

## Positive Behavior Support Readiness Checklist

### PBIS I

<input type="checkbox"/> Administrator attends one-day Administrators' Academy	Sept/Oct/ Feb/March/April
<input type="checkbox"/> Administrator agrees to actively support and participate in PBIS activities <ul style="list-style-type: none"> <li>• Admin will attend all trainings as a member of the PBIS team</li> <li>• Admin will attend monthly meetings 90% of the time</li> <li>• Admin will allocate time of staff meeting agenda for PBIS updates</li> <li>• Admin will actively promote PBIS as a priority through initial training/ implementation</li> <li>• Admin will integrate PBIS within other activities</li> </ul>	March/April
<input type="checkbox"/> School-wide discipline (i.e. behavior, school safety, school climate) is one of the top three goals in the school improvement plan.	March/April
<input type="checkbox"/> Establish 80% staff commitment. Staff agrees to: <ul style="list-style-type: none"> <li>• Provide input in determining what our school's needs are and what our goals should be.</li> <li>• Make decisions about rules, expectations, and procedures in the common areas of the school as a school community</li> <li>• Follow through with all school-wide decisions in a consensus model (regardless of individual feelings for any particular decision)</li> <li>• Commit to positive behavior support systems for a full year</li> </ul>	March/April
<input type="checkbox"/> Identify team members and team leader (6-8 people) <ul style="list-style-type: none"> <li>• Required Team composition               <ul style="list-style-type: none"> <li>○ Principal/Assistant Principal</li> <li>○ Counselor or Behavior Specialist</li> <li>○ Special Education Teacher</li> <li>○ General Education Teacher</li> <li>○ Parent of a child with a disability</li> <li>○ Parent of a child without a disability</li> </ul> </li> <li>• Any other staff members interested               <ul style="list-style-type: none"> <li>○ Specialists</li> <li>○ School Improvement Team Members</li> <li>○ Other teachers</li> <li>○ Para Professionals</li> </ul> </li> </ul>	April/May
<input type="checkbox"/> PBIS Team commits to meet at least once a month during school year to: <ul style="list-style-type: none"> <li>• Elicit input from entire school staff regarding the development of school-wide PBIS plan</li> <li>• Analyze and problem-solve school-wide data</li> <li>• Analyze and problem-solve student centered data</li> <li>• Monitor fidelity of implementation</li> <li>• Work together building capacity among other staff regarding PBIS concepts/activities</li> </ul>	April/May
<input type="checkbox"/> Complete and submit PBIS I Application	By May ...
<input type="checkbox"/> Notification by NDE of acceptance to attend PBIS I	By May ...
<input type="checkbox"/> Schedule to attend PBIS I Training on June ... <ul style="list-style-type: none"> <li>• Lodging needs</li> </ul>	