(SAMPLE)

Work-Based Learning Evaluation Report

Student Supervisor/Mentor



Job Title Agency

Directions: Evaluate the personal qualities below for your student, Rate the student's performance by using the numerical key below to mark the appropriate space. List the specific job tasks that are performed by. the student each grading Deriod. Your report will be used in determining a grade and for counseling the trainee. Careful attention should be given so as to present a true picture of your trainee's work and progress each grading period.

Personal Qualities/Job Tasks Key: Excellent (9-10) Good (6-8) Fair (3-5) Poor (1-2) Unacceptable (0)

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| --- | --- | --- | --- | --- | --- | --- |
| Rating of Trainee for Year | |  |  | | |  |
| Nebraska Career Readiness Standards |  |  | Grading Period | | |  |
| 1 | 2 | 3 | 4 | 5 | 6 |
| Applies appropriate academic and technical skills |  |  |  |  |  |  |
| Communicates effectively and appropriately |  |  |  |  |  |  |
| Contributes to employer and community success |  |  |  |  |  |  |
| Makes sense of problems and perseveres in solving them |  |  |  |  |  |  |
| Uses critical thinking |  |  |  |  |  |  |
| Demonstrate innovation and creativity |  |  |  |  |  |  |
| Models ethical leadership and effective management |  |  |  |  |  |  |
| Works productively in teams and demonstrates cultural competency |  |  |  |  |  |  |
| Utilizes technology |  |  |  |  |  |  |
| Manages personal career development |  |  |  |  |  |  |
| Attends to personal and financial well-being |  |  |  |  |  |  |
| Progressive Job Tasks  (List specific job tasks performedfrom Training Plan.) |  |  | Grading Period | | |  |
| 1 | 2 | 3 | 4 | 5 | 6 |
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|  |  |  |  |  |  |  |
| TOTAL (Personal Qualities +Job Tasks) |  |  |  |  |  |  |
| Average: Total \*Total Possible Points |  |  |  |  |  |  |

Evaluator's Signature•Date:

