

Nebraska Adult Education
Title II - Workforce Innovation and Opportunity Act
Adult Education and Family Literacy Act

Grant Proposal Scoring Rubric

Applicant Name

Reviewer

Nebraska Adult Education
Title II - Workforce Innovation and Opportunity Act
Adult Education and Family Literacy Act

Eligibility Determination

Applicant Name

Organization of Demonstrated Effectiveness

YES

NO

Considered for Funding

YES

NO

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

APPLICATION COVER PAGE

___ / 3

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
Application cover page was included and provided the requested information.	0	1	2	3

FUNDING SOURCE SELECTION

___ / 3

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
Applicant identified the funding source requested and entered data for amount of federal request and anticipated numbers served.	0	1	2	3

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

APPLICANT ELIGIBILITY DETERMINATION

____ / 12

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
Applicant identified their organization type.	0			3
1. Applicant described their organization type indicated above in 1 or 2 paragraphs.	0	1	2	3
2. Data tables were completed for all 3 program years. Alternatively, non-previously funded programs provided performance related data to demonstrate their effectiveness.	0	1	2	3
3. Outcome measures were entered into the table.	0	1	2	3

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

CONSORTIUM - if applicable

____ / 6

Failure to provide the required information will result in a score deduction.

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
Applicant designated consortium status.	0			6
1. Applicant identified as a consortium and named each partner in the consortium.	minus 1 pt	minus 1 pt	0	0
2. Applicant identified as a consortium and described in detail, the responsibilities of each partner in the consortium.	minus 1 pt	minus 1 pt	0	0
3. Applicant provided a clear organizational chart.	minus 1 pt	minus 1 pt	0	0
4. Copy of the MOU identifying the consortium and detailing the responsibilities was provided.	minus 1 pt	minus 1 pt	0	0
5. Applicant identified the name of the fiscal agent for the consortium.	minus 1 pt	minus 1 pt	0	0

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

6. Dollar amounts for each partner were identified and an explanation of how those funds to support the goals of the consortium were provided.	minus 1 pt	minus 1 pt	0	0
--	-------------------	-------------------	----------	----------

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

SERVICE AREA SELECTION

____ / 18

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant selected the proposed service area or areas.	0			3
2. Applicant identified the counties to be served within the selected service area.	0			3
3. A description of the proposed geographic service area, including counties and communities was provided.	0	1	2	3
4. A description of the population demographics for the proposed service area, including labor market information, unemployment data and high school graduation rates was provided.	0	1	2	3
5. A description of the need for adult education activities in the proposed area was provided.	0	1	2	3

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

6. A description of the proposed recruitment efforts targeting adult learner populations including, but not limited those most in need of adult education and literacy services and English language learners was provided.	0	1	2	3
---	----------	----------	----------	----------

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

PROGRAM ORGANIZATION AND LEADERSHIP

____ / 12

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. The name of the program director as well as a detailed narrative of the person's experience and qualifications was provided. The resume was provided.	0	1	2	3
2. The name of the program coordinator(s) as well as a detailed narrative of the person(s) experience and qualifications was provided. The resume(s) was provided.	0	1	2	3
3. Additional job duties for the position of program coordinator, if applicable was provided.	0	1	2	3
4. The name of program instructors as well as a detailed narrative of the person(s) experience and qualifications was provided. The adult education instructor form(s) was provided.	0	1	2	3

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

CONSIDERATIONS FOR FUNDING

____ / 18

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant described how funds awarded under this title will be spent consistent with the requirements of the title.	0	1	2	3
2. Applicant described cooperative arrangements their program has with other agencies, institutions or organizations for the deliver of adult education and literacy activities.	0	1	2	3
3. Applicant described how their program will provide services in alignment with the local plan under Section 108, including how the program promotes concurrent enrollment in programs and activities.	0	1	2	3
4. Applicant described how their program will meet the State adjusted levels of performance described in Section 116(b)(3) including how the program will collect data to report on such performance indicators.	0	1	2	3
5. Applicant described how their program will fulfil one-stop partner responsibilities described in Section 121(b)(1)(A).	0	1	2	3

Additional Documentation:

Copies of Section 108 are included with this scoring packet.

Copies of Section 116(b)(3) are included with this scoring packet.

Copies of Section 121(b)(1)(A) are included with this scoring packet.

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

6. Applicant described how their program will provide services in a manner that meets the needs of eligible individuals.	0	1	2	3
--	----------	----------	----------	----------

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

THIRTEEN CONSIDERATIONS

____ / 39

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant described how their program is responsive to regional needs identified in the local workforce development plan and how the their program has successfully served individuals in the community identified in the plan, including populations who are most in need of adult education and literacy activities, including those who have low levels of literacy skills and/or who are English language learners.	0	1	2	3
2. Applicant described their program's ability to serve eligible individuals with disabilities, including individuals with learning disabilities.	0	1	2	3
3. Applicant described their past effectiveness in improving the literacy of eligible individuals, especially those who have low levels of literacy. Applicant also explained how this effectiveness contributed to meeting State-adjusted levels of performance.	0	1	2	3
4. Applicant described their program's alignment between the proposed activities and services and the strategy and goals of the local plan under Section 108. Also included were the activities and services of the one-stop partners. Applicant explained how their program will work with core partners to avoid duplication of services.	0	1	2	3
5. Applicant described how their program is of sufficient intensity and quality in the delivery of adult education and literacy activities based on the most rigorous research available so that participants achieve substantial gains. Applicant also described the sue of instructional practices that include the essential components of reading instruction.	0	1	2	3
6. Applicant explained how their program's activities, including reading, writing, speaking, mathematics and English language acquisition instruction are based on best practices derived from the most rigorous research available.	0	1	2	3

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

7. Applicant explained how their program's activities effectively use technology services and delivery systems, including distance education in a manner sufficient to increase the amount and quality of learning and how such technology services and systems lead to improved performance.	0	1	2	3
8. Applicant described how their program's activities provided learning in context to include integrated education and training so that an individual acquires the skills needed to transition to and complete postsecondary education and training programs and to obtain and advance in employment leading to economic self-sufficiency and to exercise the rights and responsibilities of citizenship.	0	1	2	3
9. Applicant explained how their program's activities are delivered by instructors and administrators who meet the minimum qualifications by the State and who have access to high-quality professional development delivered through various methods, including, electronic means.	0	1	2	3
10. Applicant described how their program coordinates with other available education, training and social service resources in the community by establishing strong links with elementary schools and secondary schools, postsecondary educational institutions, institutions of higher education, local workforce development boards, one-stop career centers job training programs, and social service agencies, business, industry, labor organizations, community based organizations, nonprofit organizations and intermediaries in the development of career pathways.	0	1	2	3
11. Applicant explained how their program's activities offer the flexible schedules and coordination with federal, state and local support services (such as child care, transportation, mental health services and career planning) that are necessary to enable individuals, including individuals with disabilities or other special needs, to attend and complete programs.	0	1	2	3
12. Applicant described how their program maintains a high-quality information management system that has the capacity to report measurable participant outcomes and to monitor program performance.	0	1	2	3

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

13. Applicant explained how the local area in which their program is located has a demonstrated need for additional English language acquisition programs and civics education programs.	0	1	2	3
--	----------	----------	----------	----------

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

DISTANCE EDUCATION

____ / 9

**Applicant can choose not to deliver distance education
If not selected, score 0 for questions 1-3**

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant described how their program will implement successful distance education opportunities across the identified service area.	0	1	2	3
2. Applicant described how their program will allocate funds for this activity from approved AEFLA grant funds to promote positive performance.	0	1	2	3
3. Applicant described the professional development that will be available for staff engaged in delivery program services to eligible individuals enrolled in distance education.	0	1	2	3

NOTE: Corrections and IELCE are provided as separate rubrics

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

PART A - PROPOSED BUDGET SECTION 231

____ / 18

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant provided complete and accurate proposed budget workbooks for this Section 231 funding.	0	1	2	3
2. Applicant described the staff positions that will be paid for through this grant award.	0	1	2	3
3. Applicant described all of the benefits for staff that are part of the program's compensation package to be paid through this grant award.	0	1	2	3
4. Applicant described the purchased services proposed including rent, utilities and other contracted services. Justification was also provided.	0	1	2	3
5. Applicant provided a list of supplies and materials to be purchased through this grant award, including special supplies and curriculum. Instructional and administrative supplies were budgeted separately.	0	1	2	3

Skip question 6

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

7. Applicant identified the funding source and amounts of local match for the federal award. Percentage of local match was included.	0	1	2	3
--	----------	----------	----------	----------

NOTE: SECTION 8 PARTS B & C ARE LOCATED AS SEPARTE SCORING RUBRICS

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

GEPA

____ / 6

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant provided a determination whether barriers exist that may prevent students or teachers from access or participation in the federally-funded activities.	0	1	2	3
2. Applicant provided a clear and succinct description of how their program plans to address barriers that are applicable to their circumstances.	0	1	2	3

Reviewer Comments

**Nebraska Department of Education
Adult Education**

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

APPLICATION CRITERIA

____ / 6

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. PDF, Excel file and 2 signed copies were received.	0			3
2. Applicant provided all required signatures.	0			3

Reviewer Comments

CORRECTIONS EDUCATION

____ / 15

OPTIONAL GRANT AWARD
CONSULT SCORE RANGE CHART FOR AWARD TYPES

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant described the proposed corrections education program and class sites, including the type of facility, intensity and quality of the classes offered and the expected outcomes.	0	1	2	3
2. Applicant described how their program will give priority to serving individuals who are likely to leave the correctional facility within 5 years of participation.	0	1	2	3
3. Applicant explained in detail how their program will implement Career Pathways requirements and other transitional services, in collaboration with workforce partners to improve transitional success of program participants.	0	1	2	3
4. Applicant described how their program will track student success after release from the correctional institution.	0	1	2	3
5. Applicant described how their program's past effectiveness in serving individuals in a correctional or institutional setting. Data was included.	0	1	2	3

Reviewer Comments

PART B - PROPOSED BUDGET SECTION 225

____ / 18

Corrections only programs will be funded from this source

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant provided complete and accurate proposed budget workbooks for this Section 231 funding.	0	1	2	3
2. Applicant described the staff positions that will be paid for through this grant award.	0	1	2	3
3. Applicant described all of the benefits for staff that are part of the program's compensation package to be paid through this grant award.	0	1	2	3
4. Applicant described the purchased services proposed including rent, utilities and other contracted services. Justification was also provided.	0	1	2	3
5. Applicant provided a list of supplies and materials to be purchased through this grant award, including special supplies and curriculum. Instructional and administrative supplies were budgeted separately.	0	1	2	3

Skip question 6

Nebraska Department of Education
Adult Education

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

7. Applicant identified the funding source and amounts of local match for the federal award. Percentage of local match was included.	0	1	2	3
--	----------	----------	----------	----------

Reviewer Comments

Nebraska Department of Education
Adult Education

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

IELCE

____ / 15

OPTIONAL GRANT AWARD
CONSULT SCORE RANGE CHART FOR AWARD TYPES

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant described how their program will effectively provide services that include instruction in literacy and English language acquisition and instruction on the rights and responsibilities of citizenship and civic participation.	0	1	2	3
2. Applicant explained how funds will be utilized to meet the requirements of items A and B. <i>(See below)</i>	0	1	2	3
3. Applicant described the proposed program design to include the roles and responsibilities of your program, in collaboration with workforce and community partners.	0	1	2	3
4. Applicant described steps their program will take to ensure that instruction under this section leads to the attainment of a secondary school diploma or its equivalent and that eligible participants successfully transition to postsecondary education, training and/or employment.	0	1	2	3

Nebraska Department of Education
Adult Education

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

5. Applicant explained how instruction will be delivered in combination with IET activities.	0	1	2	3
--	---	---	---	---

A. Prepare adults who are English language learners for, and place such adults in, unsubsidized employment in in-demand industries and occupations that lead to economic self-sufficiency, and

B. Integrate with the local workforce development system and its functions to carry out the activities of the program.

Reviewer Comments

PART C - PROPOSED BUDGET SECTION 243

____ / 18

	NOT INCLUDED	INADEQUATE Minimal Information Provided	ADEQUATE Pertinent Information Provided	EXCELLENT Complete Information is Provided
1. Applicant provided complete and accurate proposed budget workbooks for this Section 231 funding.	0	1	2	3
2. Applicant described the staff positions that will be paid for through this grant award.	0	1	2	3
3. Applicant described all of the benefits for staff that are part of the program's compensation package to be paid through this grant award.	0	1	2	3
4. Applicant described the purchased services proposed including rent, utilities and other contracted services. Justification was also provided.	0	1	2	3
5. Applicant provided a list of supplies and materials to be purchased through this grant award, including special supplies and curriculum. Instructional and administrative supplies were budgeted separately.	0	1	2	3

Skip question 6

Nebraska Department of Education
Adult Education

2018 - 2019 Program Year
Request for Proposal AEFLA Title II WIOA

7. Applicant identified the funding source and amounts of local match for the federal award. Percentage of local match was included.	0	1	2	3
--	----------	----------	----------	----------

Reviewer Comments

SCORE RANGE CHART

SECTION 231

Total Points = 150

Section 231 Only

SECTIONS 231 & 225

Total Points = 183

Sections 231 and 225 Only

SECTIONS 231 & 243

Total Points = 183

Sections 231 and 243 Only

SECTIONS 231 & 225 & 243

Total Points = 216

All Sections

FUNDING RANGES

Section 231 Only - Total Points = 150

Score Range - Points	Funding Percentage
105 - 150	100%
90 - 104	90%
75 - 89	80%
60 - 74	70%
0 - 59	0

Section 231 & 225 Only - Total Points = 183

Score Range - Points	Funding Percentage
128 - 183	100%
109 - 127	90%
91 - 108	80%
73 - 90	70%
0 - 72	0

Section 231 & 243 Only - Total Points = 183

Score Range - Points	Funding Percentage
128 - 183	100%
109 - 127	90%
91 - 108	80%
73 - 90	70%
0 - 72	0

Sections 231 & 225 & 243 - Total Points = 216

Score Range - Points	Funding Percentage
151 - 216	100%
129 - 150	90%
108 - 128	80%
86 - 107	70%
0 - 85	0

Funding ranges are contingent on, but not limited to the following:

- Availability of the Federal Grant Award to SEA
- Amount of available funding to each service area
- Amount of proposed budget requests for each service area
- Scoring and recommendations from local workforce areas
- Scores and recommendations from compliance review committee
- Alignment of proposed activities with need for service in identified service area
- Evaluation of cost of service
- Cost per student analysis