult) implicated in the report.
- ⇨ Consider assigning specific fact-finding duties to TA team members.
- ⇨ What actions have already been taken by Safe2Help or law enforcement?
- ⇨ Refer to Nebraska K-12 Threat Assessment Guidance.

Step 3: Threat assessment team determines if (and when) to enlist help from others for the investigation and/or to help work through the case.
- ⇨ Consider when to involve specialists (e.g., public information, technology, cultural).
- ⇨ Assign specific roles and responsibilities to specialists with deadlines for reporting back to the TA team.
- ⇨ Consider how (and when) to involve parents/guardians if a student is implicated.

Step 4: Assemble the facts and identify behavioral risk factors (refer to guidance and training).
- ⇨ What else does the team need/want to know?
- ⇨ How/where can that information be garnered from?
- ⇨ Who is responsible for obtaining the additional information desired by the team?

Step 5: Based on the information currently available, what is the level of concern? (guidance)
- ⇨ Document what the level of concern is based on.
  - o List observable risk factors; information known about the subject & context.

Step 6: Choose and implement intervention(s)
- ⇨ Document actions taken
  - o Actions include anything done in steps 2-6 including fact finding, convening team, adding specialists, involving parents, restrictions, discipline, meetings, check-ins, etc. See guidance page 7 for other possible actions.
- ⇨ Begin planning for follow-up and management of the situation
  - o Identify who will take the lead in following the situation; when the team needs to meet again; what will happen when additional information is received; and who will take responsibility for bring the team together to reassess the situation as it changes

SIMPLE DOCUMENTATION EXAMPLE

Case Information Origin/Date/Time	TA Team -meetings and initial actions	Risk Factors	Level of Concern	Interventions
Safe2HelpNE 9.1.2021 1430 CASE #09121 Anonymous Student reports Student A made a comment on SnapChat "I am tired of living and think I should leave; taking a few others with me who have done me wrong."	9.1.2021 -Document receipt in P3 -Team phone call @ 1500 -Assigned fact finding duties Officer L – family interviews Counselor A – Student interview Administrator J – probation interview	-Student A is on probation for theft -Student A has no prior hx of violence or suicide attempts -Family of student A admits having weapons, but they are locked -Student A has a good relationship with school counselor -Student A admits being frustrated but says this was out of context.	Moderate based on risk factors and student willingness to meet with counselor. Family is cooperative.	-Interviewed student & family -Involved probation officer on TA team -Family to work with counselor to set up mental health care for Student A -TA team member B will monitor status with counselor -TA team will meet tomorrow to review additional information
Case #09121	9.2.2021 TA team meeting (Officer L; Counselor A; Admin J; Teacher R; Tech M; Probation Z)	-Student A failing a course -Student A is cooperative	Low to Moderate because student is following through with counseling	-Talked with Student A's instructors -Continue to monitor
Case #82821 *(example of a continued documentation on a previous case)*	9.2.2021 TA team meeting (Officer L; Counselor A; Admin J; Teacher R; Tech M; Coach C)	-Parent X has calmed considerably since last interaction -Coach C maintains regular contact	Low based on decreased expression of anger; compliance with directives; and reported enhanced relationship with coach	-Continue to monitor with coach