



Educator Certification

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Fingerprinting for Nebraska Certification

Any person applying for first-time issuance of a Nebraska certificate/permit, **who has not been a resident* of Nebraska for the five (5) years immediately prior to the date of application**, must submit fingerprints taken via LiveScan **OR** ink roll for use in an FBI national criminal history record information check. The Nebraska State Patrol offers LiveScan fingerprinting, as well as online scheduling and payment services, at each of their Troop Area Headquarters; further information, as well as a list of additional NSP locations that offer fingerprinting services, can be found online at:

<https://statepatrol.nebraska.gov/services/fingerprinting>

**Residence is defined by the Nebraska Supreme Court as an individual who has established a home in Nebraska where the individual is habitually present and to which, having departed from, intends to return.*

Aside from NSP locations, applicants may be fingerprinted at any law enforcement or third party agency that offers fingerprinting services, inside or outside of Nebraska, provided their prints are recorded on **FD-258** fingerprint cards and include all of the information indicated by the sample below:

APPLICANT		LEAVE BLANK		TYPE OR PRINT ALL INFORMATION IN BLACK		FBI		LEAVE BLANK	
FD-258 (Rev. 5-15-17) 1110-0046				LAST NAME	FIRST NAME	MIDDLE NAME			
SIGNATURE OF PERSON FINGERPRINTED		ALIASES AKA		OR		NB930010Z		DATE OF BIRTH	
RESIDENCE OF PERSON FINGERPRINTED		N/A				DEPT OF EDUC		DOB	
Address Here		CITIZENSHIP CTZ		M		LINCOLN, NB		Month Day Year	
DATE	SIGNATURE OF OFFICIAL TAKING FINGERPRINTS	US		SEX		RACE	HGT.	WGT.	EYES
		YOUR NO. OCA		Wht.		6'0"	200	Brn	Brn
EMPLOYER AND ADDRESS		UNIVERSAL CONTROL NO. UCN		CLASS		LEAVE BLANK			
Name		ARMED FORCES NO. MNU		REF.					
Address		SOCIAL SECURITY NO. SOC.							
REASON FINGERPRINTED		000-00-0000							
TEACHER		MISCELLANEOUS NO. MNU							
CERTIFICATION									

The Nebraska Department of Education does not offer on-site fingerprinting services and cannot accept electronic fingerprint submissions; whether an applicant is printed via ink roll or LiveScan, physical fingerprint cards must be provided via mail.