TRANSCRIPTS

If you are required to submit transcripts, please use one (1) of the options listed below:

1. **Sending Official E-Transcripts:** E-Transcripts can **ONLY** be sent to our office by the Registrar’s Office at your college or university. The Registrar’s office will require that you provide them with an email address; the email address to provide them with is **Bethina.Garrett@nebraska.gov** Transcripts that have not been sent by the institution will **not** be accepted.

2. **Mail in Official Transcripts:** The mailing address to use if sending transcripts by regular mail is: Nebraska Department of Education, Teacher Certification, 301 Centennial Mall South, PO Box 94987, Lincoln, NE 68509

Phone: 402-471-0739 - Fax: 402-742-2359 [www.education.ne.gov/tecert](http://www.education.ne.gov/tecert) Email: [nde.tcertweb@nebraska.gov](mailto:nde.tcertweb@nebraska.gov)