



# Spring ESSA Nonpublic Consultations

Tate Toedman  
NDE Nonpublic Ombudsman  
April 9, 2025

# Today's Agenda

- Brief overview of requirements and why's of consultations
  - When does consultation take place
  - Why we do consultations
  - What is required
  - Tips
- Title I Consultation Collection
  - Who to consult with
  - Overview of the form
  - Tips
- Nonpublic Within Boundaries Collection (Title II, III, IV, VI)
  - Who to consult with
  - Overview of the form
  - Tips
- Carryover
- Tribal Consultations



# Overview



# When do Consultations take place?

- Consultation is an ongoing, year-round process
- Communication between Public and Nonpublic schools should take place frequently
- The time frame for the documents that are the topic of this presentation is March 1 to April 30 annually

# When do Consultations take place?

(cont)

- From May 1 to May 15 NDE program staff will audit the information submitted and may request schools to take a second look
- The full consultation year long process may be found at this link: [Title I and VIII Non-Public School Information – Nebraska Department of Education](#)

# Why do we do Consultations?

- Federal law dictates that LEA will act as program administrator for the equitable services provided to participating private schools in the LEA's attendance area (Within Boundaries Consultation)?
- Federal law dictates that LEA will provide equitable to participating private schools who enroll students from the LEA (Title I Consultation)
- The law also states that the LEA is responsible for the program and must maintain control
- The LEA is also the responsible party to make the initial contact and begin the consultation process.

# What is required?

- Timely and meaningful consultation regarding the provision of equitable services is required
- Must occur during the design, development and implementation of programs covered under ESEA
- Consultation must occur **before the LEA makes any decision** that affects the opportunity of eligible private school students and teachers to participate and must **continue throughout** the implementation and assessment of services

# Tips

- Develop a positive relationship between public and nonpublic schools
- Maintain a constant stream of communication and idea sharing
- These programs are the Federal Government's programs to help students, we are implementing them to help students, we are in education to help students
- Document communications between schools regarding federal programs.





# Title I Consultation Collection

# Title I Getting Started



# Title I – Who to consult with

- Consult with each nonpublic that reported having students from your school district attending their school.
- Homeschool is not recognized as part of this process. Schools must be accredited through Rule 10 or approved through Rule 14
- These schools may or may not be located within the boundaries of your school
- This list may vary from year to year
- If a school is new to your list make sure to reach out to them, do not assume anything, verify the information.
- If a school you have historically consulted with is missing from your list, reach out to them immediately to find out what has changed about the situation.

# Title I – form overview

- To find the form go to the NDE Portal: <https://portal.education.ne.gov/>
  - If you have never had a portal account you may need to register on that page before you can login
- Click on the Data Collections tab:



- Click on the Consolidated Data Collections (CDC) link:

Status	Activation Code(s)	Collection Name/Link
Available	Edit/Remove	<a href="#">Consolidated Data Collection (CDC)</a>

- Select Title I Consultation:

GENERAL	<a href="#">Summer School Supplement</a>
FEDERAL	<a href="#">Title I Nonpublic Consultation Form</a>
FEDERAL	<a href="#">Title III Professional Development</a>

# Title I – form overview Navigation

Upon entering the collection, you will see

1. A Main Menu list of options
2. The Title
3. A Download Forms button
4. A list of the Nonpublic systems the Public district must consult with
5. A View Summary Report button
6. An Assurances section, and
7. The Submit/Approve section (Only Approver user types will see the Approve button)

The screenshot shows the 'TITLE I NONPUBLIC CONSULTATION' form. At the top, there are buttons for 'Contact Us' and 'Instructions' (callout 1). Below them is the text 'NDE #04-012'. The main title 'TITLE I NONPUBLIC CONSULTATION' is followed by a 'Download All NP Forms' button (callout 3). A table lists nonpublic systems with columns for 'NONPUBLIC SYSTEM NAME' and 'STATUS'. Each row has 'Enter Data' and 'Download Form' buttons (callout 4). Below the table is a 'View Summary Report' button (callout 5). A blue banner contains the heading 'ASSURANCES ng>(Assurances must be agreed to before submitting this collection)'. Below this is a checkbox and a paragraph of text (callout 6). At the bottom, there is a table with columns 'ACTION', 'STATUS', 'DATE', and 'USER', containing 'SUBMIT', 'APPROVE', and 'Print Page' buttons (callout 7).

		NONPUBLIC SYSTEM NAME	STATUS
Enter Data	Download Form	ABC NONPUBLIC HIGH SCHOOL	
Enter Data	Download Form	ABC NONPUBLIC ELEMENTARY SCHOOL	

ACTION	STATUS	DATE	USER
SUBMIT	Not Submitted	N/A	N/A
APPROVE	Not Approved	N/A	N/A
Print Page			

...

# Title I – form overview Process

1. Download forms to be used in consultation with the Nonpublic system(s). You may download one a time or select the download all forms button.



Contact Us Instructions

NDE #04-012

**TITLE I NONPUBLIC CONSULTATION**

Download All NP Forms

OR

		NONPUBLIC SYSTEM NAME	STATUS
Enter Data	Download Form	ABC NONPUBLIC HIGH SCHOOL	
Enter Data	Download Form	ABC NONPUBLIC ELEMENTARY SCHOOL	

2. Public district representative consults with the Nonpublic system(s) representative(s).
3. After completion of the Nonpublic consultation itself, the Public district will enter data from the form into the Title I Nonpublic Consultation Form collection in the CDC.
4. Public District submits and approves by due date, and audit window period is allowed for corrections.
5. Public Districts keep the paper forms used in the consultation, with the original signatures, on file at the district for 6 years (for audit purposes).

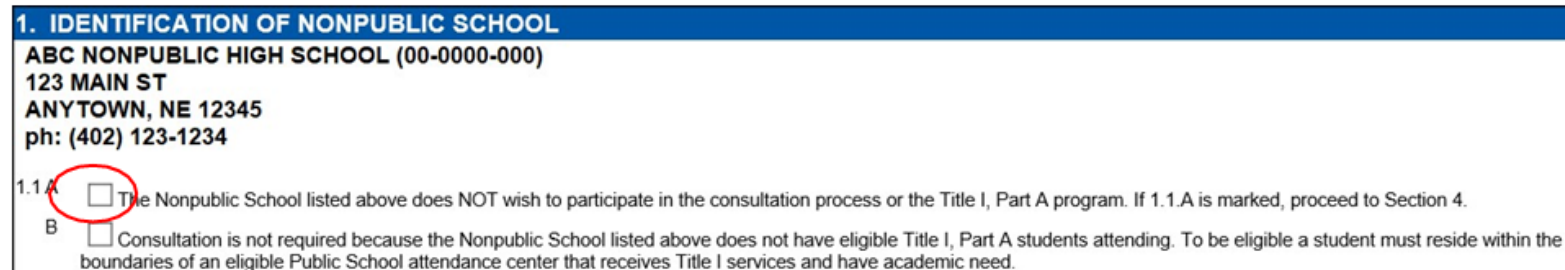
# Title I Entering Data



# Title I – Entering the form data in the collection

## Section 1: Verify the prepopulated nonpublic school information

- **1.1.A** Check this box only if the Nonpublic system does NOT wish to participate in the Title I, Part A consultation process or program. If 1.1.A is marked, skip to Section 4.

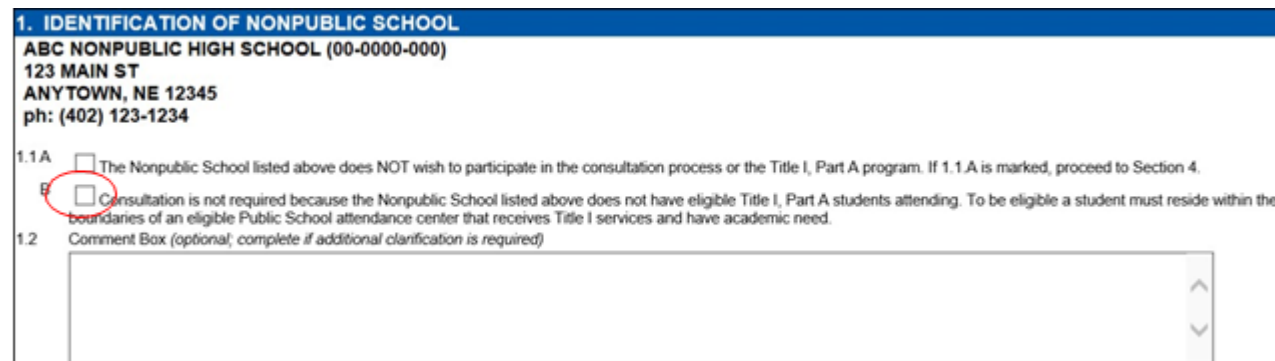


**1. IDENTIFICATION OF NONPUBLIC SCHOOL**  
ABC NONPUBLIC HIGH SCHOOL (00-0000-000)  
123 MAIN ST  
ANYTOWN, NE 12345  
ph: (402) 123-1234

1.1.A  The Nonpublic School listed above does NOT wish to participate in the consultation process or the Title I, Part A program. If 1.1.A is marked, proceed to Section 4.

B  Consultation is not required because the Nonpublic School listed above does not have eligible Title I, Part A students attending. To be eligible a student must reside within the boundaries of an eligible Public School attendance center that receives Title I services and have academic need.

- **1.1.B** Check this box only if the Nonpublic system does not have eligible Title I, Part A students attending.



**1. IDENTIFICATION OF NONPUBLIC SCHOOL**  
ABC NONPUBLIC HIGH SCHOOL (00-0000-000)  
123 MAIN ST  
ANYTOWN, NE 12345  
ph: (402) 123-1234

1.1.A  The Nonpublic School listed above does NOT wish to participate in the consultation process or the Title I, Part A program. If 1.1.A is marked, proceed to Section 4.

B  Consultation is not required because the Nonpublic School listed above does not have eligible Title I, Part A students attending. To be eligible a student must reside within the boundaries of an eligible Public School attendance center that receives Title I services and have academic need.

1.2 Comment Box (optional; complete if additional clarification is required)



# Title I – Entering the form data in the collection

- **1.2** If, during the consultation, it is deemed there are no eligible students attending the Nonpublic system, please enter a statement in the Comment Box indicating such. To be eligible a student must reside within the boundaries of an eligible Public School attendance center that receives Title I services and have academic need. If the Nonpublic system does not wish to participate and the box in 1.1.A is checked, comments may be submitted in 1.2 to provide clarification.

1.2 Comment Box (optional; complete if additional clarification is required)



# Title I – Entering the form data in the collection

**Section 2 Consultation between Nonpublic and Public Schools:** Timely and meaningful consultation with appropriate Nonpublic school officials is mandated by section 1117(b)(1) of the Elementary and Secondary Education Act (ESEA). This section provides a list of topics to be discussed during the Title I, Part A consultation with the Nonpublic system, should the Nonpublic system wish to participate in the consultation process and/or the Title I, Part A Program.

- **2.1** Check this box if the Nonpublic system was consulted during all phases of the design and development of the School District's Title I, Part A Program.

CHECK AS APPLICABLE:  
2.1  The Nonpublic School was consulted during all phases of the design and development of the school district's Title I, Part A Program.

- **2.2** Check this box if the Nonpublic system was consulted before the Public School District made any changes affecting the opportunities of eligible Nonpublic school students to participate in the School District's Title I, Part A Program.

2.2  The Nonpublic school will be consulted before the Public School district makes any changes that affect the opportunities of eligible Nonpublic School students to participate in the School District's Title I, Part A Program.

- **2.3** Check this box if the Nonpublic system **WILL** participate in the Title I, Part A Program.

2.3  The Nonpublic School listed in Section 1 above WILL participate in the Title I, Part A Program.

# Title I – Entering the form data in the collection

2.4 If the box in 2.3 has been checked, indicate where the Title I, Part A services will be provided:

- In a Public School Facility
- In a Nonpublic School Facility
- At a Neutral Site

2.4 Location of Title I, Part A Services:

In A Public School Facility  In A Nonpublic School Facility\*  At A Neutral Site

- Note: If 'In A Nonpublic School Facility' is checked, an extra section will open for completion. The Public school district must obtain a signed copy of a lease agreement and submit with this form.

Enter the amount of the lease (Must be \$1 or greater):

Upload the lease:

2.4.A Contracting with another Public district, select YES OR NO.

2.4.A Are the Title I services contracted with and provided by another public district?

Yes  No

2.4.B If Yes is selected in 2.4.A, using the drop down list, indicate the Public district that the Title I services are contracted with.

2.4.A Are the Title I services contracted with and provided by another public district?

Yes  No

2.4.B. If yes, select the public district providing the Title I services:

# Title I – Entering the form data in the collection

**Section 3 Nonpublic School Allocation:** For the following school year, the per-pupil amount for services will not be known by the due date of this collection (May 15<sup>th</sup>). As such, continued consultation is required if there are resident low income students attending the Nonpublic system in question.

**3.1** The prepopulated number is the number of resident Nonpublic school age students attending the Nonpublic school as reported in the Nonpublic Membership collection (reported by the Nonpublic system in the fall).

3. NONPUBLIC SCHOOL ALLOCATION	
<ul style="list-style-type: none"><li>For the 2018-2019 school year, the per pupil amount for services will not be known by the due date of this consultation form. Continued consultation is required if there are resident low-income students attending this school</li></ul>	
3.1 The number of resident school-aged Nonpublic students attending the school listed in 1. above as reported by the Nonpublic System on the Nonpublic Fall Membership Report:	<input type="text" value="56"/>

**3.2** The prepopulated number is the number of resident low income Nonpublic school age students as reported on the Nonpublic Membership collection (reported by the Nonpublic system in the fall).

**This is the number of low-income students – NOT the number of students receiving Title I services.**

3. NONPUBLIC SCHOOL ALLOCATION	
<ul style="list-style-type: none"><li>For the 2018-2019 school year, the per pupil amount for services will not be known by the due date of this consultation form. Continued consultation is required if there are resident low-income students attending this school</li></ul>	
3.1 The number of resident school-aged Nonpublic students attending the school listed in 1. above as reported by the Nonpublic System on the Nonpublic Fall Membership Report:	<input type="text" value="56"/>
3.2 The number of resident low-income Nonpublic school-aged children as reported by the Nonpublic System on the Nonpublic Fall Membership Report:	<input type="text" value="3"/>

# Title I – Entering the form data in the collection

## Section 4: Certification

Mark the Yes/No Box to indicate agreement/non-agreement regarding program to be implemented based on consultation.

Enter the name and title of the Public School Representative who conducted the consultation

Enter the name and title of the Nonpublic system Representative who participated in the consultation.

Enter the phone number and email address of both the Public and Nonpublic Representative.

**NOTE: Both the Public District Representative and the Nonpublic School Representative will sign the original form. The Public District will keep all original, signed forms on file at the Public District office for six years and available for review by NDE, if requested.**

**4. CERTIFICATION**

As indicated by the Nonpublic School Representative: I agree with the equitable and effective programs that will be implemented based on this consultation:  Yes  No

Name of the Public School Representative:	Title of Public School Representative:	Date Signed:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Name of the Nonpublic School Representative:	Title of Nonpublic School Representative:	Date Signed:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Public Representative's Phone	Public Representative's Email	Nonpublic Representative's Phone	Nonpublic Representative's Email
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save Data

A red oval highlights the four input fields for phone and email addresses at the bottom of the form.

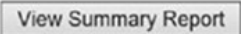
# Title I Finishing Up



# Title I – Finalizing the collection

- Click the **Save Data** button to save data entered on the page 
- In order to complete the collection, each school will need to have a green check mark under the Status column.

		NONPUBLIC SYSTEM NAME	STATUS
Enter Data	Download Form	ABC NONPUBLIC HIGH SCHOOL	<input checked="" type="checkbox"/>
Enter Data	Download Form	ABC NONPUBLIC ELEMENTARY SCHOOL	<input checked="" type="checkbox"/>



- Once all schools have green check marks associated with them, click **View Summary Report** to download a printable copy of the report for your files.
- Before Submitting the Form, be sure to read the Assurances indicated and check the box.

## ASSURANCES *(Assurances must be agreed to before submitting this collection)*

- The Public District verifies that they have Nonpublic System authorized signatures on file. The public district will retain all completed NDE Form #04-012 from the Nonpublic System at the Public District for a minimum of 6 years. Forms may be requested from NDE.

# Title I – Submit and Approve

Final Steps – Submit/Approve: The last two steps in this collection are to submit and approve.

- After user has completed data entry click on the **SUBMIT** button, indicating the collection is ready to be reviewed by your District Administrator.

ACTION	STATUS	DATE	USER
<input type="button" value="SUBMIT"/>	Not Submitted	N/A	N/A
<input type="button" value="APPROVE"/>	Not Approved	N/A	N/A
<input type="button" value="Print Page"/>			

- When the District Administrator has reviewed the data and determines it to be correct, they will click on the **APPROVE** button to submit the data to NDE.

ACTION	STATUS	DATE	USER
<input type="button" value="SUBMIT"/>	Not Submitted	N/A	N/A
<input type="button" value="APPROVE"/>	Not Approved	N/A	N/A
<input type="button" value="Print Page"/>			

- NOTE: Only the person who is designated as APPROVER (typically the District Administrator) in the CDC will see the **APPROVE** button in the box below the **SUBMIT** button. The APPROVER can submit and approve the collection.
- Once the collection has been approved, changes will no longer be able to be made to this collection. If changes are necessary after approval, please contact the NDE Helpdesk and they will need to re-open the collection.



# Title tips: Title I Checklist

## Title I Nonpublic Consultation Checklist

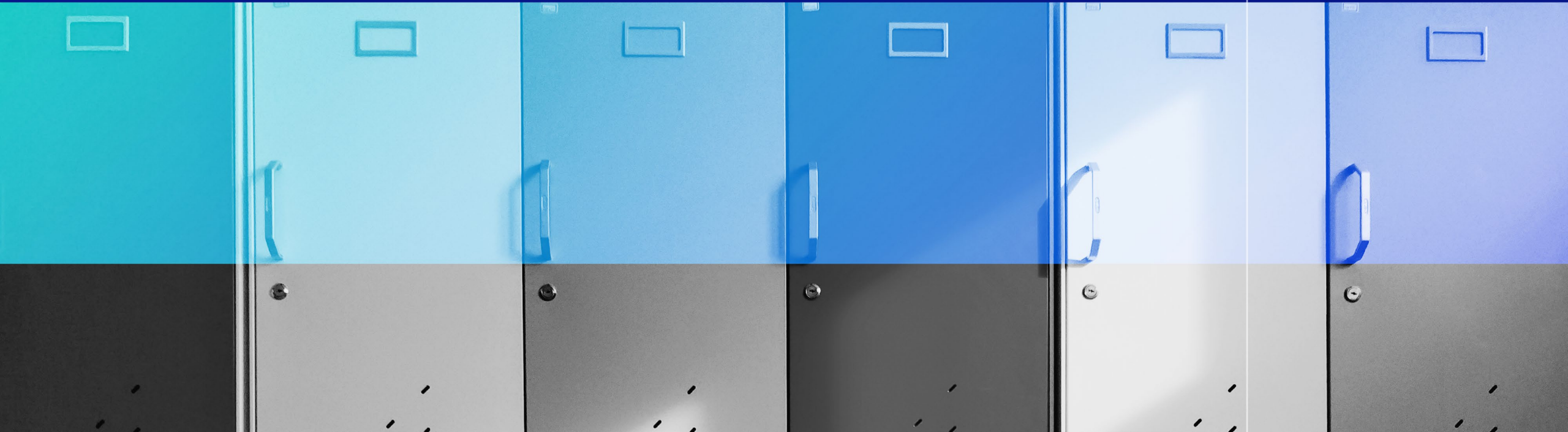
- The method or sources of data the public school will use to determine the number of nonpublic school children from low-income families residing in participating public school attendance areas
- How and when addresses of low-income students will be provided to the LEA by the nonpublic school
- How the LEA will identify the needs of eligible nonpublic school children based on identified needs, including data sources to be used
- Students must be identified as eligible for Title I prior to any services taking place
- How and when decisions will be made regarding the delivery of services to eligible nonpublic school children
- When, including the approximate time of day, services will be provided.
- How the proportion of funds allocated for equitable services is determined
- The size and scope of the equitable services the public school will provide to eligible nonpublic school children, and the proportion of funds that the public school will allocate for these services
- Services to be offered, including the allowable use of funds
- Service delivery mechanisms the LEA will use to provide equitable services to eligible nonpublic school children
- When, including the approximate time of day, the services will be provided
- Determine whether the public or nonpublic calendar is to be followed
- Thorough consideration and analysis of the view of nonpublic school officials regarding third party contractor and written explanation by the LEA if the LEA disagrees with the use of a third-party contractor

- How the LEA will academically assess program success
- Whether to provide equitable services to eligible nonpublic school children by pooling funds or on a school-by-school basis
- The needs of families of Title I children and the parent and family engagement program that will be designed to meet their needs
- Funds for equitable services are to be obligated in the school year in which they are awarded
- If LEA is planning to use Title I-A funds for administrative purposes or indirect costs, how that impacts the nonpublic equitable services amount and what the administrative and/or indirect costs will be used for (Grant amounts posted on NDE website do not take into account amounts set-aside for administrative or indirect costs.)
- ESEA (Elementary and Secondary Education Act) requires that the LEA retain control of all Title I funds, materials, equipment, and property
- If funds are being transferred from Title IV-A and/or Title II-A to Title I, how that impacts the services for all programs
- The written affirmation that consultation has occurred must provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children.

(ESEA section 1117(b)(1).)

# Nonpublic Within Boundaries Consultation

- Title II Supporting Effective Instruction,
- Title III-A ELA & Immigrant,
- Title IV-A Student Support and Academic Enrichment,
- Title IV-B 21<sup>st</sup> Century





# Within Boundaries Getting Started

# Nonpublic Within Boundaries – Who to consult with?

- Consult with each nonpublic school physically **located within** the boundaries of your school district
- Homeschool is not recognized as part of this process. Schools must be accredited through Rule 10 or approved through Rule 14
- Schools should be listed in the data collection
- List of schools should be consistent and not change from year to year
- In the event of a school missing from your list or a school on your list that you have not worked with before please contact that school directly to begin the process to resolve the situation.

# Nonpublic Within Boundaries – form overview

## DIRECTIONS

### Access

The Nonpublic Federal Programs Within Boundaries Consultation collection is found in the Data Collections tab of the NDE portal. Accessing the Nonpublic Federal Programs Within Boundaries Consultation collection requires an activation code - District User or District Approver. To obtain access, contact your portal District Administrator.

1. Log into the NDE Portal at <https://portal.education.ne.gov>
2. Click on the blue Data Collections tab

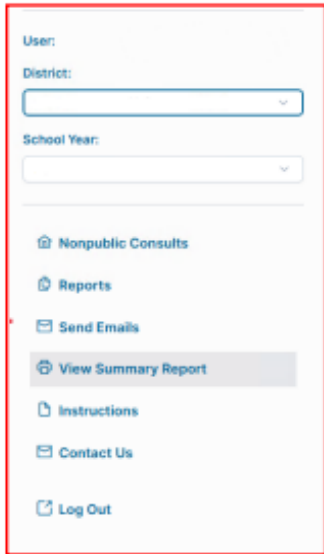


3. From the “Open Collections” list, **choose Nonpublic Federal Programs Within Boundaries Consultation**



4. Once the application has been added, click on the link for **Nonpublic Federal Programs Within Boundaries Consultation**

# Within Boundaries – form overview Navigation



User:

District:

School Year:

- Nonpublic Consults
- Reports
- Send Emails
- View Summary Report**
- Instructions
- Contact Us
- Log Out

## Main Menu

1. Current District – Select the District whose data needs to be reviewed or submitted
2. School Year – Select School Year
3. Reports – Opens the Admin version of the collection report
4. View Summary Report – Shows submission summary
5. Instructions – Opens this Document
6. Contact us – Lists NDE contacts to call or email if there are questions while completing the report
7. Logout – Closes the current tab and returns to NDE Portal

# Within Boundaries – form overview Process

Agency Id Agency Name Status

Enter Data Download Form Not Completed

<< < 1 > >> 5

Download All Forms

**Assurances (Assurances must be agreed to before submitting this collection)**

The Public District verifies that they have the Nonpublic System authorized signatures on file. The public district will retain all completed NDE Form 34-014 from the Nonpublic system at the Public District for a minimum of 6 years. Forms may be requested from NDE.

	STATUS	DATE	USER
Submit	Not Submitted		
Approve	Not Approved		

Reopen

## Navigation Instructions

Upon entering the collection, the following will display

1. The Title
2. The Main Menu list of options
3. Area (s) to complete the collection
4. An Enter Data button
5. A Download Forms button and Download All Forms button
6. An Assurances section
7. The Submit/Approve section (Only Approver user types will see the Approve button)
8. A Reopen button (Only Approver user types will see the Reopen button)

# Within Boundaries – form overview Process

## Submission Process

1. Download forms to be used in consultation with the Nonpublic system(s)
2. Public district representative consults with the Nonpublic system(s) representative(s)
3. After completion of the Nonpublic consultation itself, the Public district will enter data from the form in the Federal Programs within Boundaries Nonpublic Consultation collection in the NDE Portal
4. Public district submits and approves by due date, and audit window period is allowed for corrections.
5. Public districts keep the paper forms used in the consultation, with the original signatures, on file at the district for 6 years (for audit purposes)

Only Public districts that have Nonpublic systems geographically located within the Public School District's attendance area will need to complete this collection. If you are not one of these districts, you will see a notification within the collection and are not required to complete it.



# Downloading the forms

Agency Id	Agency Name	Status
This district does not have a Nonpublic System located within their boundaries for the 2024-2025 school year and are not required to complete this collection		

A list of all Nonpublic systems that the Public district must consult with will display in a table on the main page of the collection.

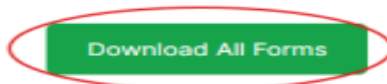
		Agency Id	Agency Name
Enter Data	Download Form	07-0701-000	ST AGNES ELEMENTARY SCHOOL
Enter Data	Download Form	07-0705-000	IMMANUEL EVANGELICAL LUTHERAN SCHOOL

<< < 1 > >> 5 ▾

## Download All Forms

Prepopulated forms are available for download by the Public district to use when consulting with the Nonpublic system(s) geographically located in the Public School District. Forms are in PDF format and can be downloaded and/or printed.

Select the **Download all Forms** button.



All the forms will be downloaded as a PDF.

# Within Boundaries – Entering the form data in the collection

**First:** Verify the prepopulated nonpublic school information

**NONPUBLIC FEDERAL PROGRAMS WITHIN BOUNDARIES  
CONSULTATION**

**EXAMPLE PUBLIC SCHOOL [00-0000-000]**

*Consultation is for School Year 2018-2019 Allocations*

**NONPUBLIC SYSTEM INFORMATION 00-0701-000**

**Nonpublic Example School (00-0701-000)**

**123 Main Street  
Anytown, NE 00000**

Total Nonpublic Membership: 97

There are 3 sections to complete:

1. Formula Federal Programs
2. Competitive Federal Programs
3. Certification and Signatures



# Within Boundaries

## Entering Data

### Section 1

# Within Boundaries – Section 1: Formula Federal Programs

1. FORMULA FEDERAL PROGRAMS						
A. Federal Program	B. Public District Receives Allocation	C. Nonpublic School Consulted	D. Nonpublic School Participating	E. Nonpublic EL Number	F. Nonpublic Immigrant Number	G. Comments
Title II, Part A - Supporting Effective Instruction	Yes	<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title IV, Part A - Student Support and Academic Enrichment	Yes	<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title III, Part A - English Language Acquisition		<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title III, Part A - Immigrant Education		<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			

## Column A – Federal Program

- The form(s) should be used to document consultation with Nonpublic systems only for the *formula* Federal programs listed in this column.
- Other Federal programs contain their own provisions for the equitable participation of Nonpublic system students and teachers and have separate reporting requirements.

## Column B – Receives Allocation

- All Public districts in Nebraska are eligible to receive Title II, Part A and Title IV, Part A allocations; therefore, the form has been prepopulated with **Yes**. The remaining grant programs listed are all subject to eligibility requirements and consultation is required in the event the Public district would receive a grant.

# Within Boundaries – Section 1: Formula Federal Programs

1. FORMULA FEDERAL PROGRAMS						
A. Federal Program	B. Public District Receives Allocation	C. Nonpublic School Consulted	D. Nonpublic School Participating	E. Nonpublic EL Number	F. Nonpublic Immigrant Number	G. Comments
Title II, Part A - Supporting Effective Instruction	Yes	<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title IV, Part A - Student Support and Academic Enrichment	Yes	<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title III, Part A - English Language Acquisition		<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title III, Part A - Immigrant Education		<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			

## Column C – Nonpublic System Consulted

- For each Federal program listed in column A, mark **Yes** to indicate the Nonpublic system was consulted regarding potential participation in that program.

## Column D – Nonpublic System Participating

- For each Federal program listed in column A indicate whether the Nonpublic system will participate in that program.

## Column E – Nonpublic EL

- If the Nonpublic system has checked Yes in Column D and is/will be participating in the Title III English Learners program, enter the number of English Learner (EL) students enrolled in the Nonpublic system.

# Within Boundaries – Section 1: Formula Federal Programs

1. FORMULA FEDERAL PROGRAMS						
A. Federal Program	B. Public District Receives Allocation	C. Nonpublic School Consulted	D. Nonpublic School Participating	E. Nonpublic EL Number	F. Nonpublic Immigrant Number	G. Comments
Title II, Part A - Supporting Effective Instruction	Yes	<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title IV, Part A - Student Support and Academic Enrichment	Yes	<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title III, Part A - English Language Acquisition		<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			
Title III, Part A - Immigrant Education		<input type="radio"/> Yes	<input type="radio"/> Yes <input type="radio"/> No			





## Column F – Nonpublic Immigrant

If the Nonpublic system has checked Yes in Column D, enter the number of Immigrant students enrolled in the Nonpublic system.

- An immigrant is defined as youth and individuals who
  - a. are age 3 through 21;
  - b. were not born in any State; and
  - c. have not been attending one or more schools in any one or more States for more than 3 full academic years.
- The term “State” means each of the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

# Within Boundaries Formula Federal Programs

Click the “+” button to expand each box

Title 2 Part A - Supporting Effective Instruction	 +
Title 4 Part A - Student Support and Academic Enrichment	 +
Title 3 Part A - English Language Acquisition	 +
Title 3 Part A - Immigrant Education	 +

The form(s) should be used to document consultation with Nonpublic systems only for the *formula* Federal programs listed in this column. This includes:

Title 2 Part A – Supporting Effective Instruction

---

Title 4, Part A – Student Support and Academic Enrichment

Title 3, Part A – English Language Acquisition

Title 3, Part A – Immigrant Education

Other Federal programs contain their own provisions for the equitable participation of Nonpublic system students and teachers and have separate reporting requirements.

# Within Boundaries Formula Federal Programs

## Title 2 Part A - Supporting Effective Instruction

### Public District Receives Allocation

Yes  No

### Nonpublic Systems Consulted

Yes  No

### Nonpublic Systems Participating

Yes  No

### Comments

## Title 3 Part A - English Language Acquisition

### Nonpublic Systems Consulted

Yes  No

### Nonpublic Systems Participating

Yes  No

### Nonpublic English Learners Number Enrolled

### Comments

## Title 4 Part A - Student Support and Academic Enrichment

### Public District Receives Allocation

Yes  No

### Nonpublic Systems Consulted

Yes  No

### Nonpublic Systems Participating

Yes  No

### Comments

## Title 3 Part A - Immigrant Education

### Nonpublic Systems Consulted

Yes  No

### Nonpublic Systems Participating

Yes  No

### Nonpublic Immigrant Number Enrolled

### Comments





# Within Boundaries

## Entering Data

### Section 2

# Within Boundaries Competitive Federal Programs

2. COMPETITIVE FEDERAL PROGRAMS - To be completed by the public district as part of the application for each program, as part of a grant proposal, AND/OR if the public district is the recipient of an on-going multi-year grant.						
A Federal Program	B Receives Grant	C Nonpublic System Consulted	D Nonpublic System Participating	E Nonpublic LEP Number	F Nonpublic Immigrant Number	G Comments
Title IV, Part B - 21st Century Community Learning Centers	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No			<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

If a Public School District submits a Title IV, Part B 21st Century Community Learning Center (21st CCLC) *competitive* grant proposal or is the recipient of an ongoing multi-year 21st CCLC grant, this form must be used to document consultation with the Nonpublic systems located within the Public School District’s geographic boundaries and submitted as part of that submission to NDE.



# Within Boundaries

## Entering Data

### Section 3

#### Certification and Signatures


# Within Boundaries Certification and Signatures

## Certification Information

### Date of Consultation

This is to certify that a consultation occurred between a representative of ADAMS CENTRAL PUBLIC SCHOOLS (01-0090-000) and ZION CLASSICAL ACADEMY (01-0705-000)

Date of Consultation



### Equitable and Effective Program Agreement

As Indicated by the Nonpublic School Representative: I agree with the equitable and effective programs that will be implemented based on this consultation.

Yes  No

# Within Boundaries Certification and Signatures

**Public Representative**


Name of Public Representative

Public Representative's Title

Public Representative's Phone Number

Public Representative's Email

Date of Public Representative Signature

# Within Boundaries Certification and Signatures

## Nonpublic Representative

Name of Nonpublic Representative

Nonpublic Representative's Title

Nonpublic Representative's Phone Number

Nonpublic Representative's Email

Date of Nonpublic Representative Signature

# Within Boundaries – Finalizing the collection

In order to submit the collection, each school will need to have a **“Completed”** status under the Status column.

Agency Id	Agency Name	Status
61-0701-000	NEBRASKA CHRISTIAN SCHOOLS	Completed

Once all schools have a **“completed”** status associated with them, click **View Summary Report** in the menu bar to download a printable copy of the report for your files.

 [View Summary Report](#)

Before Submitting the Form, be sure to read the Assurances indicated and check the box.

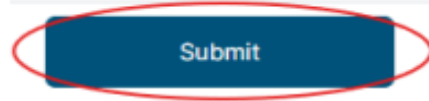
#### Assurances (Assurances must be agreed to before submitting this collection)



The Public District verifies that they have the Nonpublic System authorized signatures on file. The public district will retain all completed NDE Form 34-014 from the Nonpublic system at the Public District for a minimum of 6 years. Forms may be requested from NDE.

# Within Boundaries – Submit and Approve

After the user has completed data entry, click on the **SUBMIT** button indicating the collection is ready to be reviewed by your District Administrator.



When the District Administrator has reviewed the data and determines it to be correct, they will click on the **APPROVE** button to submit the data to NDE.



NOTE: Only the person who is designated as APPROVER (typically the District Administrator) in the NDE Portal will see the **APPROVE** button in the box below the **SUBMIT** button. The APPROVER can submit and approve the collection.

Once the collection has been approved, changes will no longer be able to be made to this collection. If changes are necessary after approval, please contact the NDE Service Desk and they will need to re-open the collection.



# Within Boundaries Collection– tips

- Reference materials for this collection may be found on the NDE website at: [Title I and VIII Non-Public School Information – Nebraska Department of Education](#)
- For a list of topics that should be part of the consultation process, refer to the for a list of items for each Federal Program [Title I and VIII Non-Public School Information – Nebraska Department of Education](#)

# Within Boundaries Collection– tips

ESEA requires states and districts to complete a needs assessment to assist in the development of a comprehensive support and improvement plan for the school to improve student outcomes. Nonpublic schools, receiving equitable shares from an LEA, are also responsible for providing a needs assessment and comprehensive improvement plan to their respective LEA(s) identifying the area(s) that fall within, and in need of support from the determined federal grant funds. There is an expectation that nonpublic schools' needs assessment, comprehensive improvement plan and planned services/activities, to be paid with federal equitable share funds, be provided to the LEA prior to services being encumbered.

## Nonpublic within Boundaries Consultation Checklist

### All Title Programs

- Service delivery mechanisms the LEA will use to provide equitable services to eligible nonpublic school children, teachers, and other educational personnel
- How and when decisions about the delivery of services will be made
- Size and scope of equitable services provided to eligible nonpublic school children, teachers, and other educational personnel
- Thorough consideration and analysis of the view of nonpublic school officials regarding third party contractor and written explanation by the LEA if the LEA disagrees with the use of a third-party contractor
- Whether to provide equitable services to eligible nonpublic school children by pooling funds or on a school-by-school basis
- Funds for equitable services are to be obligated in the school year in which they are awarded
- How and when program will be evaluated

### Title I, Part C – Education of Migratory Children

- Identification of the regional contact in which services are provided to eligible migrant children and youth
- The amount of funding available to provide Title I, Part C services, including how the amount of funds set-aside to provide equitable services to nonpublic school is determined (not known at time of initial consultation)
- Services to be offered, including the allowable use of funds
- When, including the approximate time of day the services will be provided

Page 1 of 3

2023-02-15

- If LEA is planning to use funds for administrative purposes or indirect costs, how that impacts the nonpublic equitable services amount and what the administrative and/or indirect costs will be used for
- ESEA (Elementary and Secondary Education Act) requires that the LEA retain control of all Title I funds, materials, equipment, and property

*NOTE: In many cases the LEA completing this form may not be the entity managing/receiving Title I, Part C funds. In the event that the nonpublic school has students eligible for Title I, Part C services, the LEA is responsible for connecting the nonpublic school with the entity providing Title I, Part C services.*

### Title II, Part A – Supporting Effective Instruction

- How needs of nonpublic schools will be determined and how/when that will be communicated
- Amount of funding available to provide Title II, Part A services, including how the amount of funds is determined (Amount of funding is not known at the time of initial consultation)
- Services to be offered, including the allowable use of funds
- Conference registration process
- If LEA is planning to use funds for administrative purposes or indirect costs, how that impacts the nonpublic equitable services amount and what the administrative and/or indirect costs will be used for (Grant amounts posted on NDE website do not take into account amounts set-aside for administrative or indirect costs.)
- ESEA (Elementary and Secondary Education Act) requires that the LEA retain control of all Title I funds, materials, equipment, and property
- IF funds are being transferred from Title II- A to Title IV-A or Title I-A how that will impact the services for all programs

### Title III, Part A – English Language Acquisition and Immigrant Education

- How nonpublic students will be identified as English Learners (ELs)
- How the needs of eligible ELs, their teachers, and other educational personnel will be identified
- The services that the LEA will provide to meet the language development needs of identified ELs, as well as the professional development needs of their teachers and other educational personnel including allowable use of funds
- When, including the approximate time of day the services will be provided
- Whether services will include initial identification of ELs and assessment of their language proficiency, as well as a determination of whether students should exit EL status. The ELPA21 Screener and ELPA21 Summative assessments are only available to public school students in Nebraska. The NDE English Learner office is available to assist with assessment options for nonpublic students.
- How Title III services will be assessed, and how the results of those assessments will be used to improve services
- The amount of funding available (not known at the time of initial consultation) and how it is determined
- Whether the nonpublic has students eligible for immigrant education services, including the requirements of the program (i.e. definition of an immigrant student, tracking the length of time the student has attended school in the United States, etc.)
- If LEA is planning to use funds for administrative purposes or indirect costs, how that impacts the nonpublic equitable services amount and what the administrative and/or indirect costs will be used for (Administrative costs for Title III is limited to 2% of current funds.) (Grant amounts posted on NDE website do not take into account amounts set-aside for administrative or indirect costs.)
- ESEA (Elementary and Secondary Education Act) requires that the LEA retain control of all Title I funds, materials, equipment, and property

### Title IV, Part A – Student Support and Academic Enrichment

- How the amount of funds to provide equitable services to the nonpublic schools is calculated
- Services to be offered, including the allowable use of funds
- If LEA is planning to use funds for administrative purposes or indirect costs, how that impacts the nonpublic equitable services amount and what the administrative and/or indirect costs will be used for (Grant amounts posted on NDE website do not take into account amounts set-aside for administrative or indirect costs.)
- ESEA (Elementary and Secondary Education Act) requires that the LEA retain control of all Title I funds, materials, equipment, and property
- IF funds are being transferred from Title IV- A to Title II-A or Title I-A how that will impact the services for all programs

### Title IV, Part B – 21<sup>st</sup> Century Community Learning Centers (CCLC)

- Whether the LEA has a school that has been awarded 21<sup>st</sup> CCLC funds
- Whether an eligible entity other than the LEA has been awarded funds under Title IV, Part B and is utilizing a school within the LEA to provide services as a 21<sup>st</sup> Century Community Learning Center site
- If LEA is planning to use funds for administrative purposes or indirect costs, how that impacts the nonpublic equitable services amount and what the administrative and/or indirect costs will be used for
- ESEA (Elementary and Secondary Education Act) requires that the LEA retain control of all Title I funds, materials, equipment, and property

# Carryover

- Nonpublic funds that are unspent within the year allocated will be carried over and added to the pool of funds to be redistributed in the same manner as the current years funding unless there is an extenuating circumstance.
- If no extenuating circumstance (Reason C).
- Title II & IV is a per pupil distribution (so it will be split between the public and nonpublic based on the number of students attending each).
- Title III is a per identified student distribution (so it will be split between the public and nonpublic based on the total number of identified student).
- If extenuating circumstance, the full nonpublic carryover will go back to the Nonpublic. (Reason A or B).



# Tribal Consultation process

# Tribal Consultation

Who is required to conduct this consultation?

There are two factors which may make this consultation required for your school.

1. If the American Indian/Alaska Native population of your school is above 40% in the previous year
2. If your school accepted a Title VI Impact Aid grant of over \$50,000 in the previous year.

\*Note: If your school had either of these situations in 2024-2025 you will be required to conduct consultation this fall during the ESSA Application period for services in the 2025-2026 school year.

# NDE FEDERAL STAFF CONTACTS

- ESSA Programs Administrator **Beth Wooster**: [beth.wooster@nebraska.gov](mailto:beth.wooster@nebraska.gov)
- Title I Dir, Asst. ESSA Admin **Dottie Heusman**: [dottie.heusman@nebraska.gov](mailto:dottie.heusman@nebraska.gov)
  
- ESSA Consultant: **Ann Carmoney**: [ann.carmoney@nebraska.gov](mailto:ann.carmoney@nebraska.gov)
- ESSA Consultant: **Anne Hubbell**: [anne.hubbell@nebraska.gov](mailto:anne.hubbell@nebraska.gov)
- ESSA Consultant: **Julie Otero** [julie.otero@nebraska.gov](mailto:julie.otero@nebraska.gov)
- ESSA Consultant: **Michelle Rezek** [michelle.rezek@nebraska.gov](mailto:michelle.rezek@nebraska.gov)
- ESSA Consultant: **Tate Toedman** [tate.toedman@nebraska.gov](mailto:tate.toedman@nebraska.gov)
  
- ESSA Admin Asst **Rhonda Wredt**: [rhonda.wredt@nebraska.gov](mailto:rhonda.wredt@nebraska.gov)
- ESSA Financial Consultant **Janice Paling** [Janice.paling@nebraska.gov](mailto:Janice.paling@nebraska.gov)
- Migrant Consultant **Benjamin Zink** [Benjamin.zink@nebraska.gov](mailto:Benjamin.zink@nebraska.gov)



# Contact Information

To contact NDE staff email at:  
[first.last@nebraska.gov](mailto:first.last@nebraska.gov)



Thank you!