GOLD® ENTRY CHECKLIST

Early Intervention Services (ages 6 months-3 years)

This checklist pertains to children who will receive a minimum of 6 months of early intervention services. All children, regardless of frequency of service or service type (SC, ECSE, SLP, OT, PT, etc.), must be OSEP entered and exited on the SmartTeach® website.

All GOLD® entry documentation must be entered within 45 calendar days of the IFSP date. Proceed with documentation in your district's required checkpoint periods.

Create a profile for each child in SmartTeach®: [Adding Children to GOLD - Administrators](#) or [Managing Child Records in SmartTeach (for Teachers)](#)

Input the following information from the required text fields to complete the child's GOLD profile:

- ☐ Select Class
- ☐ Class Details
    - ☐ First Day in Program – date the child began in the program
- ☐ Child Details
    - ☐ Child's First and Last Name
        - ☐ If an alert indicates the child already has a GOLD profile,
            - ☐ please contact the child's previous program, if known, or
            - ☐ email tsgold@nebraskacloud.org to determine the status of the child's profile.
    - ☐ Gender
    - ☐ Birth Date
    - ☐ Primary Language*
    - ☐ Ethnicity*
    - ☐ Race*
    - ☐ ADVISER ID # – this is the number assigned to the child by the state when they first enter the educational system.

- ☐ Funding Sources – ask your GOLD® administrator which boxes should be marked for this particular child, if unknown.
- ☐ Custom Funding Sources – Head Start Agency
    - ☐ If the child is enrolled in Head Start, specify which program they attend.
    - ☐ If the child is not enrolled in Head Start, click 'NA.'
- ☐ IFSP – Mark 'Yes'
    - ☐ What date will this child begin to receive early intervention services? Enter:
        - ☐ The original IFSP meeting date (or when the child is 6 months old, if the IFSP date occurred prior to 6 months)
- ☐ Free and Reduced Lunch – Mark as appropriate.
- ☐ Assess this child using the Spanish Language and Literacy Objectives -- Mark as appropriate.
- ☐ Custom Questions: School District – Select the district providing special education services.

When all information is accurate, click 'Save' and documentation collection can begin.

For further information, please refer to the Results Matter Nebraska Technical Assistance website: [Results Matter Nebraska](#).

For questions, please email the Nebraska GOLD Helpdesk at:
tsgold@nebraskacloud.org

*Please be specific in collecting this data. Additional information may be needed from the family.