**Sample School**

**Title I Parent and Family Engagement Policy**

\_(School Name)\_\_\_ intends to follow the Title I Parent and Family Engagement Policy guidelines in accordance with federal law, *Section 1116(a -f) ESSA, (Every Student Succeeds Act) of 2015.*

**In General**

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements. Parents shall be notified of the policy in an understandable and uniform format and, to the extent, practicable, provided in a language the parents can understand. The policy shall be made available to the local community and updated to meet the changing needs of parents and the school.

[ ]  Schools shall provide opportunities for the participation of parents and family members including those with migratory children, limited English proficiency, or have disabilities. Parent shall be notified of the Parent and Family Engagement Policy, information related to school and parent programs, meetings, and other activities in an understandable and uniform format and to the extent practicable provided in a language the parents can understand.

Describe how LEA will meet this requirement and provide examples.

(Examples)

* + Back to School Night
	+ School Open House
	+ Annual Parent Meeting
	+ Curriculum Night
	+ Parent-Teacher Conferences
	+ Reading Night
	+ Math Night
	+ Family Game Night
	+ PTA – meetings & activities

[ ]  Convene an annual parent meeting scheduled at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

Describe how LEA will meet this requirement and provide examples.

[ ]  Involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school Parent and Family Engagement Policy.

Describe how LEA will meet this requirement and provide examples.

(Examples)

* + Climate Survey
	+ Annual parent meeting
	+ Committee meetings
	+ Advisory Board
	+ Development of the School Improvement Plan

[ ]  Provide opportunities for parents and family members to participate in decisions relating to the education of their children. The school shall provide other reasonable support for parental involvement activities.

Describe how LEA will meet this requirement and provide examples.

[ ]  Provide parents of participating children timely information about programs under this part, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards. The school will provide assistance, opportunities, and/or materials and training to help parents work with their children to improve their children’s academic achievement in a format, and when feasible, in a language the parents and family members can understand.

Describe how LEA will meet this requirement and provide examples.

(Examples)

* + The student handbook
	+ Curriculum Night
	+ Parent-Teacher Conferences
	+ Standardized Tests results
	+ Progress reports & report card

[ ]  Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

Describe how LEA will meet this requirement and provide examples.

[ ]  Coordinate and integrate parental involvement programs and activities with other Federal, State and local programs, including preschool programs that encourage and support parents in more fully participating in the education of their children.

Describe how LEA will meet this requirement and provide examples.

(Examples)

* Summer reading program joint effort w/ EL, and Migrant programs
* One book One school joint effort w/ Title I and Special Education