



CAMPUS ASSESSMENT USER ACCEPTANCE TESTING OVERVIEW

A guide for Nebraska Department of Education's Comprehensive Needs Assessment Web Application (beta version) User Acceptance Testing

INTRODUCTION

- This document will guide the user acceptance testing (UAT) process for the Nebraska Department of Education's (NDE) Comprehensive Needs Assessment (CNA) Web Application (beta version).
- The window for the UAT process will run from Monday, 10/4/2021 at 3:00 p.m. CT to Friday, 10/8/2021 at 5:00 p.m. CT

SUPPORT

If you are experiencing technical issues while you are performing user acceptance testing (UAT), please:

- call or text the Hourglass Support Line at (480) 999-2378 or
- email support@hourglassets.com

UAT FEEDBACK

If you have any UAT feedback you would like to share, please email UserFeedback@hourglassets.com.

USERS & ROLES

Role Descriptions

During the UAT process, two primary roles will be the focus of testing: **Campus Assessment Manager** and **Campus Team Member**. These roles are differentiated in their ability to manage the Campus Team that is enabled to score the Comprehensive Needs Assessment (CNA) and review the resulting data.

These roles can be assigned at multiple entity hierarchies. For example, a user with the **Campus Assessment Manager** role at a school will have permissions for only that school, whereas a district user will have permissions for each of the district's schools. This holds true as you move up to the Educational Service Units (ESU)-level role, where an ESU-level user will have permissions for each of the districts and all of their respective schools.

Users – For UAT

Below is a list of demo users available for use in our UAT environment, which may be accessed at the following link, and with the following password:

- Access UAT Environment through URL Link: <https://uat.hourglassdevelopment.com/>
- Password (Used for all demo users below): **AllowMe@2020**

Email Login / User Roles	Campus	Role Description
Nick.Edser@test.com <ul style="list-style-type: none">• Campus Manager• <i>ESU Admin</i>	ESU: Both Districts	As an ESU-level Campus Manager, this user can perform all Campus Assessment functions for all ESU districts/schools.

Email Login / User Roles	Campus	Role Description
Amil.Moakler@test.com <ul style="list-style-type: none"> • Campus Manager • <i>District Admin</i> 	DISTRICT: Ainsworth Community Schools	As a District-level Campus Manager, this user can perform all Campus Assessment functions for all schools in the district.
Valencia.Merington@test.com <ul style="list-style-type: none"> • Campus Manager • <i>District Admin</i> 	DISTRICT: Arcadia Public Schools	As a District-level Campus Manager, this user can perform all Campus Assessment functions for all schools in the district.
Louisa.Rauprich@test.com <ul style="list-style-type: none"> • Campus Manager 	Ainsworth Little Paws Preschool	As a School-level Campus Manager, this user can perform all Campus Assessment functions for their respective school.
Joycelin.Gravey@test.com <ul style="list-style-type: none"> • Campus Manager 	Ainsworth Elementary School	As a School-level Campus Manager, this user can perform all Campus Assessment functions for their respective school.
Claudetta.Pobjoy@test.com <ul style="list-style-type: none"> • Campus Manager 	Ainsworth Middle School	As a School-level Campus Manager, this user can perform all Campus Assessment functions for their respective school.
Markus.Holdren@test.com <ul style="list-style-type: none"> • Campus Manager 	Ainsworth High School	As a School-level Campus Manager, this user can perform all Campus Assessment functions for their respective school.
Meryl.Ahearn@test.com <ul style="list-style-type: none"> • Campus Manager 	Arcadia Elementary School	As a School-level Campus Manager, this user can perform all Campus Assessment functions for their respective school.
Jo.Bygrove@test.com <ul style="list-style-type: none"> • Campus Manager 	Arcadia High School	As a School-level Campus Manager, this user can perform all Campus Assessment functions for their respective school.
Sibley.Mumbey@test.com <ul style="list-style-type: none"> • Campus Team Member 	Ainsworth Little Paws Preschool	As a School-level Campus Team Member, this user can perform all Campus Assessment Team Member functions. [NOTE: This user must be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.]
Felicio.Parsonson@test.com <ul style="list-style-type: none"> • Campus Team Member 	Ainsworth Little Paws Preschool	As a School-level Campus Team Member, this user can perform all Campus Assessment Team Member functions. [NOTE: This user must be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.]
Hayyim.Langfitt@test.com <ul style="list-style-type: none"> • Campus Team Member 	Ainsworth Middle School	As a School-level Campus Team Member, this user can perform all Campus Assessment Team Member functions. [NOTE: This user must be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.]
Loralie.Huzzay@test.com <ul style="list-style-type: none"> • Campus Team Member 	Ainsworth High School	As a School-level Campus Team Member, this user can perform all Campus Assessment Team Member functions. [NOTE: This user must be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.]

Email Login / User Roles	Campus	Role Description
Anstice.Jirieck@test.com <ul style="list-style-type: none"> Campus Team Member 	Arcadia Elementary School	As a School-level Campus Team Member, this user can perform all Campus Assessment Team Member functions. [NOTE: This user must be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.]
Amie.Ashburner@test.com <ul style="list-style-type: none"> Campus Team Member 	Arcadia High School	As a School-level Campus Team Member, this user can perform all Campus Assessment Team Member functions. [NOTE: This user must be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.]
Timoteo.Abrahamovitz@test.com <ul style="list-style-type: none"> Registered user who can be added to a school's Campus Assessment Team 	Arcadia High School	This user may be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.
Ashley.Eveling@test.com <ul style="list-style-type: none"> Registered user who can be added to a school's Campus Assessment Team 	Ainsworth Elementary School	This user may be added to a Campus Assessment Team by either the Campus Manager or a Campus Team Member who is already on the team.