

# 2024 SCHOOL MEALS PROGRAM BOOKKEEPER ZOOM TRAINING

**For NEW Bookkeepers or anyone wanting a refresher.**

**Date: Thursday, June 27, 2024**

**Time: 9:30 a.m. - 4:00 p.m. (CT)**

**Training will be provided on the following topics:**

- Important Dates
- Navigating the Nutrition Services Website
- Completing the School Meal Application Packet
- Civil Rights
- Direct Certification
- Income Eligibility Applications
- Verification Process
- Counting and Claiming Meals
- Cashier/Point of Service (POS) Resources
- Submitting Claims for Reimbursement
- Reimbursement
- On-Site Reviews (Sponsors w/multiple feeding sites)
- Other Topics

**School Year 24-25 Program Update:**

**For ALL Bookkeepers.**

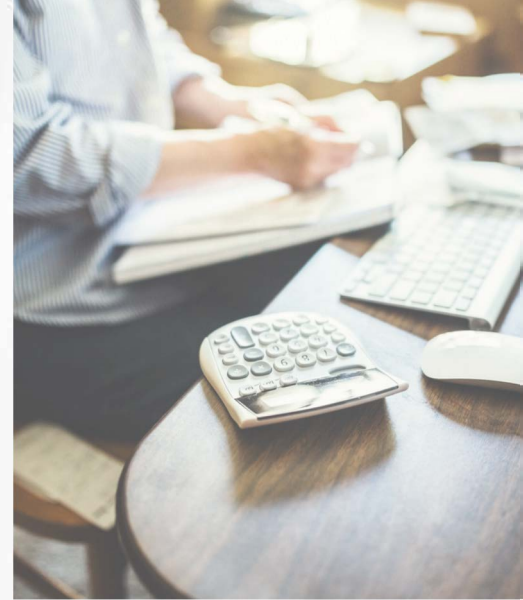
**Date: Wednesday, July 10, 2024**

**Time: 9:30 a.m. - 11:30 a.m. (CT)**

**Training will be provided on the following topics:**

- Reimbursement Rates for SY 24-25
- Adult Meal Pricing
- Direct Certification Updates
- Other Important Topics

**The zoom training links and training materials will be emailed to registered participants prior to training.**



Participants are required to register online in advance.

[Click to Register](#)

## TRAINING NOTES

- Log on prior to the start time.
- *Please have training materials readily accessible.*
- **Bookkeeper Training:** Provides 5.5 hours of continuing education (with an hour lunch).
- **School Year 24-25 Update:** Provides 2 hours of continuing education.
- *All trainings will be recorded and posted to the [NDE-Nutrition Services Training Website](#) after the training.*