

School Safety & Security Policies, Plans, Requirements, Trainings, & Best Practices



SUBSTANCE USE

Alcohol/Drug Abuse Awareness & Prevention

- Required Policy/Plan: Yes, Provisions shall be made by the proper local school authorities for instructing the
 pupils in all public schools in comprehensive health education program. See reference to State Statute 79712 (link below).
- Required Staff Training: No, reference provision above and State Statute 79-712 (link below).
- Required Student Training: Yes, shall include instruction in physiological, psychological, and sociological
 aspects of drug us, misuse, and abuse.
 - Reference:
 - o State Statute 79-712
 - Educational and/or Training Resources:
 - SAMHSA Substance Abuse and Mental Health Services Administration
 - o Just Think Twice
 - National Institutes of Health (NIDA)
 - Drug Enforcement Administration (DEA)
 - o NDE School Safety YouTube Channel Opioid Overdose & Narcan Administering Videos
 - Substance Use Awareness Curriculum
 - Best Practice: Alcohol & drug use are a leading cause to youth risky behaviors & criminal activity
 potentially impacting school safety & security. Therefore, it is best practice for staff to have an
 awareness on drug trends impacting the youth in their local school district.

Opioid/Fentanyl Overdose Response and the Use of Naloxone/Narcan in Schools

- Required Policy/Plan: No
- Required Staff Training: No, reference Rule 59.
- Required Student Training: No
 - References:
 - NDE Opioid/Fentanyl Overdose and Naloxone/Narcan School Guidance
 - o State Statute 28-711
 - o State Statute 38-2840
 - o State Statute 25-21,186
 - o Rule 59
 - Educational and/or Training Resources:
 - o SAMHSA Substance Abuse and Mental Health Services Administration
 - Resource Center | SAMHSA
 - Practitioner Training | SAMHSA
 - o NDE School Safety YouTube
 - **Best Practice:** Although this is not a requirement, it is considered a best practice to have Narcan available in schools and to have some staff trained in administering the Narcan nasal spray. Reference the NDE Opioid/Fentanyl Overdose and Naloxone/Narcan School Guidance above.

CONCERNS OF HARM TO SELF OR OTHERS

Behavioral & Mental Health Training with Focus on Suicide Awareness & Prevention

- Required Policy/Plan: No
- Required Staff Training: Yes, at least one hour of behavioral and mental health with a focus on suicide awareness and prevention training each year required for all accredited school employees who interact with students and any other appropriate personnel as determined by the school superintendent.
- Required Student Training: No
 - References:
 - Approved Suicide Awareness Prevention Trainings
 - Nebraska Revised Statute 79-2,146
 - o State Statute 79-2,144 (7)
 - Educational and/or Training Resources:
 - o Nebraska Department of Education School Suicide Prevention Resource
 - NDE School Safety YouTube Channel Relationships & Building Character Videos
 - Best Practices: Studies show <u>connectedness</u> is an important protective factor for suicide prevention.
 Students need to find connections with other students as well as at least one adult in schools. Social connections can lower anxiety & depression while improving mental and physical health & well-being.

Suicide Hotline Number on School ID

- Required Policy/Plan: Yes, <u>988 Hotline</u>, each school board shall require the telephone number for national suicide prevention hotline, a local suicide prevention hotline, or a crisis text line is printed on each new student identification card issued to a student enrolled in a middle school or high school grades.
- Required Staff Training: No
- Required Student Training: No
 - Reference:
 - State Statute 79-538
 - Best Practice: Hotlines and anonymous report line services have proven to change the path of potential suicides.

Child Abuse Reporting and Requirements

- Required Policy/Plan/Procedure: Yes, required procedure. When any school employee has reasonable cause to believe a child has been subjected to child abuse or neglect, he or she shall report such incident to the proper law enforcement agency or to the toll-free number (1-800-652-1999) established by the Department of Health and Human Services. The required contents and process of reporting are detailed in State Statute 28-711 (link below).
- Required Staff Training: No, however all staff should be aware of this requirement & how to accomplish it.
- Required Student Training: No
 - References:
 - o State Statute 28-711
 - State Statute 79-2,157 Each public school in Nebraska may post in a clearly visible location in a public area of the school that is readily accessible to students containing the statewide toll-free number to receive reports of child abuse or neglect. In lieu of displaying a poster, a school may post a link to the poster on their website.
 - Educational and/or Training Resources:
 - o <u>LB281Posters-Break-the-Silence.pdf (ne.gov)</u>
 - o LB281PostersSPANISH-1.pdf (ne.gov)

Dating Violence Prevention

- Required Policy/Plan: Yes, Districts, as referred to State Statute 79-101, are required to have a policy. The
 policy is required to be published in any school district handbook or similar manual or publication. Schools are
 required to inform the students' parents or legal guardians of the district's policy. Such policy shall include a
 statement that dating violence will not be tolerated.
- Required Staff Training: Yes, per State Statute 79-2, 141 (link below). Each school district shall provide
 dating violence training to staff deemed appropriate by a school district's administration. The dating violence
 training shall include, but not be limited to, basic awareness of dating violence, warning signs of dating
 violence, and the school district's dating violence policy.
- Required Student Training: Yes, per State Statute 79-2,142 (link below). Each school district shall
 incorporate dating violence education that is age-appropriate into the school program. Dating violence
 education shall include, but not be limited to, defining dating violence, recognizing dating violence warning
 signs, and identifying characteristics of healthy dating relationships.

References:

- Nebraska Revised Statute 79-2,141
- State Statute 79-2,142
- o Rule 10 Code Section 11 (pg. 35) School Environment (011.01G)

Educational and/or Training Resources:

- Dating Violence Prevention Nebraska Department of Education
- Stalking and Harassment Education per <u>State Statute 28-311.02</u>
- o Title IX Regulations- U.S. Department of Education
- o Digital Future Initiative Relationships Curriculum

Best Practices

Students need to understand healthy dating etiquette and when to access supportive measures due to a violation occurring. Therefore, the following are other topics, but not limited to, that students should learn: bullying/cyberbullying, harassment, sexual harassment, sexual assault, stalking, dating violence, consent, and healthy relationships.

Harassment, Sexual Harassment & Misconduct

- Required Policy/Plan: Yes, Policy regarding appropriate relationships with students; contents per State Statute 79-879 (link below).
 - Policies (Nondiscrimination, harassment, complaint/grievance procedures, etc.); The updated Title IX Rule specifically requires schools to post on their websites:
 - 1. The contact information for the school's Title IX Coordinator(s)
 - 2. The school's non-discrimination policy; and
 - **3.** Training materials used to train the school's Title IX personnel.
- Required Staff Training: No, there are no specific sexual harassment training requirements for the state of Nebraska. However, we still recommend sexual harassment training for your Nebraska employees if you meet any of the following criteria:
 - 1. You have employees working in states other than Nebraska (please check each states' requirements below),
 - 2. You are an educational institution who worries about meeting Title IX training requirements,
 - **3.** You have had problems with sexual harassment or other types of harassment in your organization in the past, or
 - 4. You wish to mitigate potential liability for sexual harassment in your organization.
 - Training required for "Title IX Personnel" (i.e., Title IX Coordinator(s), mediators, investigators, review panels, etc.)
- Required Student Training: No, however, students are required to have 'Dating Violence Prevention" which
 includes Title IX content.

• References:

- Nebraska Revised Statute 79-879
- o Eliminating Discrimination in Nebraska
- Title IX and Sex Discrimination (ed.gov)
- QA-Title IX 20200904.pdf (ed.gov)
- Office of Civil Rights

Best Practices:

- o Verify the policy was received and understood by school staff.
- To have a good understanding of Title IX which covers all forms of harassment, sexual harassment, and sexual violence. Sexual harassment under Title IX includes any unwelcome sexual conduct, such as unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Title IX is an important element in the required 'Dating Violence Prevention' education.

Bullying/Cyber Bullying

- Required Policy/Plan: Yes, each school district (as defined in <u>State Statute 79-101</u>) is required to have a policy. The policy is required to be reviewed annually.
- Required Staff Training: No, reference statute 79-2, 137.
- Required Student Training: Yes, education is required. Reference Statute 79-2, 137.

• References:

- State Statute 79-2,137
- State Statute 79-2,144 (10)
- o Rule 10 Code Section 11 School Environment (011.01F) pg. 34

• Educational and/or Training Resources:

- o Help, My Child is Being Bullied Nebraska Department of Education
- o Digital & Relationship Curriculum with Bullying & Cyber-Bullying Content
- NDE YouTube Channel
- o Common Sense Media
- o NetSmartz

Best Practices:

Bullying and cyberbullying are the number one anonymous report calls and likely the number one
concern among students and staff in schools. It is a topic requiring continuous education for
staff/students and with the nuances of social media platforms, apps, and artificial intelligence it is an
area requiring continual updating on the latest trends among youth.

Digital Citizenship

- Required Policy/Plan: Yes, per State Statute 79-2, 137, as it pertains to cyberbullying.
- Required Staff Training: No, reference State Statute 79-2,144 (10)
- Required Student Training: No, reference State Statute 79-2,144 (10)

References:

- o State Statute 79-2, 137
- State Statute 79-2,144 (10)

Educational and/or Training Resources:

- o <u>Digital Citizenship Lessons</u>
- Children and Screens
- Center for Humane Technology
- o Common Sense Media
- Net- Smartz
- Cyber Civics
- o Smart Social
- The Smart Talk
- o Know Be 4

Best Practices:

- State Statute 79-2, 144 (10) states: NDE, School Safety and Security Director recommends curricular and extracurricular materials to assist school districts in preventing and responding to cyberbullying and digital citizenship issues; staff and students should have education related to digital citizenship.
 - Digital citizenship encompasses digital literacy, digital laws/concerns (sexting, human trafficking, mental health concerns, etc.), and digital privacy. Mental, behavioral, and emotional well-being are

- all being impacted by the nuances digital media provide to school communities.
- Digital Parent Academies are highly recommended trainings for school communities when schools provide a digital device (iPad or Chromebook) to a student that goes home with them. Discussions around digital platforms business model & goals, digital influences, digital misinformation, digital impact on emotions, and best digital practices at home are necessary discussions to have in school communities.
- Digital Media is often the foundation of many issues that arise in schools. Therefore, education and training around these nuances is highly recommended for staff, parents, and students.

ANONYMOUS REPORTING & THREAT ASSESSMENT TEAMS

School Safety and Security Reporting System Act (Safe2Help)

- Required Policy/Plan: No, however it is advisable to have an anonymous report line in schools.
- Required Staff Training: Yes, Threat Assessment Training, P3/Safe2Help NE Training
 - If a school decides to use the Safe2Help report services utilizing the Boys Town Communication Center, a five member or more threat assessment team is needed. Threat assessment training is required for these members who will receive the calls from the Safe2Help NE crisis counselors.
 - P3/Safe2Help NE systems training is also a requirement that involves about a one and a half hour of learning how to use the Safe2Help NE system and how reports are received and the distribution/disposition process of the reports.
- Required Student Training: No, however student bodies who are in a school district participating in Safe2Help NE should view the Safe2Help NE videos for students on the NDE School Safety YouTube Channel (link below).

References:

- o Nebraska Revised Statute 79-3104
- Nebraska Revised Statute 79-3105
- Safe2Help NE
- Safe2Help FAQ

Educational and/or Training Resources:

- NDE YouTube Channel Safe2Help NE Videos
- Threat Assessment & Safe2Help NE Resources
- Registration for a School Team to Start Safe2Help NE
- Registration for Threat Assessment Training Dates

Best Practices:

- Nebraska Legislature approved Safe2Help NE for permanent funding starting in 2024. This makes the system an available assistant (not necessarily a replacement) to any anonymous system a school district may already have in place.
- Students, parents, and staff should view the educational training videos on our YouTube Channel to learn about the services Safe2Help NE provides and best practices.
- NDE offers threat assessment team training through the ESUCC and the UNLPPC with Dr. Bulling and Dr. Scalora
- Safe2Help NE or P3 training is available through the Boys Town Communication Center and Diana Schmidt.



School Threat Assessment Team

- Required Policy/Plan: No
- Required Staff Training: No
- Required Student Training: No

References:

- o State Statute 79-3103
- o State Statute 79-3104
- o State Statute 79-3105

Best Practices:

- Although having a threat assessment team is not required, schools should consider having a school
 threat assessment team to consider man-made and environmental threats, which would allow schools
 and communities to respond in a timely and appropriate way.
- Best practices indicate a threat assessment team would consist of a school-based team of at least five members who have completed the training required pursuant to section 79-3105 and includes, but is not limited to, the principal or principal's designee, a mental health professional, law enforcement professional (if available), and a member of the school staff.

REQUIRED DRILLS

Fire/Bus Evacuation Drills

- Required Policy/Plan: No
- Required Staff Training:
- Required Student Training: Yes
 - o Fire Drills
 - Require teachers of public and private schools and educational institutions to conduct regular fire drills. Not less than one emergency egress and relocation drill shall be conducted every month the facility is in session (10 required fire evacuation drills). All occupants of the building shall participate in the drill. All emergency and relocation drill alarms shall be sounded on the fire alarm system.
 - Fire Prevention Instruction
 - Every public, private, denominational, or parochial school shall provide regular periods of instruction in the subject of fire dangers and in methods of fire prevention.
 - Bus Evacuation
 - The governing authority of any private, denominational, or parochial school shall provide at <u>least 2 bus evacuation drills per year</u> and instruction in safe riding practice to each pupil who is transported in a school bus.
 - Other evacuation training and drills are suggested.

References:

- Nebraska Revised Statute 81-527
- o Fire Drill Codes
- State Statute 79-609
- Nebraska Revised Statute 79-706
- Rule 10 Code Section 11 School Environment (011.01A)

Best Practices:

- o Monthly fire drills to be conducted.
- The first bus evacuation bus drill should be conducted the first two weeks of school and the second bus evacuation drill should be conducted within the first two weeks of the second semester.

Tornado Drills

- Required Policy/Plan: Yes
- Required Staff Training: Yes
- Required Student Training: Yes
 - Every school must conduct at least two tornado drills per year.
 - Reference:
 - Nebraska Revised Statute 79-2,144
 - Best Practices:
 - First drill should be within the first two weeks of school and the second within the first two weeks of March.

SCHOOL RESOURCE OFFICERS & WEAPONS

SRO Training

- Required Policy/Plan: Yes, per State Statute 79-2704 (link below).
 - MOU Memorandum of Understanding
 - An MOU is required between any law enforcement agency, which provides school resource officers or any security agency, which provides security guards to schools and the school district.
 - The superintendent of a school district will, within three months after its adoption, provide a copy of the MOU to the education department or publicly post the MOU on the district website.
 - When changes are made to the MOU in the preceding year, the superintendent will provide an updated copy to the department of education or publicly post the MOU on or before January 1st.

Records

 Ensure records are kept on each student referral for prosecution from a school resource officer in response to an incident occurring at school, on school grounds, or at a schoolsponsored event.

Requires School Policy

- Address when a parent or guardian will be notified or present if a student is subjected to questioning by a school official or by a school resource officer or security guard operating in conjunction with a school official.
- Identify the school or law enforcement agency policies that address under what circumstances a student will be advised of constitutional rights prior to being guestioned or interrogated.
- Identify the school policy required by <u>State Statute 79-262</u> that addresses the type or category of student conduct or actions that will be referred to law enforcement for prosecution and the type that will be resolved as a disciplinary matter by a school official and not subject to referral to law enforcement.
- Identify a student and parent complaint process to express a concern or file a complaint about a school resource officer or security guard or their practices.

Required Administrator Training: Yes

Requires a minimum of one administrator in each elementary or secondary school where a school
officer or security guard is assigned to attend a minimum of twenty hours of training.

Required Law Enforcement (SRO) Training: Yes

Requires each school officer to attend a minimum of twenty hours of training. Refer to State Statute
 79-2704 for training contents (link below).

• References:

- o State Statute 79-2701
- o State Statute 79-2702
- Nebraska Revised Statute 79-2703
- o Nebraska Revised Statute 79-2704

- NDE Model MOU for SRO
- NDE Model MOU for Security Agencies

• Essential SRO Training: Focus Areas and Best Practices":

- o school law,
- student rights,
- o understanding special needs students and students with disabilities,
- conflict de-escalation techniques,
- ethics for school resource officers,
- teenage brain development, adolescent behavior,
- o implicit bias training, diversity, and cultural awareness,
- trauma-informed responses, &
- preventing violence in school settings.
- o Curriculum training is determined by local school district and SRO.

Best Practice:

Best practice is to have a highly trained SRO in a school building.

Firearms on school property

- Required Policy/Plan: Yes, reference State Statute 28-1204.04
- Required Staff Training: No
- Required Student Training: No
 - References:
 - State Statute 79-263 (student expulsion)
 - State Statute 79-265.01 (exceptions for pre-k to 2nd grade)
 - State Statute 28-1204.04. (possession of firearm by any person)

SCHOOL SAFETY & SECURITY PLAN, (EOP/SRP/SRM)

School Safety and Security Plan (Emergency Operations Plan)

- Required Policy/Plan: Yes
 - All public and accredited non-public schools must have Emergency Operations Plan (EOP)
 - Committee Requirements/Responsibilities
 - Each public and accredited school system has a school safety and security committee which includes representatives of faculty, parents, and the community.
 - The committee meets at least annually to prepare and/or review safety and security plans (EOP) and procedures.
 - Emergency Operations Plan (EOP) Requirements/Responsibilities
 - Each public and accredited school system has a safety and security plan. The plan addresses the safety and security of students, staff, and visitors.
 - The plan is required to be approved by the local governing body.
 - When requested by the NDE School Safety Director, the EOP is submitted to the Nebraska Department of Education
- Required Staff Training: No
- Required Student Training: No

• References:

- o Rule 10 Code Section 11 School Environment pg. 35 (011.01C)
- o State Statute 79-3103
- o State Statute 79-3105

Educational and/or Training Resources:

- Online Learning Management System (LMS) Coming 2024
- NDE Developing an EOP
- NDE School Safety YouTube Channel

• Best Practices:

- It is suggested that a member of law enforcement, local emergency manager, and a member from the local fire and rescue department be included in the school safety committee.
- When creating, modifying, and updating an EOP, it should be done by the safety committee versus an individual.

Standard Response Protocol (SRP) or Initial Response to Threats, Hazards, or Incidents

- Required Policy/Plan: No, Initial Response Protocol should be included in your EOP.
- Required Staff: No, recommended to staff, students, parents, community, and community partners.
- Students Training: No, recommended to staff, students, parents, community, and community partners.

References & Educational Resources:

- o I Love U Guys Foundation
- NDE School Safety YouTube Channel
- Best Practices: (These directives should be repeated twice when activated.)
 - UHOLD "Hold. In Your Room or Area"
 - SECURE: "Secure. Get Inside. Lock Outside Doors."
 - OLOCKDOWN: "Lockdown. Locks, Lights, Out of Sight."
 - EVACUATION: "Evacuate, followed by the evacuation location"
 - OSHELTER: "Shelter. State the Hazard and Safety Strategy"
 - Using common signage and language during a threat, hazard, or incident is best communication practices to avoid pitfalls in an emergency.

Standard Reunification Method (SRM) or Reunification

- Required Policy/Plan: No, SRM/Reunification should be included in your EOP.
- Required Staff: No, recommended to staff, students, parents, community, and community partners.
- Students Training: No, recommended to staff, students, parents, community, and community partners.
 - Reference & Educational Resource:
 - SRM -"I Love U Guys" Foundation
 - Best Practices:
 - o Practicing reunification drills is a best practice to avoid pitfalls when an actual event happens.

National Incident Management System (NIMS)

- Required Policy/Plan: Yes
 - NIMS is required to be utilized by anyone receiving federal funding of any kind.
 - NIMS and ICS should be included in your local EOP.
- Required Staff Training: No
- Required Student Training: No
 - References:
 - Homeland Security Presidential Directive 5
 - FEMA NIMS Training
 - o FEMA ICS 100 Training

Continuity of Operations Plan (COOP)

- Required Policy/Plan: Yes, The COOP is part of an Emergency Operations Plan (EOP).
- Required Staff Training: NoRequired Student Training: No
 - Reference:
 - o Rule 10 Code Section 11 School Environment pg. 35 (011.01C)
 - Best Practices:
 - The COOP is part of the high-quality elements of an Emergency Operations Plan. The COOP is suggested by state and federal best practices.
 - In practice/reality schools created a COOP during COVID Pandemic but called it Continuity of Learning Plan. A COOP encompasses the total operations of a school district and continues essential functions.

Psychological First Aid (PFA) or Recovery

- Required Policy/Plan: No, However, your recovery component should be in your EOP.
- Required Staff Training: No
- Required Student Training: No
 - References:
 - o PFA-for-Schools-Field-Operations-Guide;
 - o https://www.nctsn.org/
 - Best Practices:
 - PFA-S is a best practice in the aftermath of an emergency to address a school communities short and long-term distress to better cope with the incident.

Conduct Annual Safety Review/Assessment (Audit)

- Required Review: Yes
 - School systems are required to have their security plan(s) reviewed annually by one or more persons not on the local school safety committee and not an employee of the school system. This review will include a visit to school buildings to analyze plans, policies, procedures, and practices and provide recommendations. Any recommendations made as a result of the analysis are forwarded to the head administrator and to the school safety and security committee to be considered in making revisions to the plan.
- Required Staff Training: No
- Required Student Training: No
 - References:
 - o Rule 10 Code Section 11 School Environment (011.01D)
 - o State Statute 79-2,144
 - NDE Safety and Security Standards

Safety and Security Standards (Adopted in 2016 by State Board of Education)

- Required Policy/Plan: No
- Required Staff Training: No
- Required Student Training: No
 - References:
 - o NDE Safety and Security Standards
 - State Statute 79-2, 144

Quick Reference to School Safety Requirements

Green=Required							Other
Blue=Best Practice		Teachers	Administration	Other School Staff	Students	Specific Staff	Stakeholders
Alcohol/Drug Abuse Awareness & Prevention	Policy						
	Training						
	Dalian					T	
Opioid Overdose	Policy						
and Use of Narcan	Training		Trained in administering Narcan			Trained in administering Narcan	
Suicide Prevention Awareness &	Policy						
Prevention	Training						
Obild Abore	Policy						
Child Abuse Reporting	Training						
Dating Violance	Policy						
Dating Violence Prevention	Training					Determined by School Administrator	Parents
Harassment,	Policy						
Sexual Harassment & Misconduct	Training	Per Title IX	Per Title IX	Per Title IX	Per Title IX	Title IX coordinator	
Wildomadt							
Bullying and Cyberbullying	Policy		Reviewed Annually				
	Training						
	Policy		Per cyberbullying				
Digital Citizenship	Training						

Green=Required							Other
Blue=Best Practice		Teachers	Administration	Other School Staff	Students	Specific Staff	Stakeholders
	Policy						
Safe2Help NE	Training	If S2H is adopted, NDE youtube channel videos	If S2H is adopted, NDE youtube channel videos	If S2H is adopted, NDE youtube channel videos	If S2H is adopted, NDE youtube channel videos	Threat Assessment Team and Safe2Help System	If S2H is adopted, NDE youtube channel videos (parents)
	Policy	I		T T			
School Threat Assessment Team	Training					Schools should have a threat assessment	
						team	
Fire, Bus, and Tornado Drills	Policy						
	Training						
SRO	Policy		MOU				SRO/Security Officer
SRO	Training		20 hours				SRO/Security Officer 20 hours
	Policy			T			
Firearms on							
School Property	Training						
	Policy						First Responders
EOP/COOP	Training					School Safety Team	First Responders
	Policy						
SRP/SRM							
	Training					School Safety Team	First Responders
	Policy						First Responders
NIMS/ICS	Training					School Safety Team	First Responders
	l						

Green=Required							Other
Blue=Best Practice		Teachers	Administration	Other School Staff	Students	Specific Staff	
PFA-S	Policy						
	Training					PFA Team	
Conduct Annual Review	Policy		Admin required to have annual safety review				
	Training						