

LearnKey Fulfillment Email

Scenarios 1 & 2: LearnKey, New and Existing Admins



LEARNKEY COURSEWARE POWERED BY GMETRIX

Congratulations, your LearnKey Courseware Powered by GMetrix license has arrived! You can now manage your LearnKey license at: <https://manage.gmetrix.net>. Log in using your existing GMetrix Administrator account information.

Your username to access the Administrator Panel is your email address. If you have never logged in before, your password will be “<password that we assign, usually gmetrix>”.

Your students will access their LearnKey courseware through the Student Portal at <https://www.gmetrix.net>.

Getting Started

1. [Getting Started with LearnKey in Your Classroom | LearnKey Education Solutions](#)
2. [Create Your Classrooms](#)
3. [Assign Content](#) (Learning and Practice)
4. [Download Course Resources](#) – Teacher Workbooks with lesson plans, projects and support files, glossary terms, shortcut keys, and more.
5. [Students redeem Class Code/Access Code](#)

Weekly Webinars

We host an open weekly webinar to go over the basics of the system and how to get started. Details can be found [here](#).

Support

If you have any questions about the curriculum, please contact:

LearnKey Implementation & Support

800.984.9476

clientservices@learnkey.com

Available Monday through Friday, 8AM – 5PM (MT)

Questions regarding licenses and technical support:

GMetrix Technical Support

801.323.5800

support@gmetrix.com

Available Monday through Friday, 7AM – 5PM (MT)

Thank you, we look forward to working with you this year.

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Scenario 3: LearnKey, New Admin Failed



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Thank you for purchasing LearnKey for your Certification Exam preparation! Your courseware license has been assigned to your organization's GMetrix Testing Center account.

Unfortunately, an issue occurred while trying to add you as an administrator to the account. To manage your license, please contact an existing account administrator, or contact GMetrix Support for assistance.

Certiport ID: [CID#]

Certiport ID Name: [CID name]

Once you are set up as an administrator, log in to the GMetrix Administrator Panel at <https://manage.gmetrix.net>.

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Learning Management System Integration (LTI)

For details on how to integrate your course with your LMS, click [here](#).

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