



# NSCAS Growth Retest Guidelines

**Retesting Definition:** A retest for NSCAS Growth will be defined as when a student has had a submitted or partially completed assessment. For instructionally valid reasons the completed portions of the assessments should be discarded, and the student should be asked to complete the assessment in full. Once a retest is enacted it is not reversible and previous scores/responses are not retrievable.

In general, preventing an invalid test is preferable to retesting students after a bad testing experience. The primary responsibility for good testing conditions lies with the proctor and the teacher. Active proctoring can prevent most situations from requiring retesting. Part of the responsibility of a proctor includes verifying the student's accommodations, motivating students to do their best, providing testing conditions that are conducive to good performance, and actively monitoring testing to prevent problems.

Retesting should be:	Retesting should <b>NOT</b> be:
<ul style="list-style-type: none"> <li>Rare</li> </ul>	<ul style="list-style-type: none"> <li>Used if a student did not perform as expected</li> </ul>
<ul style="list-style-type: none"> <li>Made with due consideration</li> </ul>	<ul style="list-style-type: none"> <li>Due to failures of staff to use reasonable discretion</li> </ul>
<ul style="list-style-type: none"> <li>In the best interest of the student</li> </ul>	
<ul style="list-style-type: none"> <li>Consistent across districts</li> </ul>	

**Allowable reasons for retesting include but are not limited to:**

- Issues with test details (i.e., time taken, proctor observed rapid guessing)
- Non-quantitative concerns (i.e., classroom disruption, medical issues, technology concerns)
- Emergency evacuation
- Student signed in under a different student's name
- Student does not receive the appropriate accommodations.

Retest requests must come from the District Assessment Contact (DAC) by submitting the [NSCAS Growth Winter Reset Form](#). NWEA's Customer Service will automatically grant the retest request and log the request. NDE will regularly review the retest logs and look for instances of overuse and/or abuse by districts.

Requests require a student's ID, content area, school, grade and reason for the reset request.