NSCAS Growth Retest Guidelines

Retesting Definition: A retest for NSCAS Growth will be defined as when a student has had a submitted or partially completed assessment. For instructionally valid reasons the completed portions of the assessments should be discarded, and the student should be asked to complete the assessment in full. Once a retest is enacted it is not reversible and previous scores/responses are not retrievable.

In general, preventing an invalid test is preferable to retesting students after a bad testing experience. The primary responsibility for good testing conditions lies with the proctor and the teacher. Active proctoring can prevent most situations from requiring retesting. Part of the responsibility of a proctor includes motivating students to do their best, providing testing conditions that are conducive to good performance, and actively monitoring testing to prevent problems.

Retesting should be:	Retesting should **NOT** be:
● Rare	● In order to raise scores for accountability
● Instructionally Relevant	● Due to failures of staff to use reasonable discretion
● Made with due consideration	
● In the best interest of the student	
● Consistent across districts	

Allowable reasons for retesting include but are not limited to:

1. Issues with test details (i.e., time taken, proctor observed rapid guessing, SEM, percent correct)
2. Non-quantitative concerns (i.e., behavior outbursts, medical issues, technology concerns)
3. Emergency evacuation
4. Student signed in under a different student's name
5. Administrative reviews determined abnormalities
6. Student does/does not receive the appropriate accommodations.

Retest requests must come from the District Assessment Contact (DAC) to NWEA's Customer Service. NWEA's Customer Service will automatically grant the retest request and log the request. NDE will regularly review the retest logs and look for instances of overuse and/or abuse by districts.

Request should include a student's ID, content area, school, grade and reason for the retest request.

Retest request should be submitted through the NSCAS Growth Reset Form