



Program of Study
Career Field: Business, Marketing, and Management
Career Cluster: Business Management and Administration
Career Pathway: Administrative Services



Western Nebraska Community College

DEGREE:
 Business Technology- Information Processing
<http://www.wncc.net/programs/majors/INFO.html>

		GRADE	ENGLISH	MATH	SCIENCE	SOCIAL STUDIES	GENERAL ELECTIVES	PATHWAY ELECTIVE COURSES	EXTENDED LEARNING SCHOOL/COMMUNITY ACTIVITIES		
HIGH SCHOOL	9	English/Language Arts I	Algebra I	Physical Science	Geography	World Languages and Cultures Physical Education Health Education Entrepreneurship Accounting Business Law Personal Finance International Business Management and Leadership Marketing Economics Speech	Information Technology App. I Information Technology App. II <i>Plus 2 from the following:</i> Business Communication Information Technology App. III Desktop Publishing Web Design and Development Database Design and Development	<i>School Activities:</i> DECA, FBLA, Manage fundraising activities, Mock Trial, School yearbook committee, Speech team, Student Council <i>Community Activities:</i> Job shadow professionals, Join Junior Achievement, Join youth clubs, Participate in a local fundraiser, Volunteer in the community			
	10	English/Language Arts II	Geometry	Biology	World History						
	11	English/Language Arts III	Algebra II	Chemistry	American History						
	12	English/Language Arts IV	Intro to Statistics Discrete Math Pre-Calc	Physics	American Government or Economics						
WNCC		COMMUNICATIONS	MATH	SCIENCE	SOCIAL SCI/HUMANITIES	DEGREE REQUIREMENTS	MAJOR COURSES				
	13	Developmental Writing	Introductory Algebra			Elective	Freshman Seminar (Succeeding in College)	Using Windows	Principles of Accounting 1	Business Mathematics	Microcomputer Applications
							Intro to Database (Access)	Principles of Accounting 2			
	14						Integrated Accounting Systems	Database (Access)	Project Management (MS Project)	Business Communications	Records Management
						Spreadsheets (Excel)	Word Processing (Word)				