

For 2023-2024 School Year

**DAC/NTAC Contact Update Form****TO: Superintendent****FROM: Trudy Clark, Director of Statewide Assessment**

**District Assessment Contact (DAC):** Each district is able to designate one official contact for the purpose of receiving information for all NSCAS subject areas and all assessment-related communications; including passwords and official documents provided to and from the Statewide Assessment office. The DAC will have the responsibility to disseminate this information to as many users inside the district as are needed. Such information may include sensitive student data on:

- NSCAS Summative Assessment Information (NSCAS Growth ELA & Math, NSCAS Science)
- NSCAS Alternate Assessment Information
- ACT Assessment Information
- NSCAS ELPA21 Assessment information
- Standards, Assessment, and Accountability Updates

**NSCAS Technology Assessment Contact (NTAC):** Each District is able to designate one person to serve as the contact for information concerning the technology used for the NSCAS testing.

Return this completed form to the Assessment Office if the DAC or NTAC has updated contact information (such as a new email) or if the role(s) has been assumed by a new person(s). The same person is allowed to be assigned both roles.

Check the appropriate box (please complete a separate form for each):

**DAC update or****NTAC Update**

District:

Effective Date:

**New DAC/NTAC information:**

Name:

Email:

District Position:

Direct Business Phone:

Business Cell Phone:

**Note: DACs who are currently on the contact list will continue to receive all email communications from the Statewide Assessment Office.**

Superintendent Signature

Date

Please return this form to [nde.stateassessment@nebraska.gov](mailto:nde.stateassessment@nebraska.gov) or FAX: 402-742-2319