



Federal Programs Timeline for Superintendents A Year at a Glance

The following suggested list is intended to support Federal Programs Grant Managers in planning for important tasks. It is not entirely comprehensive, but we hope you find it helpful.

All information related to ESEA Federal Programs can be found at the [Federal Programs website](#).

Month	Suggested Tasks
July	Prepare for upcoming school year <ul style="list-style-type: none"> • Update UGP (Unified Grant Profile) in GMS w/ current year Contact Information • Allocations are posted • New Superintendent Training (FP team members to assist) • Consolidated grant opens in GMS • Admin Days – NDE sessions offered on Wednesday • ESU/LEA Contracts should be signed if contracting for services • Update TIDE for new users (ELPA21) • Districts that receive REAP funds – make sure you have G5 access • McKinney Vento Grant is due
August	<ul style="list-style-type: none"> • Confirm the buildings you want to serve in Title I • ESEA Consolidated Grant workshops via Zoom • Conduct ELPA21 Screeners for new students, according to the Home Language Survey (see EL Identification Website) • Title IC-Migrant Data Evaluation Reports are due on August 31st. • Notify Parents about EL Programming (New and Returning EL Students) TransACT ParentNotices
September	<ul style="list-style-type: none"> • ESEA Consolidated Grant workshops via Zoom • ESEA Consolidated Grant is due • Obligations for prior year are due by September 30th
October	<ul style="list-style-type: none"> • Migrant Grant Opens for those districts that receive funds • October 15th Comparability will open for viewing for districts that have to complete it. Comparability Directions • Nonpublic Membership Reports due Oct. 15 (<i>this is completed by the Nonpublic Schools</i>) • Coordinate with district data steward to review ADVISER records last two weeks of October • Title I-D Self-Review due (only districts who have a Title I-D grant)
November	<ul style="list-style-type: none"> • Comparability Opens November 1st and due November 15th • Final Federal Reimbursements Due by November 15th • CSI, TSI, & ATSI schools are identified (once every 3 years)

December	<ul style="list-style-type: none"> • Schoolwide Intent forms are due December 1st • Prepare for ELPA21 Summative and Alt ELPA (if applicable) – ensure training for staff, identify any accommodations, provide practice opportunities for students
January	<ul style="list-style-type: none"> • Consolidated Monitoring begins for those Districts that get Monitored • Submit Reimbursements for 1st Semester • SFI Grants in GMS for newly identified CSI schools will be available
February	<ul style="list-style-type: none"> • ELPA21 and Alt ELPA Assessments Open (6 weeks)
March	<ul style="list-style-type: none"> • Nonpublic Consultations open March 15th • ESSER Programmatic Desk Monitoring due by March 31st Schedule • ARP HCY I & II Programmatic Desk Monitoring due by March 31st Schedule
April	<ul style="list-style-type: none"> • Any new or revised Title I Schoolwide Plans - due by April 1st • Nonpublic Consultations are due April 30th • Complete UGP with current contact information – knowing it might have to be Amended in July
May	<p>Year End Activities</p> <ul style="list-style-type: none"> • Title I Targeted Self-Reviews and Title I Schoolwide Self-Reviews must be completed by the end of the school year • Annual Participation Report Opens • Multi-District Agreements are due for those districts that will consort funds with ESUs • End of year updates for EL – students who exit the program, parent notification letters to those who exit, placement recommendations for students continuing in the program TransACT ParentNotices
June	<ul style="list-style-type: none"> • McKinney Vento Grant Opens (Districts that have 20 or more homeless students can apply) • June 15th (Portal)-Federal Annual Participation Report is due, audit window until the 30th • EL Program Review (if not previously completed)