



# **Staff Reporting 20-21 Workday**

September 2020



# Staff Reporting Workday

- Introductions
- What Today Will Look Like
- Brief Overview
- New Items
- Changes
- Work Time

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# Staff Reporting 20-21

# Calendar / Due Dates



## Calendar

- 9/15 - Statutory deadline for Public Districts and Nonpublic Systems
- 10/15 - Fall deadline for all
  - 10/31 - Audit window close
- November - emails published to [Education Directory](#)
- December - data extracted for Nonpublic Curriculum
- 6/30 - Final Year End deadline - **no more changes allowed after this date**

# General Information



## Guidance

- Collection Name: Staff Reporting 2020-2021
  - Portal Location: Student & Staff (NSSRS) tab
  - New activation code required every year (obtain from District Admin)
- Data Collected: Demographic, Position Assignment
- Methods of Submission: Individual Entry, File Upload/Download
- Other Considerations:
  - Errors and Reports: NSSRS Validation collection
  - Create and View Staff ID's: NDE Staff ID collection
  - [Certification Lookup](#)

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# 20-21 New Position Assignments

# New Position Assignment Codes



## Teacher/Assigns Grades

1165 - Teacher of the Visually Impaired

1166 - Teacher of the Deaf or Hard of Hearing

## Collaborating / Co-Teacher / Facilitator - DOES NOT ASSIGN Grades

2153 - Orientation and Mobility Specialist

2154 - Music Therapist

2155 - Recreation Therapist

## Paraprofessionals

5161 - Non-Instructional Paraprofessional

5162 - SPED Paraprofessional

*\*\*5160 - Instructional Paraprofessional - has not changed and should still be used where appropriate.\*\**

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# **New Staff Position Indicator (SPI) and Position Assignment Codes**



# New Staff Position Assignment Codes



## Early Childhood SPED - SPI Code 7

7-1165 - Teacher of the Visually Impaired

7-1166 - Teacher of the Deaf or Hard of Hearing

7-2154 - Music Therapist

7-2155 - Recreation Therapist

7-5162 - SPED Paraprofessional

## School Age SPED Staff Funded by IDEA Grants - SPI Code I

I-1165 - Teacher of the Visually Impaired

I-1166 - Teacher of the Deaf or Hard of Hearing

I-2154 - Music Therapist

I-2155 - Recreation Therapist

I-5162 - SPED Paraprofessional

## Special Education - SPI Code S

S-1165 - Teacher of the Visually Impaired

S-1166 - Teacher of the Deaf or Hard of Hearing

S-2154 - Music Therapist

S-2155 - Recreation Therapist

S-5162 - SPED Paraprofessional

# New Staff Position Assignment Codes



## Title I Migrant Education - School Age - SPI Code 9

9-5160 - Instructional Paraprofessional

## Title I Migrant Education - Early Childhood - SPI Code M

M-1110 - Program Supervisor/Director

M-1120 - Program Consultant/Coordinator

M-2325 - Supervisor/Director

## No SPI Code (0)

0-2154 - Music Therapist

0-2155 - Recreation Therapist

0-5161 - Non-Instructional  
Paraprofessional

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# 20-21 Changes

# Changes



- Position Assignment Code Name Change
  - 2329 - now Assistant Administrator (and not Administrative Assistant)
- Class Size Reduction codes - SPI Code R
  - The ONLY allowable Class Size Reduction codes are: R-1150 (Head Teacher), R-1160 (Teacher) and R-1170 (Teacher-Facilitator)  
Note: Staff Reporting guidance has not been updated yet

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Questions?