2016-2017 NSSRS Calendar, with 2015-2016 Follow-up Collections Nebraska Department of Education Nebraska Student and Staff Record System (NSSRS)	http://www.education.ne.gov/nssrs Updated 4/18/2016

STAFF REPORTING

DATES	2016-2017 TEMPLATES	DATA USES
August 1 – September 15, 2016 DUE DATE	❑ Staff Demographics ❑ Staff Position Assignments	
September 16 – October 31, 2016 AUDIT WINDOW	❑ Staff Demographics [1,2,3] ❑ Staff Position Assignments [1,2,3]	[1] Extract for Approval and Accreditation Certificate Checks and Salary Reports (After October 31) [2] Extract for State Aid Calculation (After October 31) [3] Rule 11 Endorsement Check
November 1 – December 2, 2016 Open for Additions/Changes for All Districts/Systems	❑ Staff Demographics [1, 2] ❑ Staff Position Assignments [1, 2]	[1] Extract for Non Public Curriculum Reporting (December 2) [2] Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
December 3, 2016 – June 15, 2017 Open for Additions/Changes for All Districts/Systems	❑ Staff Demographics [1] ❑ Staff Position Assignments [1]	[1] Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
June 16 – June 30, 2017 AUDIT WINDOW	❑ Staff Demographics [1, 2] ❑ Staff Position Assignments [1, 2]	[1] Extract for Rule 11 Endorsement Check [2] Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)

STUDENT UNIQUE IDENTIFIER (UNIQ-ID)

DATES/TIMEFRAME	2016-2017 FILES	APPLIES TO
Prior to submitting Student template for the first time	Upload file to Student Unique Identifier (Uniq-ID) system to obtain NDE Student IDs for new students and update information for existing students (for example, Grade Level, Location, and School Year)	Any district/system that reports membership • Public Districts • Non Public Systems • Special Purpose (State Operated) Schools
Anytime during the School Year for new students or when student information changes, such as Grade Level or Location		

STUDENT REPORTING

DATES	2016-2017 (2017-06-30) TEMPLATES	2015-2016 (2016-06-30) TEMPLATES
August 15 – October 15, 2016	**2016-2017 Fall Collection** ❑ Student [1, 2] ❑ October Student Snapshot (Snapshot Date = '2016-10-01') [1] ❑ School Enrollment [1, 2, 5] ❑ October Special Education Snapshot (Snapshot Date = '2016-10-01') [3, 4] ❑ Programs Fact: Early Childhood [1] **DATA USES** [1] Data used for State Aid Calculation [2] Data used for Nutrition Services (Direct Certification) [3] Extract for Medicaid in Public Schools (MIPS) 24th day of each month [4] Data used for Individuals with Disabilities Education Act (IDEA) Annual Child Count [5] Cohort Graduation Rate and Dropout Rate calculations	**2015-2016 Follow-up Collection #1** ❑ School Enrollment [1] o 2015-2016 Dropouts o Summer 2016 Completers o Summer 2016 Inter-District Transfers ❑ Year-end Special Education Snapshot [2] o 2015-2016, for the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment, Snapshot Date = '2016-06-30' **DATA USES** [1] Cohort Graduation Rate and Dropout Rate calculations [2] Data used for Special Education Exiters
October 16 – 31, 2016	**2016-2017 Fall Audit** ❑ Student [1, 2] ❑ October Student Snapshot (Snapshot Date = '2016-10-01') [1] ❑ School Enrollment [1, 2, 5] ❑ October Special Education Snapshot (Snapshot Date = '2016-10-01') [3, 4] ❑ Programs Fact: Early Childhood [1] **DATA USES** [1] Extract for State Aid Calculation [2] Extract for Nutrition Services (Direct Certification) [3] Extract for Medicaid in Public Schools (MIPS) 24th day of each month [4] Extract for Individuals with Disabilities Education Act (IDEA) Annual Child Count [5] Cohort Graduation Rate and Dropout Rate calculations *** This submission window must be approved. See note at end of calendar.**	**2015-2016 Follow-up Audit #1** ❑ School Enrollment[1] o 2015-2016 Dropouts o Summer 2016 Completers o Summer 2016 Inter-District Transfers ❑ Year-end Special Education Snapshot [2] o 2015-2016, for the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment, Snapshot Date = '2016-06-30' **DATA USES** [1] Cohort Graduation Rate and Dropout Rate calculations [2] Extract for Special Education Exiters *** This submission window must be approved. See note at end of calendar.**
November 1 – November 15, 2016	**2016-2017 November Collection** ❑ Student Grades o For courses completed during summer 2016 and count toward the 2016-2017 school year. ❑ Student Summary Attendance (First Day of School through 2016-10-15) [1, 2] [1] Data used for Excessive Absenteeism Quarterly Count [2] Data used for State Aid Certification	**2015-2016 Follow-up Collection #2** ❑ Title I Programs o 2015-2016, for students served by Title I during summer 2016 who were not already reported during the regular school year ❑ Student Grades o For courses completed during summer 2016 and count toward the 2015-2016 school year.

STUDENT REPORTING (cont.)

DATES	2016-2017 (2017-06-30) TEMPLATES	2015-2016 (2016-06-30) TEMPLATES
November 1, 2016 – June 15, 2017	**2016-2017 Year End Collection** See page 4 for list of templates accepted and data uses	
November 16– November 30, 2016	**2016-2017 November Audit** ❑ Student Grades o For courses completed during summer 2016 and count toward the 2016-2017 school year. ❑ Student Summary Attendance (First Day of School through 2016-10-15)[1, 2] [1] Extract for Excessive Absenteeism Quarterly Count [2] Extract for State Aid Certification *** This submission window must be approved. See note at end of calendar.**	**2015-2016 Follow-up Audit #2** ❑ Title I Programs o 2015-2016, for students served by Title I during summer 2016 who were not already reported during the regular school year ❑ Student Grades o For courses completed during summer 2016 and count toward the 2015-2016 school year. *** This submission window must be approved. See note at end of calendar.**

DATES	2016-2017 (2017-06-30) TEMPLATES	DATA USES
Extract Due Date December 2, 2016	**2016-2017 Year End Collection** ❑ Student [1] ❑ School Enrollment [1, 2] ❑ Year-end Special Education Snapshot (Snapshot Date = '2017-06-30') [1]	[1] Extract for preprinted labels for English Language Development Assessment (ELDA) and Nebraska State Accountability – Writing (NeSA-W). Extract date is December 5, 2016. [2] Cohort Graduation Rate and Dropout Rate calculations
Extract Due Date January 19, 2017	**2016-2017 Year End Collection** ❑ Student [1] ❑ School Enrollment [1, 2, 4] ❑ Year-end Special Education Snapshot (Snapshot Date = '2017-06-30') [1] ❑ Student Summary Attendance (2016-10-16 through 2016-12-31) [2, 3]	[1] Extract for preprinted labels for Nebraska State Accountability – Reading (NeSA-R), Nebraska State Accountability – Math (NeSA-M), and Nebraska State Accountability – Science (NeSA-S). Extract date is January 20, 2017. [2] Data used for Excessive Absenteeism Quarterly Count [3] Data used for State Aid Certification [4] Cohort Graduation Rate and Dropout Rate calculations
Audit Window January 20 – February 2, 2017	**2016-2017 Year End Collection** ❑ Student Summary Attendance (2016-10-16 through 2016-12-31) [1, 2]	[1] Extract for Excessive Absenteeism Quarterly Count [2] Extract for State Aid Certification
Extract Due Date March 31, 2017	**2016-2017 Year End Collection** ❑ Student [1] ❑ Student Summary Attendance (2017-01-01 through 2017-03-15) [2, 3]	[1] Extract for Title III LEP and Immigrant Counts for district allocations for the 2017-2017 school year. Extract date is April 3, 2017. [2] Data used for Excessive Absenteeism Quarterly Count [3] Data used for State Aid Certification
Audit Window April 1 – 15, 2017	**2016-2017 Year End Collection** ❑ Student Summary Attendance (2017-01-01 through 2017-03-15) [1,2]	[1] Extract for Excessive Absenteeism Quarterly Count [2] Extract for State Aid Certification

STUDENT REPORTING (cont.)

DATES	2016-2017 (2017-06-30) TEMPLATES	DATA USES
November 1, 2016 – June 15, 2017	**2016-2017 Year End Collection** ❑ Student [2] ❑ Student Grades ❑ Student Summary Attendance (2017-03-16 through Last Day of School) [1, 6] ❑ School Enrollment (2016-2017 Completers) [7] ❑ Year-end Special Education Snapshot (Snapshot Date = '2017-06-30') [4, 5] ❑ Assessment Fact for National Assessment Instrument student results (Reading and Math) [2] ❑ Title I Programs ❑ Programs Fact: Career Education [3] ❑ Programs Fact: Early Childhood ❑ Programs Fact: Homeless ❑ Programs Fact: Rule 18 Interim-Program School ❑ Post School Survey (School Year = '2016-06-30') [3]	[1] Data used for State Aid Calculation [2] State of the Schools Report [3] Carl D. Perkins Career and Technical Education Act Report [4] Extract for Medicaid in Public Schools (MIPS) 24th day of each month [5] Data used for Special Education Exiters [6] Data used for Excessive Absenteeism Quarterly Count [7] Cohort Graduation Rate and Dropout Rate calculations
June 16 – June 30, 2017	**2016-2017 Year End Audit** ❑ Student [2] ❑ Student Grades ❑ Student Summary Attendance (2017-03-16 through Last Day of School) [1, 6] ❑ School Enrollment (2016-2017 Completers) [7] ❑ Year-end Special Education Snapshot (Snapshot Date = '2017-06-30') [4, 5] ❑ Assessment Fact for National Assessment Instrument student results (Reading and Math) [2] ❑ Title I Programs ❑ Programs Fact: Career Education [3] ❑ Programs Fact: Early Childhood ❑ Programs Fact: Homeless ❑ Programs Fact: Rule 18 Interim-Program School ❑ Post School Survey (School Year = '2016-06-30') [3]	[1] Extract for State Aid Calculation [2] State of the Schools Report [3] Carl D. Perkins Career and Technical Education Act Report [4] Extract for Medicaid in Public Schools (MIPS) 24th day of each month [5] Extract for Special Education Exiters [6] Extract for Excessive Absenteeism Quarterly Count [7] Cohort Graduation Rate and Dropout Rate calculations *** This submission window must be approved. See note at end of calendar.**
Accepted during any open 2016-2017 collection window	❑ Student [1] ❑ School Enrollment [1, 3] ❑ Year-end Special Education Snapshot (after October 31, Snapshot Date = '2017-06-30') [2]	[1] Extract for Nutrition Services (Direct Certification) [2] Extract for Medicaid in Public Schools (MIPS) 24th day of each month [3] Cohort Graduation Rate and Dropout Rate calculations

* Data submitted during this submission window must be approved. Approval of NSSRS Data Submissions is a requirement of the Special Education and/or State Aid offices at the Nebraska Department of Education. For further information on how to approve a collection, please see: http://portal.education.ne.gov/site/Help/Collection_Approval_v2.pdf