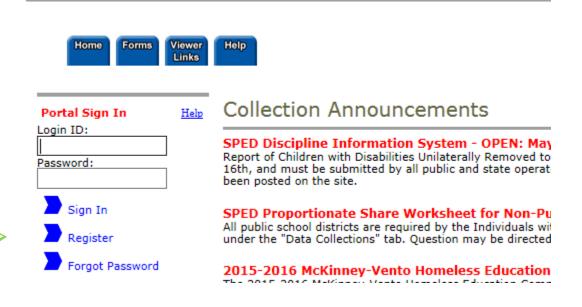## Instructions for Accessing the ILCD Version 2.0 Website

Please follow the instructions below for access to the 'ILCD 2.0 - Improving Learning for Children with Disabilities' site. If you have any difficulty in creating an account of accessing the site, please contact the NDE Helpdesk at 888-285-0556 or nde.helpdesk@nebraska.gov.

1. Go to the NDE portal homepage.
   https://portal.education.ne.gov/

2. If you don't have an existing Portal Account:
   - Click on 'Register.'
   - Enter in name, phone, email, and create a login and password.
   - Click 'Register Now.'
   - Once you're registered, you can use the credentials you created to login.

If you already have a Portal Account, enter your login credentials.

3. Click on the red 'Data Collections' tab.

4. If you are a new ILCD user, Click 'Add' next to 'ILCD 2.0 - Improving Learning for Children with Disabilities.' (screenshot A. below)

   If you have a district level ILCD account but need to add a PRT account, Click 'Edit/Remove' next to 'ILCD 2.0 - Improving Learning for Children with Disabilities.' (screenshot B. below)

A.

Collections

Available | You have access to this online Collection.
Please proceed by clicking on the name in Collection Name/Link column.

Status	Activation Code(s)	Collection Name/Link	No

Online | Enter your Activation Code for access to a collection by clicking on 'Add' under Request.

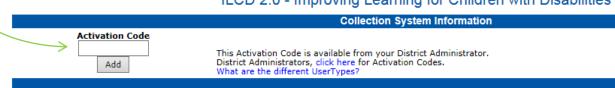| Status	Activation Code(s)	Collection Name	No
Closed		Adult Information Management System (AIMS)	Ple
Available	Add	Annual Financial Report – 2012-2013	
Available	Add	Annual Financial Report – 2013-2014	
Closed		Career Education Assets	
Available	Add	Career Education: Program of Study Portal	
Available	Add	Census Report 2014 (Census)	
Available	Add	Consolidated Data Collection (CDC)	If y
Available	Add	Curriculum Reporting System	Cur
Available	Add	Data Reporting System (DRS) Secured Site	
Closed		Early Learning Connection Registry	
Available	Add	ILCD 2.0 - Improving Learning for Children with Disabilities	
Available	Add	ILCD Website	Ple
Available	Add	LC-2 2014-2015	

B.

Collections

Available | You have access to this online Collection.
Please proceed by clicking on the name in Collection Name/Link column.

Status	Activation Code(s)	Collection Name/Link	
Available	Edit/Remove	Consolidated Data Collection (CDC)	
Available	Edit/Remove	Data Reporting System (DRS) Secured Site	
Internal	Edit/Remove	ILCD 2.0 - Improving Learning for Children with Disabilities	
Available	Edit/Remove	ILCD Website	
Available	Edit/Remove	SPED Discipline Information System	

5. Enter the Activation Code that was emailed to you for your PRT, and click 'Add.'

ILCD 2.0 - Improving Learning for Children with Disabilities

Collection System Information

Activation Code

[ ]

Add

This Activation Code is available from your District Administrator.
District Administrators, click here for Activation Codes.
What are the different UserTypes?

6. Click 'Return to previous page.'
You'll notice that 'ILCD 2.0 - Improving Learning for Children with Disabilities' is now a link under Available Collections.

| Home | Data Collections | GMS | Student & Staff (NSSRS) | Help Text | My Profile | Forms | NDE Staff | Help | Viewer Links | Training Videos |

Collections

Available

You have access to this online Collection.
Please proceed by clicking on the name in Collection Name/Link column.

Status	Activation Code(s)	Collection Name/Link
Available	Edit/Remove	ILCD 2.0 - Improving Learning for Children with Disabilities
Available	Edit/Remove	SPED Discipline Information System

7. Click on this link to enter the site.