



CAREER EDUCATION PERMIT RENEWAL

- **How to Apply – Renewal of Career Education Certificate**
 - 1) Complete the [On-Line Application](#) Form at the bottom left hand side of the webpage.
 - 2) Pay the nonrefundable application fee
 - 3) [School System Verification for a Career Education Certificate](#) completed by the employing school system authorizing the applicant to teach the Career Education class in the next school year.
 - 4) School system Verification by letter indicating applicant, within the last five years of the date of application, did teach in the trade in their Nebraska school system
- **School System Verification** for a Career Education Permit Form completed by the employing school system authorizing the applicant to teach the Career Education class in the next school year. For high school credit **ONLY!**

ROTC

ROTC endorsement is listed on a Career Education Certificate. This endorsement requires five (5) years of full time or salaried employment in the military as well as a recommendation from the former military supervisor.

301 Centennial Mall South, PO Box 94987, Lincoln, Nebraska 68509-4987

Phone: 402-471-9739 - Fax: 402-742-2359

www.education.ne.gov/tcert Email: nde.tcertweb@nebraska.gov