

**2021-2022 Calendar**

Staff Reporting, Assessment, ADVISER Person ID &amp; ADVISER (including 2020-2021 ADVISER Follow-Up Collection)

Nebraska Department of Education

<http://www.education.ne.gov/adviser-resources>

Updated Feb 12, 2021

Version 1.0

**STAFF REPORTING**

Dates	2021-2022 Templates	Data Uses
August 1 – September 15, 2021 STATUTORY DUE DATE	<input type="checkbox"/> Staff Demographics <sup>1, 2, 3</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2, 3</sup>	<sup>1</sup> Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) <sup>2</sup> State Aid Calculation (After Oct 31) <sup>3</sup> Rule 11 Endorsement Check
September 16 – October 15, 2021 DUE DATE	<input type="checkbox"/> Staff Demographics <sup>1, 2, 3</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2, 3</sup>	<sup>1</sup> Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) <sup>2</sup> State Aid Calculation (After Oct 31) <sup>3</sup> Rule 11 Endorsement Check
October 16 – October 31, 2021 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics <sup>1, 2, 3</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2, 3</sup>	<sup>1</sup> Approval and Accreditation Certificate Checks and Salary Reports (After Oct 31) <sup>2</sup> State Aid Calculation (After Oct 31) <sup>3</sup> Rule 11 Endorsement Check
November 1 – December 2, 2021 Open for Additions/Changes for All Districts/Systems	<input type="checkbox"/> Staff Demographics <sup>1, 2</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2</sup>	<sup>1</sup> Nonpublic Curriculum Reporting (Dec 2) <sup>2</sup> Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
December 3, 2021 – June 15, 2022 Open for Additions/Changes for All Districts/Systems	<input type="checkbox"/> Staff Demographics <sup>1</sup> <input type="checkbox"/> Staff Position Assignments <sup>1</sup>	<sup>1</sup> Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
June 16 – June 30, 2022 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics <sup>1, 2</sup> <input type="checkbox"/> Staff Position Assignments <sup>1, 2</sup>	<sup>1</sup> Rule 11 Endorsement Check <sup>2</sup> Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)

**ASSESSMENT ROSTER DATES**

Due Date	Assessment	Grades	Roster Date
January 10, 2022	ELPA 21	K-12	TBD
	NSCAS Statewide Assessment – English Language Arts (ELA), Math	3-8	
	NSCAS Statewide Assessment – Science	5, 8	
	NSCAS ACT Statewide Assessment	2023 Cohort	
	NSCAS Alternate Assessment – ELA, Math	3-8, 2023 Cohort	
	NSCAS Alternate Assessment – Science	5, 8, 2023 Cohort	

**ADVISER PERSON ID**

Dates/Timeframe	2021-2022 Files	Applies To
Prior to turning on your Ed-Fi submission in your Student Information System.	Upload file to ADVISER Person ID to obtain NDE Student IDs for new students and update information for existing students (for example, Grade Level, Location, and School Year).	Any district/system that reports membership <ul style="list-style-type: none"> <li>• Public Districts</li> <li>• Nonpublic Systems</li> <li>• Special Purpose Schools</li> </ul>
Anytime during the School Year for new students or when student information changes, such as Grade Level or Location.		

**ADVISER**

Dates	2020-2021 FOLLOW UP	Data Uses
July 1 – September 15, 2021	<p><b>2020-2021 Follow-up Collection (as of 6/30/2021)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> School Enrollment <sup>1</sup> <ul style="list-style-type: none"> <li>○ 2020-2021 Dropouts</li> <li>○ Summer 2021 Completers</li> <li>○ Summer 2021 Inter-District Transfers</li> </ul> </li> <li><input type="checkbox"/> Special Education Program <sup>2</sup> <ul style="list-style-type: none"> <li>○ 2020-2021, for the purpose of providing Exit Reason values that match Enrollment Code values provided in School Enrollment</li> </ul> </li> <li><input type="checkbox"/> Title I Program           <ul style="list-style-type: none"> <li>○ 2020-2021, for students served by Title I during summer 2021 who were not already reported during the regular school year</li> </ul> </li> <li><input type="checkbox"/> Courses/Sections and Student Grades <sup>3,4,5</sup> <ul style="list-style-type: none"> <li>○ For courses that count toward the 2020-2021 school year</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><sup>1</sup> Cohort Graduation and Dropout Rate calculations</li> <li><sup>2</sup> Special Education Exiters</li> <li><sup>3</sup> To determine CTE Concentrators, Participants and Programs of Study</li> <li><sup>4</sup> Teacher Endorsement Checks</li> <li><sup>5</sup> Instructional Unit Verification</li> </ul>
September 16 – October 2, 2021	<p><b>2020-2021 Follow-up Audit*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> School Enrollment <sup>1</sup> <ul style="list-style-type: none"> <li>○ 2020-2021 Dropouts</li> <li>○ Summer 2021 Completers</li> <li>○ Summer 2021 Inter-District Transfers</li> </ul> </li> <li><input type="checkbox"/> Special Education Program <sup>2</sup> <ul style="list-style-type: none"> <li>○ 2020-2021, for the purpose of providing Exit Reason values that match Enrollment Code values provided in School Enrollment</li> </ul> </li> <li><input type="checkbox"/> Title I Program           <ul style="list-style-type: none"> <li>○ 2020-2021, for students served by Title I during summer 2021 who were not already reported during the regular school year</li> </ul> </li> <li><input type="checkbox"/> Courses/Sections and Student Grades <sup>3,4,5</sup> <ul style="list-style-type: none"> <li>○ For courses that count toward the 2020-2021 school year</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><sup>1</sup> Cohort Graduation and Dropout Rate calculations</li> <li><sup>2</sup> Special Education Exiters</li> <li><sup>3</sup> To determine CTE Concentrators, Participants and Programs of Study</li> <li><sup>4</sup> Teacher Endorsement Checks</li> <li><sup>5</sup> Instructional Unit Verification</li> </ul> <p><b>* This submission window must be approved. See note at end of calendar.</b></p>

Dates	2021-2022 FALL	Data Uses
August 1 – October 15, 2021	<p><b>2021-2022 Fall Collection (as of 10/1/2021)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>1</sup></li> <li><input type="checkbox"/> Special Education Program <sup>3,4</sup></li> <li><input type="checkbox"/> School Enrollment <sup>1,2,5</sup></li> <li><input type="checkbox"/> Early Childhood Program <sup>1</sup></li> <li><input type="checkbox"/> Food Program <sup>2</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li><sup>1</sup> State Aid Calculation</li> <li><sup>2</sup> Nutrition Services (Direct Certification) and Free &amp; Reduced Price Lunch Counts</li> <li><sup>3</sup> Medicaid in Public Schools (MIPS) the 24th day of each month</li> <li><sup>4</sup> Individuals with Disabilities Education Act (IDEA) Annual Child Count</li> <li><sup>5</sup> Cohort Graduation and Dropout Rate calculations</li> <li><sup>6</sup> English Learner Participant / Eligibility Counts</li> </ul>
October 16 – 31, 2021	<p><b>2021-2022 Fall Audit*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>1</sup></li> <li><input type="checkbox"/> Special Education Program <sup>3,4</sup></li> <li><input type="checkbox"/> School Enrollment <sup>1,2,5</sup></li> <li><input type="checkbox"/> Early Childhood Program <sup>1</sup></li> <li><input type="checkbox"/> Food Program <sup>2</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6</sup></li> </ul> <p><b>* This submission window must be approved. See note at end of calendar.</b></p>	<ul style="list-style-type: none"> <li><sup>1</sup> State Aid Calculation</li> <li><sup>2</sup> Nutrition Services (Direct Certification) and Free &amp; Reduced Price Lunch Counts</li> <li><sup>3</sup> Medicaid in Public Schools (MIPS) the 24th day of each month</li> <li><sup>4</sup> Individuals with Disabilities Education Act (IDEA) Annual Child Count</li> <li><sup>5</sup> Cohort Graduation and Dropout Rate calculations</li> <li><sup>6</sup> English Learner Participant / Eligibility Counts</li> </ul>

Dates	2021-2022 YEAR END	Data Uses
November 1, 2021 – June 15, 2022	<p><b>2021-2022 Year End Collection</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>2, 6, 8</sup></li> <li><input type="checkbox"/> Courses and Sections <sup>13, 14, 15</sup></li> <li><input type="checkbox"/> Student Grades</li> <li><input type="checkbox"/> Student School Attendance <sup>1, 6</sup></li> <li><input type="checkbox"/> School Enrollment (2020-2021 Completers) <sup>6, 7</sup></li> <li><input type="checkbox"/> Special Education Program <sup>4, 5</sup></li> <li><input type="checkbox"/> Title I Program</li> <li><input type="checkbox"/> Early Childhood Program</li> <li><input type="checkbox"/> Homeless Program <sup>2, 7</sup></li> <li><input type="checkbox"/> Rule 18 Interim School Program</li> <li><input type="checkbox"/> 2020-2021 Post School Survey <sup>3</sup></li> <li><input type="checkbox"/> Student Discipline <sup>9, 10</sup></li> <li><input type="checkbox"/> Food Program <sup>6, 7, 11</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6, 7, 12</sup></li> </ul>	<ol style="list-style-type: none"> <li>1 State Aid Calculation</li> <li>2 Nebraska Education Profile</li> <li>3 Carl D. Perkins Career and Technical Education Act Report</li> <li>4 Medicaid in Public Schools (MIPS) the 24th day of each month</li> <li>5 Special Education Exiters</li> <li>6 AQuESTT and/or Assessment</li> <li>7 Cohort Graduation and Dropout Rate calculations</li> <li>8 High Ability Learner Eligible</li> <li>9 Suspensions, Expulsions, &amp; GFSA</li> <li>10 Special Education Discipline</li> <li>11 Nutrition Services (Direct Certification) and Free &amp; Reduced Price Lunch Counts</li> <li>12 English Learner Participant / Eligibility Counts</li> <li>13 To determine CTE Concentrators, Participants and Programs of Study</li> <li>14 Teacher Endorsement Checks</li> <li>15 Instructional Unit Verification</li> </ol>
June 16 – 30, 2021	<p><b>2021-2022 Year End Audit*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student Demographics <sup>2, 6, 8</sup></li> <li><input type="checkbox"/> Courses and Sections <sup>13, 14, 15</sup></li> <li><input type="checkbox"/> Student Grades</li> <li><input type="checkbox"/> Student School Attendance <sup>1, 6</sup></li> <li><input type="checkbox"/> School Enrollment (2020-2021 Completers) <sup>6, 7</sup></li> <li><input type="checkbox"/> Special Education Program <sup>4, 5</sup></li> <li><input type="checkbox"/> Title I Program</li> <li><input type="checkbox"/> Early Childhood Program</li> <li><input type="checkbox"/> Homeless Program <sup>2, 7</sup></li> <li><input type="checkbox"/> Rule 18 Interim School Program</li> <li><input type="checkbox"/> 2019-2020 Post School Survey <sup>3</sup></li> <li><input type="checkbox"/> Student Discipline <sup>9, 10</sup></li> <li><input type="checkbox"/> Food Program <sup>6, 7, 11</sup></li> <li><input type="checkbox"/> English Learner Program <sup>6, 7, 12</sup></li> </ul> <p><b>* This submission window must be approved. See note at end of calendar.</b></p>	<ol style="list-style-type: none"> <li>1 State Aid Calculation</li> <li>2 Nebraska Education Profile</li> <li>3 Carl D. Perkins Career and Technical Education Act Report</li> <li>4 Medicaid in Public Schools (MIPS) the 24th day of each month</li> <li>5 Special Education Exiters</li> <li>6 AQuESTT and/or Assessment</li> <li>7 Cohort Graduation and Dropout Rate calculations</li> <li>8 High Ability Learner Eligible</li> <li>9 Suspensions, Expulsions, &amp; GFSA</li> <li>10 Special Education Discipline</li> <li>11 Nutrition Services (Direct Certification) and Free &amp; Reduced Price Lunch Counts</li> <li>12 English Learner Participant / Eligibility Counts</li> <li>13 To determine CTE Concentrators, Participants and Programs of Study</li> <li>14 Teacher Endorsement Checks</li> <li>15 Instructional Unit Verification</li> </ol>

**\* Data submitted during this submission window must be approved.** Approval of ADVISER Data Submissions is a requirement of the Special Education and/or State Aid offices at the Nebraska Department of Education. Approvals will be documented through the ADVISER Validation application in the NDE Portal <https://portal.education.ne.gov/>.