

REGISTER
TODAY!



NEBRASKA
TEACH



How to register on **Nebraska TEACH** (The Educator Application and Certification Hub)

1. **VISIT**
<https://teach.education.ne.gov>

2. Select, “**Click here to Register**”.

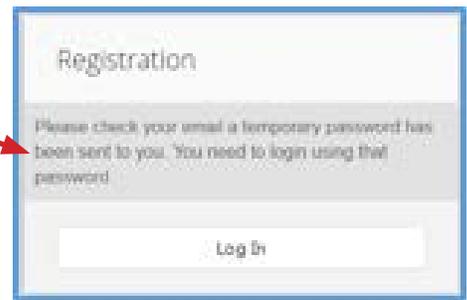
3. Enter your name, date of birth, last four digits of your social security number, a *personal email address**, and your cell phone number.

**As school email addresses may change over a five-year or ten-year certificate cycle, it is important to have a personal email address to communicate with you.*

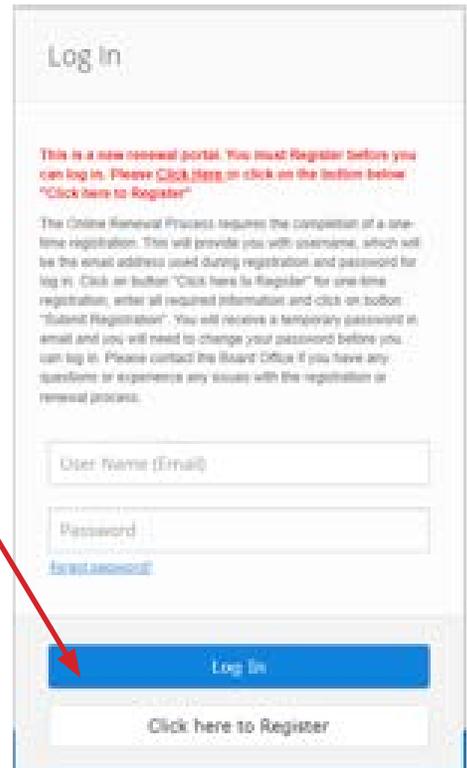
4. Once all information is complete, click the, “**Submit Registration**” button. A temporary password will be sent to your personal email address and a text will be sent to your cell phone similar to this message.

The Nebraska Department of Education is currently converting to an online licensure system. You are receiving this message because you have registered for your user portal in that system. You will receive an email with further instructions.

5. If you have registered successfully, you will see this message on your screen.

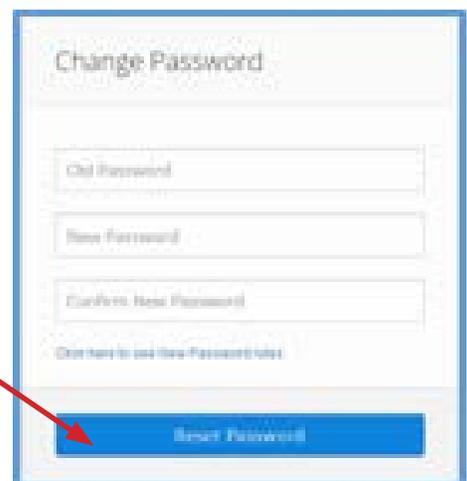


6. Click the “**Log In**” button on your screen. Use your personal email address and the temporary password previously sent to your personal email as your login credentials. Click the “**Log In**” button again.



7. The system will prompt you to change your password. This screen will only appear the first time you register. *NOTE: You only need to register one time.*

Type in or paste your temporary password in the “**Old Password**” field. Choose a new password and enter it into the next two fields. Click on, “**Reset Password**” when all of the fields are completed.



8. Once your password has been changed, you will receive an email and text similar to this message. →

Thank you for using Nebraska TEACH (The Educator Application and Certification Hub). You are receiving this text because your password was changed on the site. If you did not submit this password reset request, please contact the Nebraska Department of Education immediately!
Thank you, Nebraska Department of Education, Educator Certification

9. You will be redirected to the login screen where you will use your personal email address and your new password. Once both have been entered, click “**Log In.**” You will be taken to your personal dashboard.



The dashboard contains your personal educator information including experience, degrees, endorsements, and status of any current application(s). The dashboard is the location of all future applications, possible endorsements, and changes to certificates.