301 Centennial Mall South, PO Box 94987 Lincoln, NE 68509 Ph: 402-471-0739 Fax: 402-742-2359

nde.tcertweb@nebraska.gov www.education.ne.gov/tcert

## Instructions: Applications Fees and Transcript Submission

## Non-Refundable Application Fees:

\$40	non-public school certificate
\$90	non-public certificate with fingerprint cards
\$55	all school certificate
\$105	all school certificate with finger print cards

Online payment is available for MasterCard or Visa. Online application portal: <a href="https://online.nedoe.org">https://online.nedoe.org</a>. Paper applications will require a check or money order.

## **Transcript Submission**

E-transcripts are the preference and must come directly from the college or university Registrar's Office or directly from Parchment/Clearinghouse/EScript, (any of the Digital Credential Services.) We cannot accept E-Transcripts from the applicant. Transcripts that are sent to ANY email address other than the one listed below cannot be accessed by this office.

Mailing	Electronic
Nebraska Department of Education	All E-Transcripts must be sent to our office by
Teacher Certification	the Registrar's Office or
301 Centennial Mall South, PO Box 94987	Parchment/Clearinghouse/E-Script or digital
Lincoln NE 68509-4987	credential services. E-Transcripts sent by
	applicants will not be accepted.
	Send to bethina.garrett@nebraska.gov

If you college cannot send E-Transcripts, request they send directly to our office at the mailing address above.

## References:

1. Teacher Certification Manual