

10-Hour Student Commitment Checklist

Below are a few ideas you might incorporate into a 10-Hour Checklist for Instructors to follow.

- Review TABE scores with student
- Verify current classroom hours
- Discuss minimum class hour requirement to Post-test
- Review students short/long term goals
- Discuss any barriers students may have
- Discuss student's commitment to class and learning goals
- Determine if student is committed to class
- Set new goals for committed students
- Provide exit interview or possible return date for non-committed students
- Create a procedure to submit checklists to program office

The idea is to create an opportunity for the student to remain committed to learning or return when ready.