

# **NCLB / HIGHLY QUALIFIED TEACHERS and PARAPROFESSIONAL REQUIREMENTS**

**And why you should pay attention!**

**Pat Madsen –Adult Programs/Ed Specialist**

**Beth Zillig –Assistant Director of Title I**

**Cathy Mohnike –Title I Consultant**





# Summary – NCLB / Highly Qualified Teacher Requirements

- ***All teachers of core academic subjects must be NCLB / Highly Qualified beginning with the first day of school each year. (Section 1119)***
- **If the staff at the LEA does not meet the 100% NCLB / HQ criteria, each year the LEA must show progress toward reaching the objective.**
- **An LEA that fails to make progress toward meeting the objective for 2 consecutive years shall develop an Improvement Plan in their GMS application that addresses issues preventing the LEA from having all staff meet the NCLB / Highly Qualified requirement. (Section 2141)**



# CHECK YOUR *NCLB* *NON QUALIFIED* REPORT! Via Portal – NSSRS Staff Verification Report

NEBRASKA DEPARTMENT OF EDUCATION  
NSSRS Validations

Current District: NEBRASKA DEPARTMENT OF EDUCATION [00-0000] [\(Change District\)](#)  
Year: 2014-06-30 [\(Change Year\)](#) Current User: PMadsen  
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### Staff Verification Reports

Staff Reports	
Current Certification Report	<a href="#">View Report</a> The report includes staff reported with their certificate information at the time the report is run. The report includes all current certificates, endorsements and level of endorsement, and certificate expiration date (endorsement expiration date is shown if provisional). If you have any questions, please contact Teacher Certification at 402-471-0739.
Current Personnel Report	<a href="#">View Report</a> Staff Demographics and Staff Position Assignments for the selected school year need to have been uploaded.
Title I Paraprofessionals	<a href="#">View Report</a> The report includes staff with Assignment Code 5160 (Instructional Paraprofessionals) in a Schoolwide Title I program or those paid with Title I funds in a Targeted assistance program. This report displays paraprofessional's qualifications as to meeting the NCLB requirement of Qualified Title I Instructional Paraprofessionals. Please review and resolve any "No's" in the Para Qualified column. If you have any questions, please contact Title I at 402-471-2452.
Teachers Assigned Out Of Endorsed Area or Level	<a href="#">View Report</a> NSSRS Student grades data using the NDE Staff ID is checked with the Teacher Certification database to see if staff hold the appropriate endorsements and levels of endorsement to validate a district/system's compliance with Rule 10 or Rule 14 teacher endorsement percentages. Some teachers may be included in this report if they are monitoring an online course. This will be resolved in 2012-2013. If you have any questions, please contact Approval and Accreditation at 402-471-2444.
NCLB Non Qualified	<a href="#">View Report</a> The No Child Left Behind (NCLB) Act set forth the goal that general education and special education public school teachers would be 100% NCLB Qualified in core academic areas. New-to-the-profession elementary teachers must take and pass the EECIA (Elementary Education: Curriculum and Instruction Assessment) in order to be NCLB-Qualified in Nebraska. Please contact Adult Program Services, 402-471-4863 if you have any questions.
Staff Reporting for the GMS SPED IDEA Consolidated Application	<a href="#">View Report</a> The NDE Office of Special Education requested this report to assist their staff in validating and approving district staff submitted on the GMS SPED IDEA Consolidated Application. The Qualified Indicator describes some staff being checked for certification based on SPED criteria for this report, others were checked for licensure, and others as sign language interpreters which were checked against an "approved" list. PLEASE NOTE: not all these staff will be reported on the GMS SPED IDEA Consolidated Application.





# **When do you check the NCLB Non Qualified Report?**

- **After Student Grades are submitted!  
JANUARY and JUNE 15**
- **NCLB Non Qualified Teacher information is taken  
from Student Grades Report**
- **Check that all information is correct / make needed  
corrections (course code, position code, etc.)**
- **Submit appropriate HOUSSE forms via email  
or FAX to:  
Pat Madsen, NDE (June 25 OR SOONER!)**



# Elementary and Elementary SPED Teachers (any K-8 assignment)

- **New-to-the-profession, *Graduated from a NE higher ed institution***
- **MUST pass the Praxis II EECIA (0011, 5011, or 5017) to be considered *NCLB Qualified in NE* BEFORE entering a classroom. (Since 2005-06)**
- **This has not been required for certification.**
- **Listed in NDE NCLB Qualified Teacher Look Up System – Check that!**



# Elementary and Elementary SPED Teachers (any K-8 assignment)

- **New-to-the-profession, *Graduated from an institution outside of NE***
- **If considered HQ in the state they are coming from, NE accepts that *with appropriate documentation: NE Out of State form and copy of test scores or letter—whatever that state uses for HQ status designation.***
- **Submit to Pat Madsen, NDE – prior to first day of school each year.**



# Highly Qualified Paraprofessionals

*Because paraprofessionals play a critical, often daily, role in educating the next generation of American leaders, No Child Left Behind included these important educators as part of the largest teacher quality improvement effort in American history.*



# **Direct Supervision of Instructional Paraprofessionals**

- **Must work under the direct supervision of a highly qualified teacher**
  - **The teacher plans the instructional activities**
  - **Teacher evaluates achievement of students with whom the paraprofessional works**
  - **Paraprofessional works in close and frequent proximity of the teacher**



# NCLB Highly Qualified Paraprofessionals

- **All paraprofessionals with instructional duties hired after January 8, 2002 must meet the requirements**
- **Paraprofessionals that were already working as instructional para in 2002 had until 2006 to meet the requirements**
- **All paraprofessionals must have a high school diploma or equivalent**



# **Title I Schoolwide or Title I funded Paraprofessional Requirements**

- **Must have a High School Diploma or GED and either**
- **An Associates Degree**
- **48 or more semester hours of college credit**
- **Or passed one of the 4 approved tests**
  - (listed on the next page)
- **Please make sure to indicate education attained code on the Staff Demographics (16) for all paras**



# **Staff Template: Paraprofessional Assessment Passed Flag**

- **Title I Instructional Paras only, enter codes 1 through 4 only if a passing score was achieved on the assessment**
  - **Enter “0” if no passing score was achieved**
  - **Enter “1” for ParaPro by ETS**
  - **Enter “2” for WorkKeys by ACT**
  - **Enter “3” for Para Educator by Master Teacher**
  - **Enter “4” for Project Para by UNL**



To double check that the instructional paraprofessionals at the building are showing up as qualified: Go to the Staff Verification Report and click on Title I Paraprofessionals report.

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<b>Student Grades</b>	<a href="#">Teacher Courses</a>	Student Grades, Student Snapshot, and School Enrollment Templates need to have been uploaded and NSSRS Staff Reporting entered for the selected school year.  <b>These reports are processed on a nightly basis. Any updates to data used in these reports will not appear here until the following day.</b>
	<a href="#">Teachers No Courses</a>	

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# Reporting Instructional Paraprofessionals

## *ALL SCHOOLS*

- Report ALL instructional paraprofessionals regardless of funding
- Will need to split the FTE portion of time that is funded by Title I or other federal program from the portion of time paid with District funds

**See Appendix D in the Staff Reporting Instructions**



# Reporting Instructional Paraprofessionals

## Staff Position Assignment

- Assignment Code
  - 0-5160 Instructional Paraprofessional state or local funded
- Special Program Indicator (SPI) – *funding source*
  - 2-5160 - Instructional Paraprofessional - Title I Targeted Assistance
  - 7-5160 - Instructional Paraprofessional – Early Childhood Special Ed
  - E-5160 - Instructional Paraprofessional – ESL/LEP Federally Funded
  -  • L-5160 - Instructional Paraprofessional – ESL State or Local Funded
  - F-5160 - Instructional Paraprofessional – Paid with Other Federal Funds
  - P-5160 - Instructional Paraprofessional – Early Childhood Non Sped
  - S-5160 - Instructional Paraprofessional – Special Education
  - T-5160 - Instructional Paraprofessional – Early Childhood Title I Funded



# **Do NOT Include Paraprofessionals Whose *Only* Responsibilities Include**

- **Assisting with lunchroom**
- **Transportation**
- **Working in the Office**
- **Working in the Health Office**
- **Computer technicians**
- **Family service coordination**
- **Serving as a translator**



# Questions?

- **Contact:**

**Pat Madsen, Adult Programs**

**402.471.4863      [pat.madsen@nebraska.gov](mailto:pat.madsen@nebraska.gov)**

**Beth Zillig, Asst. Director Title I**

**402.471.2452      [beth.zillig@nebraska.gov](mailto:beth.zillig@nebraska.gov)**

**Cathy Mohnike, Title I Consultant**

**402.471.1419      [cathy.mohnike@nebraska.gov](mailto:cathy.mohnike@nebraska.gov)**