10-Hour Student Commitment Checklist

Below are a few ideas you might incorporate into a 10-Hour Checklist for Instructors to follow.

• Review TABE scores with student
• Verify current classroom hours
• Discuss minimum class hour requirement to Post-test
• Review students short/long term goals
• Discuss any barriers students may have
• Discuss student’s commitment to class and learning goals
• Determine if student is committed to class
• Set new goals for committed students
• Provide exit interview or possible return date for non-committed students
• Create a procedure to submit checklists to program office

The idea is to create an opportunity for the student to remain committed to learning or return when ready.