2023 School Meals Program

Bookkeeper Zoom Training

# Date: Tuesday, July 18, 2023

# Time: 9:30 a.m. - 4:00 p.m. (CT)

# Part 1: Updates for SY 23-24 *(approximately 1 hour)*

# Part 2: Are You a New Bookkeeper? If so, please stay for Part 2! We will be discussing the following topics in more detail:

**Training Notes**

* Log on prior to the start time.
* Part 1: Provides 1 hour of continuing education.
* Part 2: Provides 4.5 hours of continuing education.
* There will be an hour lunch break.
* ***Please have training materials readily accessible.***

**SPECIAL ASSISTANCE**:

Please notify our office at (402) 471-2488 or (800) 731-2233 or nde.nsweb@nebraska.gov

This institution is an equal opportunity provider.

* Important Dates
* Navigating the Nutrition Services Website
* Completing the School Meals Application Packet
* Civil Rights
* Direct Certification
* Income Eligibility Applications
* Verification Process
* Counting and Claiming Meals
* Cashier/Point of Service (POS) Resources
* Submitting Claims for Reimbursement
* Reimbursement
* On-Site Reviews (Sponsors w/multiple feeding sites)
* Other Programs

Participants are required to register online in advance. [**Click to Register**](https://docs.google.com/forms/d/e/1FAIpQLScOA1RvGBFt4h0iSe3BmAB9aLMzkltdoCTtKY3JWVL4qakzaw/viewform?usp=sf_link)

# *Training materials will be available on the Nutrition Services website by July 14, 2023*

# Link for Zoom Training <https://educationne.zoom.us/j/97555144222>

Nebraska Department of Education Nutrition Services

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