

NATIONAL PARTNERSHIP FOR QUALITY AFTERSCHOOL LEARNING

www.sedl.org/afterschool/toolkits

AFTERSCHOOL TRAINING TOOLKIT

Tutoring Receipt

Directions: This form is to be used to record a student’s participation in a homework help or tutoring activity. The receipt shows that the student attended and provides information on what was accomplished. The teacher, tutor, and student each get a copy.

TEACHER COPY

The student identified below attended our tutoring program today for _____ hours and _____ minutes.

_____ Date

_____ Student’s Name

_____ Tutor’s Name

_____ Teacher’s Name

Notes: _____

_____ Subject(s) Studied

_____ Tutor’s Signature

TUTOR COPY

The student identified below attended our tutoring program today for _____ hours and _____ minutes.

_____ Date

_____ Student’s Name

_____ Tutor’s Name

_____ Teacher’s Name

Notes: _____

_____ Subject(s) Studied

_____ Tutor’s Signature

STUDENT COPY

The student identified below attended our tutoring program today for _____ hours and _____ minutes.

_____ Date

_____ Student’s Name

_____ Tutor’s Name

_____ Teacher’s Name

Notes: _____

_____ Subject(s) Studied

_____ Tutor’s Signature