



# NAVIGATING THE TARGETED IMPROVEMENT PLAN

October 1, 2022

Office of Special Education  
Nebraska Department of Education



# Introduction

In building capacity for the scale-up of the MTSS framework and to support districts in an environment of strong local control, Nebraska has required each district to review their student data and establish a Targeted Improvement Plan (TIP). Each TIP is required to have (a) a focus for improvement, (b) a measurable goal with annual targets, (c) a student-centered, evidence-based strategy to affect the outcomes for students with disabilities, (d) level of implementation ratings, and (e) descriptions of data used for decision-making. The TIP must be aligned to the overall general education improvement activities being implemented at the district.

Regulations and Procedures for Accreditation of all public schools can be found in Rule 10, Section 009 – Continuous School Improvement. Districts. Schools may choose state accreditation using the Nebraska Framework model, or they may choose to be accredited regionally by the Cognia/North Central Association accrediting body.

Either model of accreditation and school improvement is intended to assist Nebraska schools in aligning and coordinating the various school improvement initiatives that may be in progress in each district. These may include for example, TIPs, Title I Improvement Plans, technology plans, curriculum development activities, and plans for other local, state, or federal programs. Schools are encouraged to merge or align their various plans and goals so that local improvement activities will be mutually supportive and consistently aimed toward achieving school improvement goals.



Districts may choose the focus for improvement based on the data analysis conducted. Student performance data, and district implementation data is reported annually through the ILCD 3.0 site. Although districts may make changes to the (a) focus for improvement, (b) student-centered, evidence-based strategy/practice, or (c) implementation plan at any time, minimally all changes should be reflected in the TIP upon submission every May.



Photos in this document are for illustrative purposes only. Any person depicted in a photo is a model.

# Getting Started

ILCD 3.0 can be accessed through the Portal. The activation code for the site should be provided by the district administrator for ILCD for the district (usually the superintendent). Once logged in, the Targeted Improvement Plan (TIP) can be found on the Program Improvement Tab. For more information, watch the [Getting Started – Logging into ILCD 3.0](#) screen cast.

The TIP contains four main components shown by colored arrows (see below).

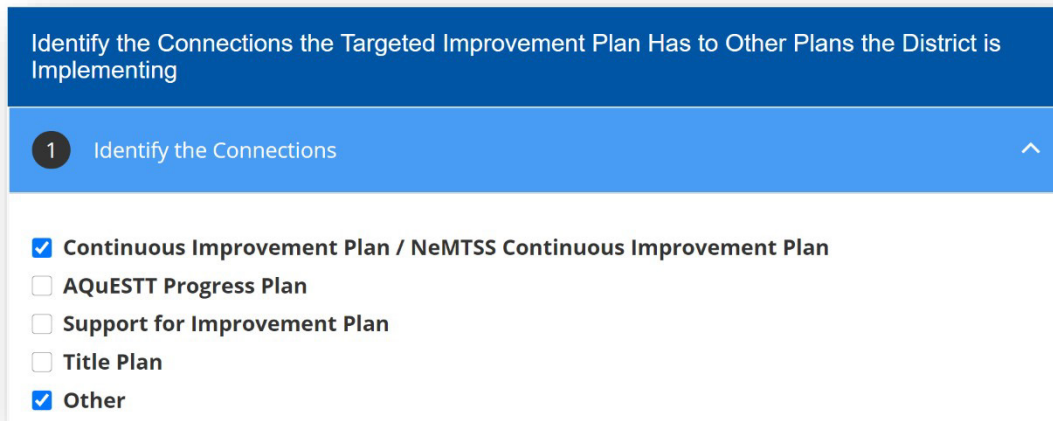
Each area can be accessed by clicking on the arrow in ILCD.



For additional assistance with navigating the TIP, watch the [Navigation Tips and Tricks](#) screen cast.

# Creating the Profile

Creating the Profile begins with identifying the connections the TIP has to other plans the district is implementing. Check the box next to the plan to which TIP is connected. You may choose as many, or as few plans with connections. Other is also an option in situations in which the plan is not already named. An example of “Other” would be the district’s strategic plan.



Identify the Connections the Targeted Improvement Plan Has to Other Plans the District is Implementing

1 Identify the Connections

- Continuous Improvement Plan / NeMTSS Continuous Improvement Plan
- AQuESTT Progress Plan
- Support for Improvement Plan
- Title Plan
- Other

Source: <https://portal.education.ne.gov/site/DesktopDefault.aspx>

The TIP should be included in the work of continuous school improvement. As a result, if the district has completed a data analysis for one of the plans below, it can be uploaded into ILCD.

- Continuous Improvement Plan/NeMTSS Continuous Improvement Plan
- AQuESTT Progress Plan
- Support for Improvement Plan
- Title Plan

**The first option** is the “Continuous Improvement Plan/NeMTSS Continuous Improvement Plan” and refers to plans created for accreditation with either Cognia or Frameworks, or a plan developed in partnership with the NeMTSS Implementation Support Team with NDE.

**The second option** is the AQuESTT Progress Plan which is specific to those districts that have a school or schools that are Priority schools.

**The third option** is the Support for Improvement Plan which is required of any school identified as Comprehensive Support and Improvement through Every Student Succeeds Act (ESSA).

**The fourth option** is the Title Plan which are federally required for any district receiving Title I funds.

**Finally, the last option** is “Other.” Other plans may include plans such as a District Strategic Plan, School Safety, Professional Development, PBIS, 21st Century, Poverty or any one of the several other plans districts may be required to submit. If selecting “other,” remember to specify what plan or plans are connected to the TIP.

For additional information, view the [Identify Connections](#) screen cast.

When uploading one of the above plans for the TIP, include within the relevant descriptions of specific TIP items on ILCD the name of the document uploaded, and the page number(s) reviewers should focus on to find the information. For additional tips, view the [Uploading Plans and Data](#) screen cast.

The next section of Creating the Profile contains three Impact Areas:

1. **REQUIRED:** Impact Area I: Improving Outcomes for Students with Disabilities
2. **OPTIONAL:** Impact Area II
3. **OPTIONAL:** Impact Area III

Districts are encouraged to review a wide range of data and use their analysis to guide improvement planning and evaluation across schools and content areas. For TIP purposes of improving outcomes for students with disabilities, the Office of Special Education requires districts to focus on and report information for Impact Area I only. Impact Areas II and III are **OPTIONAL** and may be used by districts to house documentation for additional focus areas if they like.

In Creating the Profile for Impact Area I, districts will do the following:

1. Summarize and upload outcome and implementation data
2. Discuss strengths
3. Discuss challenges
4. Detail the district’s infrastructure to support improvement including their resources, supports, and initiatives.

Districts may be working on more than one targeted area in their overall improvement planning. For purposes of their TIP documentation, it is sufficient for the district select a specific area of work targeted to improve outcomes for students with disabilities. Districts should describe the data analysis, target for improvement, rationale and strategy selected, implementation plan, and evaluation of their work related to their particular target and goal for their students with disabilities.

## Data Summary and Upload

### Summary and Upload Expectations



Districts should begin by uploading (without including student’s or teacher’s personally identifiable information<sup>1</sup> or PII) both outcome and implementation data. The data that is uploaded and summarized should tell the story about why the district chose the area of focus, how students are doing on the outcomes the district has defined, how the district selected the evidence-based strategy they are using (based on which strategy was the best match for student needs and district capacity), how the district is developing infrastructure to support teachers in use of the selected strategy, and how teachers are implementing the strategies and initiatives detailed within the plan.

After uploading both outcome and implementation data, the district should summarize what the data shows. (See example on the following page) The following questions should be considered:

- How did the district use data to select the focus area?
- How did the district use data about the focus area’s root causes to identify an evidence-based, student-centered strategy? How did they ensure the chosen strategy was also a good fit for the capacity of the district (availability of time in the schedule, training and follow-up coaching support, etc.)?
- What district strengths were leveraged to support high quality implementation?
- What challenges were identified before implementation, and how did the district plan in advance to mitigate the challenges?
- What challenges emerged during implementation, and how did the district respond?
- How did the district use existing infrastructure (coaching structures, communities of practice, stakeholder support, etc.) to support the implementation of the plan? How did the district work to implement or strengthen other elements of the infrastructure to support the plan?

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For more information, view the [Data Summary](#) screen cast.

As a reminder, the TIP may be used as the improvement plan required for districts that were identified as Targeted Support and Improvement (TSI) and Additional Targeted Support and Improvement (ATSI). For TSI/ATSI districts, include and highlight data in the summary and upload specific to this identification. For more information, view the [TSI/ATSI Information](#) screen cast.

If the district has a Continuous Improvement Plan, Support for Improvement Plan, Priority Plan, or another improvement plan that has been developed, it may be uploaded and referred to in the TIP. Examples are provided on the following page.

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<sup>1</sup> <https://studentprivacy.ed.gov/>

## Summary and Upload Examples

Student Outcome Uploads Teacher Implementation Uploads

MAP Assessment Data

AIMSweb Data

Aggregated Walk-through observation data Fidelity Checks (observations or teacher self-report)

NSCAS Data

SWISS Data

Coaching Logs Participant Training Evaluations

### Data Upload from another Plan

Remember, if the TIP has connections to other plans, the district may choose to upload the plan. In a case where the information requested is detailed in another improvement plan, the district may simply type in the text box "Please refer to [NAME ATTACHMENT] on page [#]."

### Summary

There is a [##] gap in [READING/MATH/WRITING] proficiency between students with disabilities and general education students at DISTRICT. Although the DISTRICT has seen a [#] point increase/decrease in [READING/MATH/WRITING] scores from [20##-20##] to the [20##-##] school year on the [NAME ASSESSMENT] for general education students, students with disabilities have shown a [#] point increase/decrease during that same span. When looking at [ASSESSMENT 2] scores, [#] students with disabilities are above/below benchmark in [READING/MATH/WRITING] where [#] general education students are above/below.

The district then reviewed disaggregated [XXX Data] over the previous three school years for students with disabilities and looked at data from progress monitoring as well. The team found that students with disabilities who were more than one grade level below benchmark also showed lower than expected (compared to same age peers) rates of decoding unfamiliar words. This led the team to create an implementation plan for identifying students exhibiting this difficulty and providing additional instruction in identifying phonemes and applying phonics skills.

**Remember!!** Do not include any personally identifiable information in the summary or uploads!

### Strengths Narrative

The strengths narrative should highlight the strengths of the district's system and should cover the following points:

- Strengths of the system
- How components of the system are coordinated, e.g., school improvement and ILCD
- Evidence-based practices utilized by the district that result in improved outcomes

## Strengths Narrative Example

The TIP is embedded into the district Strategic Plan, Title Plan, CIP, and most recently the NeMTSS Continuous Improvement Plan. Over the past several years, the district along with the ESU have provided [NAME TRAINING]. As a result of the [NAME TRAINING] and follow up modeling and coaching, staff is already well versed in [PRACTICE/STRATEGY] with [#] percent of the staff implementing [PRACTICE/ STRATEGY] with at least [#] percent fidelity. Since the district started to implement [PRACTICE/ STRATEGY], general education students' [CONTENT] scores have increased from [#] to [#] and special education students' [CONTENT] scores have increased from [#] to [#]. The district will apply this same process to now implement strategies to improve phonemic awareness and phonics skills for identified students with disabilities.

For additional information, view the [Strengths](#) screen cast.

## Challenges Narrative

The challenges narrative should highlight the challenges the district has faced and the impact those challenges have had on ensuring students are reaching the high level of outcomes expected. The challenges narrative should:

- Pinpoint additional evidence-based practices needed by the district
- Address the specific steps the district has taken to further align current initiatives and improvement plans that impact children with disabilities
- Identify areas for improvement within and across system components

## Challenges Narrative Example

The district completed the NeMTSS Self-Assessment which revealed [INSERT RESULTS HERE]. This was further supported by the initiative inventory the district completed (see Infrastructure below). In the area of [CONTENT], staff were implementing [#] curricula with some only being implemented by [#] staff. With the high number of administrative changes, additional practices were implemented with none being discontinued. As the district looked at [CONTENT], and the percent of staff implementing each of the numerous curricula and practices, administration and the [TEAM] eliminated the practices and curricula not in use and communicated it to staff by [DESCRIBE METHOD]. The [TEAM] also looked at the selected curriculum and noticed that it was lacking [COMPONENT]. Professional development and follow up coaching will be implemented to assist staff in supplementing [CONTENT] by [DESCRIBE WHAT WILL BE IMPLEMENTED].

As a reminder, if a school within the district has been identified as a TSI or ATSI school, and the district is using the TIP as the required improvement plan, information can be included in the challenges narrative to describe what the district is doing to address the designation.

For additional information, view the [Challenges](#) screen cast.

## Description of the District's Infrastructure (resources, supports, and initiatives)

Review district system components including administration/supervision, fiscal resources, quality standards (Cognia, curriculum, teacher quality, criteria for implementing a practice), professional development provided, data, technical assistance, and accountability (attaining goals, results). The description should include the following:



- Analysis of initiatives in the district, including general education and other areas beyond special education that can have an impact on improving results for children with disabilities
- Details about how decisions are made within the district and with other representatives that engage in planning for systematic improvements in the district (e.g., agencies – NDE, DHHS, School Boards, other groups or individuals)
- Description of how the district is integrating and gaining from current improvement plans across the district (in general and special education), and how will this work specifically improve outcomes for children with disabilities?
- How the district leverages (or utilizes) existing resources, personnel, capacity, practices, and/or procedures to develop and implement improved outcomes for students with disabilities, such as:
  - Administration/supervision
  - Fiscal resources
  - Quality standards
  - Professional Development
  - Data
  - Technical assistance
  - Accountability

### Description of the District’s Infrastructure Example

The district has completed an initiative inventory and learned that teachers had an overabundance of curricular, intervention, and support materials, but none of them were used consistently. The most widely used materials were [NAME OF MATERIALS]. After multiple meetings with staff to discuss the pros/cons of the materials (including information about the evidence base for each set of materials), the staff agreed to implement [NAME OF MATERIAL/PROGRAM] because of the need identified via data analysis for improving phonemic awareness and phonics skills for [RATIONALE FOR SELECTION]. Using the key components, the district is developing fidelity measures. Because only [#] percent of the staff were already using [NAME OF MATERIAL/ PROGRAM], additional trainings will be provided. Staff were also asked to stop using [NAME OF MATERIAL/PROGRAM]. Administration will begin [TIMEFRAME] walk-throughs [OR OTHER FIDELITY MEASURE] to ensure staff are implementing [NAME MATERIAL/PROGRAM] and that staff are no longer implementing [NAME MATERIAL/PROGRAM]. With the support of the school board, and the ESU, the district anticipates that streamlining initiatives and weeding out practices that are no longer in use, will provide additional time for staff to focus on [PRACTICE/STRATEGY].

Districts who have been identified as TSI/ATSI may want to consider including the resource allocation review in the description of the District’s Infrastructure. Keep in mind, the cultivation of adult mindsets and dispositions that help look at students from an asset perspective can and should be part of plans for improvement.

For additional information, view the [Describing the Infrastructure](#) screen cast.

# Setting the Goals

Based on the data analysis conducted by the district, a focus for improvement should be selected. Districts may change the focus for improvement as data show a change is needed. However, remember that data is slow to change. A district that changes the focus for improvement on an annual basis may not see improved outcomes for students with disabilities.

## Current General Focus for Improvement

Districts should select the one focus for improvement it has chosen to work on through the TIP. Choose ONE of the following focus options:

- Improve Reading
- Improve Math
- Improve Writing
- Improve LRE
- Improve Transition Outcomes
- Improve Behavior/Reduce Suspensions and Expulsions
- Improve Graduation Rate

After selecting the general focus for improvement, the district will indicate if that focus has changed from the previous year. For districts that continue to work on the same focus for improvement, no additional information is required. For districts that have changed the focus for improvement, a rationale is required. Rational options include the following:

- Training and/or hiring of new leadership staff
- Purchase of new curricular materials
- Change to coincide with other continuous improvement framework
- Other

If “Other” is selected, districts are asked to explain the circumstances for the change in focus.

For additional information, view the [Focus for Improvement](#) screen cast.

## Specific Measurable Goal with Annual Targets

After the general focus for improvement is identified, the district is required to write a specific goal. For example, a district that has selected “Improve Reading,” may write a goal specific to vocabulary, comprehension, or fluency. The measurable goal should include the details of what student outcome measures will be used to set targets and measure performance. The table that follows the written description of the goal is limited. As a result, a description of the numbers that are used (MAP RIT scores, number or percentage of students meeting benchmark, number or percentage of students meeting/exceeding standards on NSCAS, etc.) should be included with the goal statement. The written goal statement should:

- Be clearly aligned to the focus for improvement
- Be measurable
- Describe the tool or measure (and the type of data such as growth scores, percentages, etc., that are generated by the tool or measure)
- A target for each year that changes incrementally each year to show progress annually (increases or decreases depending on the measure and goal)
- If the current year’s data exceeds the final year target, then district revises the targets for the coming years to allow for more ambitious improvement

### Measurable Goal Example

Currently [#] of students are meeting benchmarks in reading on the [NAME ASSESSMENT]. [DISTRICT’S] goal is to increase the number of students meeting benchmark on [NAME ASSESSMENT] by [#] students annually so by 20XX [#] of students are meeting benchmarks.

Year	Target	Performance
20XX-20XX	#	#
20XX-20XX	#	#
20XX-20XX	#	
20XX-20XX	#	
20XX-20XX	#	
20XX-20XX	#	

### Target Met

Districts are required to indicate if they met the target for the previous school year. Districts who met the target may select “yes” and no other information is required. Districts who did not meet the target will be asked to explain why the target was not met. There are no consequences for districts who do not meet the target rather, the expectation is that districts analyze why the target was not met and adjust the TIP to assist them in making the target in the future.

For additional information, view the [Goal and Targets](#) screen cast.

### Student-Centered, Evidence-Based Strategy/Practice Selected

To achieve improved outcomes for students with disabilities, it is critical that practices and strategies implemented by districts are proven to be effective. Although “off the shelf” products can be considered evidence-based, purchasing new curriculum to support students is not required. Selecting student-centered evidence-based strategies or practices that can be used with any content area are more likely to improve outcomes than strategies or practices that are considered to have mixed or insufficient evidence. Districts will indicate in ILCD which high-leverage practice they have selected to implement during core instruction and

interventions to ensure students have access to effective instruction throughout the day. Districts will select the high leverage, evidence-based practice that is the focus of their implementation from these options:

- Using explicit instruction
- Using flexible grouping
- Using strategies to promote active student engagement
- Providing positive and constructive feedback to guide students' learning and behavior

Clearly, districts may be including more than one of these practices in their overall improvement planning. For purposes of their TIP documentation, it is sufficient for the district to describe the data analysis, target for improvement, strategy, implementation plan, and evaluation of their work related to this particular strategy. For additional information, see [High-Leverage Practices for Students with Disabilities](#).

# Planning to Improve

## Professional Development and Technical Assistance

It is understood that districts provide a multitude of professional development activities for staff on a regular basis. The list of professional development/technical assistance should be specific to the implementation of the specific student-centered, evidence-based practice (EBP) selected. In addition to including a list of relevant professional development, the district should also consider the following:

- How does the district evaluate the effectiveness of the professional development?
- If the professional development is determined to be ineffective, what is the process for making adjustments?
- How is the data collected used to make decisions about what staff will be instructional leaders in using EBPs?
- NDE Resources for evaluating professional development and technical assistance:
  - [Training Evaluation](#)
  - [Follow-up Training Implementation Evaluation Survey](#)
  - [Coaching Evaluation](#)



## Supporting Staff in Implementing the EBP

When assisting staff in the implementation of a new strategy (professional development), there are six quality indicators which research has shown to be effective in the development of teacher skills/practices.

- **Coaching:** Practice-based opportunities integrate explicit coaching and feedback for staff regarding their practice and provide them with the means for improvement.
- **Modeling:** Demonstration of how to design, enact, and evaluate instruction if provided to staff through multiple means (e.g., faculty or peer demonstration, videos).
- **Spaced Learning:** Staff are provided sustained and repeated opportunities to practice knowledge and skills acquired in coursework. Opportunities are scaffolded to deepen knowledge and skills over time.
- **Varied Learning Opportunities:** Staff are provided practice-based opportunities in which they are expected to employ strategies in varying contexts, with a diverse range of students, and under different leadership support.
- **Analyzing and Reflecting:** Practice-based opportunities establish expectations and processes for staff to analyze and reflect upon their practice, their impact on student learning, and any necessary modifications.

- **Scaffolding:** Staff are provided with guidance and support for improving practice, both of which are incrementally removed to promote independence and foster the development of expertise over time.
- **Other:** If other is selected, please provide a description of the support provided

Use of the above indicators can lead to better outcomes and implementation quality of the evidence-based strategy/practice. The use and measurement of the implementation of these six quality indicators becomes supporting evidence of implementation to fidelity and the effectiveness of the professional development offered.

Districts may select as few or as many supports as are provided.

Districts identified as TSI/ATSI may include additional professional development and supports for staff. For example, staff in buildings identified as TSI/ATSI may be provided additional coaching opportunities to ensure the needs of students are being met.

For more information, view the [Professional Development and Technical Assistance to Support Staff](#) screen cast.

## Criteria for Measuring Implementation

It is important to track whether EBPs are implemented as intended to know (1) if structures to provide supports for implementers are sufficient or need to be changed or improved, and (2) if the selected EBP is having the desired result. Some EBPs or specific initiatives may have fidelity assessments available, for others, the district will need to determine the criteria<sup>2</sup> that will be used. One simple way to identify criteria<sup>3</sup> is to think about what someone would see if they were in a classroom where the EBP is being implemented well. Determining what someone should ‘look for’ is an effective way to start thinking about fidelity. Those criteria can often be easily incorporated into existing walkthroughs. Districts will want to outline the following:

- The criteria for successful implementation of the specific EBP selected
- The evaluation plan of the EBP
- The district’s system for collecting valid and reliable implementation data
- The district’s system for collecting data related to the focus of improvement
- The process for fidelity checks, to include the frequency they will occur, what measure/tool will be used, and by whom/how they will be collected.

[NDE Resources for measuring implementation](#)

<sup>2</sup> [http://www.stes-apes.med.ulg.ac.be/Documents\\_electroniques/EVA/EVA-GEN/ELE%20EVA-GEN%207386.pdf](http://www.stes-apes.med.ulg.ac.be/Documents_electroniques/EVA/EVA-GEN/ELE%20EVA-GEN%207386.pdf)

<sup>3</sup> [http://jordaninstituteforfamilies.org/wp-content/uploads/2018/06/Handout-3\\_Caryn-Paul.pdf](http://jordaninstituteforfamilies.org/wp-content/uploads/2018/06/Handout-3_Caryn-Paul.pdf)

## Describing the Criteria Example

The administrative team will perform walk-through observations on a [TIME PERIOD (ex. monthly, quarterly, etc.)] basis to ensure teachers are implementing [STRATEGY] with fidelity. A copy of the walk-through form is attached and shows that the district is looking to ensure all staff are [LIST THE CRITERIA HERE]. The district will know that the strategy is implemented with fidelity when the staff reach [DESCRIBE LEVEL OF PERFORMANCE].

For more information, view the [Measuring Implementation](#) screen cast.

# Implementing the Plan

## Evaluation and Results – Phase III

Provide details about the activities the district engaged in to implement the student-centered, evidence-based strategy selected and to achieve the goal documented in “Setting the Goals.” Activities should be tied to the [Essential Elements](#) of MTSS.

### Level of Implementation

Districts will rate their level of implementation of both students-centered evidenced-based strategies, and MTSS. This data will be used to track implementation levels over time.

1. *To what degree is the district implementing the selected student-centered evidence-based practice? Explain*
2. *To what degree is the district implementing MTSS? Explain*

Each of these questions will require the district to select the level of implementation using the following scale:

- 0: Don't know
- 1: Not implemented
- 2: Rarely implemented
- 3: Implemented at least half of the time
- 4: Implemented most of the time

After selecting the description of the level of implementation, districts will then provide a text summary of their rationale for their rating in the “Explain” text box. District explanations should include data or other evidence to support the rating selected. For example, a summary of data from implementation fidelity checks, such as implementation data collected about the focus high-leverage practice or the [NeMTSS Self-Assessment](#), would be an excellent way to support the implementation rating. Other examples of implementation data tools were discussed at the [January 2022 TIP Regional Training](#).

3. *Describe how the district is implementing the strategy within the selected framework.*

The narrative to describe the implementation of the strategy or practice should include the following:

- A. Protocol for implementing the strategy detailed.
- B. Training facilitator, and how the trainer was chosen.
- C. Training participants, audience, and how the district determined who should be trained.
- D. How the training was provided: Dates, topics, target audience, length of training, modeling of skill being trained, spaced opportunities to practice the skill being trained, opportunities to learn and practice the skill in varied, low risk ways before implementing with students.
- E. Frequency of fidelity checks and tool to measure fidelity provided. The coaching plan based on implementation data. Follow-up trainings and practice provided to scaffold skills.
- F. Criteria for successful implementation described.



## Description of How the District is Implementing Example

- A. Leadership Team will meet with staff to review expectations with strategy implementation [defining what implementation looks like/doesn't look like]. Training schedule established with follow-up training. Coaching/modeling schedule established. Meetings or regularly scheduled targeted reflection and analysis time provided.
- B. All six elementary teachers trained by [QUALIFIED PROVIDER]
- C. Initial training provided August 1, 2018, follow-up training provided September 1, 2018, individual coach training implemented September 15, etc.
- D. Fidelity checks made bi-monthly with all staff trained. Each teacher must demonstrate 50 percent accuracy to protocol by November 24, 2018. Follow-up coaching (group or individual, as determined by data) is provided for any teachers in need of additional support, as identified through fidelity checks, etc.
- E. Eighty percent of teachers trained must demonstrate 80 percent accuracy to protocol by May 2019, ongoing support for teachers provided until criteria are met, etc.

Districts may also choose to use a chart like the one below.

Action Step:		
Activity	Staff Responsible	Timeline

For more information, view the [Describe Implementation](#) screen cast.

### Adjustments Implemented/Planned?

*4. Based upon a review of the implementation data (fidelity data, coaching data, etc.), what adjustments have been implemented and what future adjustments are planned?*

A critical point in continuous improvement is using outcome and implementation data to determine next steps. An examination of the outcome and implementation data should guide districts to make changes to how the plan is implemented to ensure staff are getting the training and support needed to ensure students achieve improved outcomes. Questions districts should consider when responding include the following:

- What implementation data did the team examine to determine the extent to which the selected practice had been implemented? What did the data show? What conclusions did the team draw? What clues in the implementation data suggest supports needed to facilitate implementation?

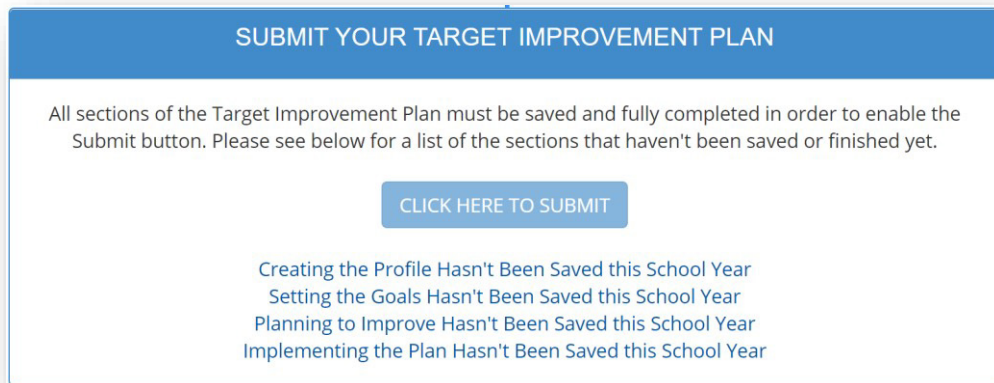
- What outcome data did the team examine to determine the extent to which improvements have occurred? What did the data show? What conclusions did the team draw? What clues in the outcome data suggest modifications needed to the plan?
- What is the process that the district will use to make modifications to the TIP as necessary? How often does the team review data? How is data used to support decisions about maintaining or modifying the plan?
- What changes have been made to the TIP during this school year? What data and conclusions were these changes based on?
- What changes are planned for the future? What data and conclusions were these changes based on?

### Adjustments Planned Example

Only 30 percent of teachers trained are implementing with 80 percent fidelity. The team identified that all trainings were provided as described by reviewing trainer checklists and trainer evaluations. Leadership team reviewed fidelity data to determine patterns and identified additional training, coaching, modeling, and scaffolding as areas needing improvement. The leadership team determined that trainings were spaced too far apart and one of the coaches needed additional modeling to work more effectively with changing teacher practices. The leadership team noted that the original professional development around the strategy/practice did not effectively address all the components of implementation that the team agreed to and have developed a more effective professional development to address previous deficit.

For more information, view the [Evaluation Adjustments](#) screen cast.

# Submitting the Plan



Source: <https://portal.education.ne.gov/site/DesktopDefault.aspx>

The submit button can be found on the homepage of the TIP. Components of the TIP that need to be updated will be displayed underneath the Submit button. If no components are displayed (indicating they are incomplete), the submit button is active and districts may submit. If a component is displayed and the district feels it has been completed, carefully review each component to ensure each question or text box was saved and includes new information. As a reminder, the table displaying the annual targets and performance must contain numbers. If text was entered into the table, the submit button will not be activated.

Remember, the TIP can be updated at any time. If changes are made prior to the submission date, the district will be required to re-submit.

Please verify that **no personally identifiable information** has been uploaded or included prior to submitting.

For more information, view the [Submitting the TIP](#) screen cast.

# TIP Review

The TIP is reviewed using a rubric designed to provide constructive feedback to the District. Feedback is typically available and posted on the Targeted Improvement homepage on the Program Improvement tab on ILCD. Items included in the rubric appear in the table below.

Component	Item	Criteria
Improvement Plan Upload	0.1 Did the district identify a connection to another plan the district is implementing? If so, which plan?	The district identified that the TIP is connected to the <ul style="list-style-type: none"> <li>• Continuous Improvement Plan/NeMTSS</li> <li>• AQuESTT Progress Plan</li> <li>• Support for Improvement Plan</li> <li>• Title Plan</li> <li>• TSI/ATSI (including a statement in their plan about their designation)</li> <li>• Some other plan (and listed the plan)</li> </ul>
	0.2 Did the district upload an Improvement Plan?	The district uploaded or provided a working link to a current Improvement Plan (includes items for current school year)
Creating the Profile	1.1 Did the district include current Outcome data?	The district summarized and uploaded outcome data (generated since the previous TIP review) related to their plan and focus for improvement
	1.2 Did the district include Implementation data?	The district summarized and uploaded implementation (fidelity) data (generated since the previous TIP review) related to their plan and focus for improvement. The district uploaded either a blank fidelity measure or a fidelity measure including data (without PII).
	1.3 Did the district upload PII?	The district appropriately excluded PII from uploaded data
	1.4 Did the district include a complete strengths narrative?	The district identified strengths and how strengths will be leveraged to improve outcomes for students with disabilities
	1.5 Did the district include a complete challenges narrative?	The district identified challenges and included <ul style="list-style-type: none"> <li>• specific barriers to implementation (e.g., modeling of the strategy in the classroom was needed, fidelity checks indicated inconsistent use of strategy, additional coaching opportunities were needed to support staff, scheduling does not allow for sufficient dosage of the intervention)</li> <li>• steps the district has taken to mitigate challenges</li> </ul>
	1.6 Did the district describe infrastructure to support improvement?	The infrastructure description includes information about how the infrastructure supports <ul style="list-style-type: none"> <li>• improving outcomes for <i>students with disabilities</i></li> <li>• special education district initiatives</li> <li>• district initiatives outside of special education that support improving outcomes for students with disabilities</li> <li>• including stakeholders (NDE, DHHS, School Boards, families, etc.) in district system improvement planning decisions, and lists stakeholders who were part of developing the TIP</li> </ul>

Component	Item	Criteria
	1.7 Did the district describe each component of the infrastructure?	<p>The description included information about how the TIP implementation benefits from infrastructure components, including:</p> <ul style="list-style-type: none"> <li>• administration/supervision</li> <li>• fiscal resources</li> <li>• quality standards</li> <li>• professional development</li> <li>• data</li> <li>• technical assistance</li> <li>• accountability</li> </ul>
Setting the Goals	2.1 Did the district select a focus for improvement?	<p>The district selected as their focus for improvement</p> <ul style="list-style-type: none"> <li>• READING</li> <li>• MATH</li> <li>• WRITING</li> <li>• BEHAVIOR (including reducing suspension/expulsion)</li> <li>• LRE</li> <li>• TRANSITION OUTCOMES</li> <li>• GRADUATION RATE</li> </ul>
	2.2 Did the district keep the focus for improvement the same as the previous year?	<p>The district</p> <ul style="list-style-type: none"> <li>• will continue to work on the same focus for improvement</li> <li>• changed their focus for improvement <ul style="list-style-type: none"> <li>○ because of training and/or hiring of new leadership staff</li> <li>○ because of purchase of new curricular materials</li> <li>○ to coincide with other continuous improvement framework</li> <li>○ for another reason and provided a rationale that included the use of data to determine change in focus</li> </ul> </li> </ul>
	2.3 Did the district provide a specific measurable goal with targets that aligns with the focus for improvement?	<p>The district provided a goal that</p> <ul style="list-style-type: none"> <li>• is aligned to the focus for improvement</li> <li>• is measurable</li> <li>• specifies what student outcome measure will be used</li> <li>• describes the numbers used in the measure (MAP RIT scores, number or percentage of students meeting benchmark, etc.)</li> <li>• includes targets that change incrementally each year to show progress on an annual basis</li> <li>• included targets for each year</li> </ul> <p>Data from the current year does not exceed the final year target (e.g., the target for final school year is 55%, but this year the district reported 62%, and the district did not reset targets and/or did not provide an explanation for not resetting targets)</p>

Component	Item	Criteria
	2.4 What tool or measure is the district using to track their progress toward their targets (MAP, NSCAS, etc.)?	The district clearly identified (by name) the tool(s) or measure(s) being used in the goal description
	2.5 Did the district provide performance data for the current school year and meet the target?	The district <ul style="list-style-type: none"> <li>• provided performance data for the current school year met the target or provided an explanation for why the target was not met <ul style="list-style-type: none"> <li>○ documented adjustments that will be made to meet the target in the future</li> </ul> </li> </ul>
	2.6 Which high-leverage student-centered, evidence-based strategy did the district select?	The district selected <ul style="list-style-type: none"> <li>• using explicit instruction</li> <li>• using flexible grouping</li> <li>• using strategies to promote active student engagement</li> <li>• providing positive and constructive feedback to guide students' learning and behavior</li> </ul>
<b>Planning to Improve</b>	3.1 Did the district document PD/TA specific to the implementation of the student-centered EBP selected?	The district <ul style="list-style-type: none"> <li>• documented PD/TA relevant to the student-centered evidence-based strategy selected</li> <li>• described how the effectiveness of the PD/TA is evaluated, including the process for making adjustments</li> <li>• described how collected data was used to identify staff to be instructional leaders for student-centered EBPs</li> </ul>
	3.2 Did the district identify how they will support staff in implementing the student-centered EBP selected?	The district selected <ul style="list-style-type: none"> <li>• coaching</li> <li>• modeling</li> <li>• spaced learning</li> <li>• varied learning opportunities</li> <li>• analyzing and reflecting</li> <li>• scaffolding</li> <li>• "other" and included a description of the provided support(s)</li> </ul>
	3.3 Did the district describe how they measured successful implementation of the student-centered EBP selected?	The description included <ul style="list-style-type: none"> <li>• criteria that define successful implementation of the selected student-centered EBP</li> <li>• an evaluation plan for the student-centered EBP</li> <li>• a system for collecting valid and reliable implementation data (including frequency and collection method and personnel responsible)</li> <li>• a system for collecting valid and reliable outcome data about the focus of improvement (including frequency and collection method and personnel responsible)</li> </ul>

Component	Item	Criteria
Implementing the Plan	4.1 What level of implementation of the selected EBP did the district report?	<p>The district selected a level of implementation, and</p> <ul style="list-style-type: none"> <li>• provided an explanation for the rating they selected</li> <li>• included in the explanation a rationale for their rating such as implementation or other data used by the team to evaluation implementation</li> </ul>
	4.2 What level of implementation of MTSS did the district report?	<p>The district selected a level of implementation, and</p> <ul style="list-style-type: none"> <li>• provided an explanation for the rating they selected</li> <li>• included in the explanation a rationale for their rating such as implementation or other data used by the team to evaluation implementation</li> </ul>
	4.3 Did the district describe how they are implementing the student-centered evidence-based strategy selected?	<p>The description included:</p> <ul style="list-style-type: none"> <li>• A complete, detailed description for implementing the strategy</li> <li>• Who the trainer is, and how the trainer was identified</li> <li>• Who has been trained, and how the district decided who would be trained</li> <li>• A complete training schedule (i.e., dates, topics, target audience, length of training)</li> <li>• How the district is providing opportunities for spaced and varied learning for implementers</li> <li>• The fidelity measure being used for tracking implementation of the selected EBP, and a copy was uploaded (blank or with data)</li> <li>• A complete, detailed description or schedule for the frequency of fidelity checks</li> <li>• A complete, detailed description for methods for scaffolding skills</li> <li>• A complete, detailed description for the criteria for successful implementation</li> </ul>
	4.4 Did the district describe the adjustments to the implementation of the EBP selected that have been implemented or planned based on implementation data?	<p>The description of adjustments included</p> <ul style="list-style-type: none"> <li>• the outcome data examined</li> <li>• the implementation data examined</li> <li>• the conclusions drawn from the data</li> <li>• the process the district used/will use to modify the TIP</li> <li>• changes made to the TIP this school year</li> <li>• changes planned for the future</li> </ul>

