

STAFF REPORTING

DATES	2015-2016 TEMPLATES	DATA USES
August 3 – September 15, 2015 DUE DATE	<input type="checkbox"/> Staff Demographics <input type="checkbox"/> Staff Position Assignments	
September 16 – November 2, 2015 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics ^{1,2} <input type="checkbox"/> Staff Position Assignments ^{1,2}	¹ Extract for Approval and Accreditation Certificate Checks and Salary Reports (After November 2) ² Extract for State Aid Calculation (After November 2)
November 3 – December 1, 2015 Open for Additions/Changes for All Districts/Systems	<input type="checkbox"/> Staff Demographics ^{1,2} <input type="checkbox"/> Staff Position Assignments ^{1,2}	¹ Extract for Non Public Curriculum Reporting and Rule 11 Certificate Checks (December 2) ² Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
December 2, 2015 – June 15, 2015 Open for Additions/Changes for All Districts/Systems	<input type="checkbox"/> Staff Demographics ¹ <input type="checkbox"/> Staff Position Assignments ¹	¹ Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)
June 16 – June 30, 2016 AUDIT WINDOW	<input type="checkbox"/> Staff Demographics ^{1,2} <input type="checkbox"/> Staff Position Assignments ^{1,2}	¹ Extract for Rule 11 Endorsement Check (After June 30) ² Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A)

STUDENT UNIQUE IDENTIFIER (UNIQ-ID)

DATES/TIMEFRAME	2015-2016 FILES	APPLIES TO
Prior to submitting Student template for the first time	Upload file to Student Unique Identifier (Uniq-ID) system to obtain NDE Student IDs for new students and update information for existing students (for example, Grade Level, Location, and School Year)	Any district/system that reports membership <ul style="list-style-type: none"> • Public Districts • Non Public Systems • Special Purpose (State Operated) Schools
Anytime during the School Year for new students or when student information changes, such as Grade Level or Location		

STUDENT REPORTING

DATES	2015-2016 (2016-06-30) TEMPLATES	2014-2015 (2015-06-30) TEMPLATES
August 17 – October 15, 2015	<p>2015-2016 Fall Collection</p> <ul style="list-style-type: none"> <input type="checkbox"/> Student ^{1,2} <input type="checkbox"/> October Student Snapshot (Snapshot Date = '2015-10-01') ¹ <input type="checkbox"/> School Enrollment ^{1,2,5} <input type="checkbox"/> October Special Education Snapshot (Snapshot Date = '2015-10-01') ^{3,4} <input type="checkbox"/> Programs Fact: Early Childhood ¹ <p>DATA USES</p> <p>¹ Data used for State Aid Calculation</p> <p>² Data used for Nutrition Services (Direct Certification)</p> <p>³ Extract for Medicaid in Public Schools (MIPS) 24th day of each month</p> <p>⁴ Data used for Individuals with Disabilities Education Act (IDEA) Annual Child Count</p> <p>⁵ Cohort Graduation Rate and Dropout Rate calculations</p>	<p>2014-2015 Follow-up Collection #1</p> <ul style="list-style-type: none"> <input type="checkbox"/> School Enrollment ¹ <ul style="list-style-type: none"> o 2014-2015 Dropouts o Summer 2015 Completers o Summer 2015 Inter-District Transfers <input type="checkbox"/> Year-end Special Education Snapshot ² <ul style="list-style-type: none"> o 2014-2015, for the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment, Snapshot Date = '2015-06-30' <p>DATA USES</p> <p>¹ Cohort Graduation Rate and Dropout Rate calculations</p> <p>² Data used for Special Education Exiters</p>
October 16 – November 2, 2015	<p>2015-2016 Fall Audit</p> <ul style="list-style-type: none"> <input type="checkbox"/> Student ^{1,2} <input type="checkbox"/> October Student Snapshot (Snapshot Date = '2015-10-01') ¹ <input type="checkbox"/> School Enrollment ^{1,2,5} <input type="checkbox"/> October Special Education Snapshot (Snapshot Date = '2015-10-01') ^{3,4} <input type="checkbox"/> Programs Fact: Early Childhood ¹ <p>DATA USES</p> <p>¹ Extract for State Aid Calculation</p> <p>² Extract for Nutrition Services (Direct Certification)</p> <p>³ Extract for Medicaid in Public Schools (MIPS) 24th day of each month</p> <p>⁴ Extract for Individuals with Disabilities Education Act (IDEA) Annual Child Count</p> <p>⁵ Cohort Graduation Rate and Dropout Rate calculations</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>* This submission window must be approved. See note at end of calendar.</p> </div>	<p>2014-2015 Follow-up Audit #1</p> <ul style="list-style-type: none"> <input type="checkbox"/> School Enrollment ¹ <ul style="list-style-type: none"> o 2014-2015 Dropouts o Summer 2015 Completers o Summer 2015 Inter-District Transfers <input type="checkbox"/> Year-end Special Education Snapshot ² <ul style="list-style-type: none"> o 2014-2015, for the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment, Snapshot Date = '2015-06-30' <p>DATA USES</p> <p>¹ Cohort Graduation Rate and Dropout Rate calculations</p> <p>² Extract for Special Education Exiters</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>* This submission window must be approved. See note at end of calendar.</p> </div>
November 3 – November 17, 2015	<p>2015-2016 November Collection</p> <ul style="list-style-type: none"> <input type="checkbox"/> Student Grades <ul style="list-style-type: none"> o For courses completed during summer 2015 and count toward the 2015-2016 school year. <input type="checkbox"/> Student Summary Attendance (First Day of School through 2015-10-15) ^{1,2} <p>¹ Data used for Excessive Absenteeism Quarterly Count</p> <p>² Data used for State Aid Certification</p>	<p>2014-2015 Follow-up Collection #2</p> <ul style="list-style-type: none"> <input type="checkbox"/> Title I Programs <ul style="list-style-type: none"> o 2014-2015, for students served by Title I during summer 2015 who were not already reported during the regular school year <input type="checkbox"/> Student Grades <ul style="list-style-type: none"> o For courses completed during summer 2015 and count toward the 2014-2015 school year.

STUDENT REPORTING (cont.)

DATES	2015-2016 (2016-06-30) TEMPLATES	2014-2015 (2015-06-30) TEMPLATES
November 3, 2015 – June 15, 2016	2015-2016 Year End Collection See page 4 for list of templates accepted and data uses	
November 18– December 1, 2015	2015-2016 November Audit <ul style="list-style-type: none"> <input type="checkbox"/> Student Grades <ul style="list-style-type: none"> o For courses completed during summer 2015 and count toward the 2015-2016 school year. <input type="checkbox"/> Student Summary Attendance (First Day of School through 2015-10-15)^{1,2} <p>¹ Extract for Excessive Absenteeism Quarterly Count ² Extract for State Aid Certification</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;"> <p>* This submission window must be approved. See note at end of calendar.</p> </div>	2014-2015 Follow-up Audit #2 <ul style="list-style-type: none"> <input type="checkbox"/> Title I Programs <ul style="list-style-type: none"> o 2014-2015, for students served by Title I during summer 2015 who were not already reported during the regular school year <input type="checkbox"/> Student Grades <ul style="list-style-type: none"> o For courses completed during summer 2015 and count toward the 2014-2015 school year. <div style="border: 1px solid black; padding: 2px; width: fit-content;"> <p>* This submission window must be approved. See note at end of calendar.</p> </div>
DATES	2015-2016 (2016-06-30) TEMPLATES	DATA USES
Extract Due Date December 1, 2015	2015-2016 Year End Collection <ul style="list-style-type: none"> <input type="checkbox"/> Student¹ <input type="checkbox"/> School Enrollment^{1,2} <input type="checkbox"/> Year-end Special Education Snapshot (Snapshot Date = '2016-06-30')¹ 	¹ Extract for preprinted labels for English Language Development Assessment (ELDA) and Nebraska State Accountability – Writing (NeSA-W). Extract date is December 2, 2015. ² Cohort Graduation Rate and Dropout Rate calculations
Extract Due Date January 20, 2016 *Date changed	2015-2016 Year End Collection <ul style="list-style-type: none"> <input type="checkbox"/> Student¹ <input type="checkbox"/> School Enrollment^{1,2,4} <input type="checkbox"/> Year-end Special Education Snapshot (Snapshot Date = '2016-06-30')¹ <input type="checkbox"/> Student Summary Attendance (2015-10-16 through 2015-12-31)^{2,3} 	¹ Extract for preprinted labels for Nebraska State Accountability – Reading (NeSA-R), Nebraska State Accountability – Math (NeSA-M), and Nebraska State Accountability – Science (NeSA-S). Extract date is January 21, 2016. ² Data used for Excessive Absenteeism Quarterly Count ³ Data used for State Aid Certification ⁴ Cohort Graduation Rate and Dropout Rate calculations
Audit Window January 21 – February 4, 2016 *Date changed	2015-2016 Year End Collection <ul style="list-style-type: none"> <input type="checkbox"/> Student Summary Attendance (2015-10-16 through 2015-12-31)^{1,2} 	¹ Extract for Excessive Absenteeism Quarterly Count ² Extract for State Aid Certification
Extract Due Date April 1, 2016	2015-2016 Year End Collection <ul style="list-style-type: none"> <input type="checkbox"/> Student¹ <input type="checkbox"/> Student Summary Attendance (2016-01-01 through 2016-03-15)^{2,3} 	¹ Extract for Title III LEP and Immigrant Counts for district allocations for the 2016-2016 school year. Extract date is April 4, 2016. ² Data used for Excessive Absenteeism Quarterly Count ³ Data used for State Aid Certification
Audit Window April 2 – 15, 2016	2015-2016 Year End Collection <ul style="list-style-type: none"> <input type="checkbox"/> Student Summary Attendance (2016-01-01 through 2016-03-15)^{1,2} 	¹ Extract for Excessive Absenteeism Quarterly Count ² Extract for State Aid Certification

STUDENT REPORTING (cont.)

DATES	2015-2016 (2016-06-30) TEMPLATES	DATA USES
November 3, 2015 – June 15, 2016	2015-2016 Year End Collection <ul style="list-style-type: none"> <input type="checkbox"/> Student ² <input type="checkbox"/> Student Grades <input type="checkbox"/> Student Summary Attendance (2016-03-16 through Last Day of School) ^{1,6} <input type="checkbox"/> School Enrollment (2015-2016 Completers) ⁷ <input type="checkbox"/> Year-end Special Education Snapshot (Snapshot Date = '2016-06-30') ^{4,5} <input type="checkbox"/> Assessment Fact for National Assessment Instrument student results (Reading and Math) ² <input type="checkbox"/> Title I Programs <input type="checkbox"/> Programs Fact: Career Education ³ <input type="checkbox"/> Programs Fact: Early Childhood <input type="checkbox"/> Programs Fact: Homeless <input type="checkbox"/> Programs Fact: Rule 18 Interim-Program School <input type="checkbox"/> Post School Survey (School Year = '2015-06-30') ³ 	¹ Data used for State Aid Calculation ² State of the Schools Report ³ Carl D. Perkins Career and Technical Education Act Report ⁴ Extract for Medicaid in Public Schools (MIPS) 24th day of each month ⁵ Data used for Special Education Exiters ⁶ Data used for Excessive Absenteeism Quarterly Count ⁷ Cohort Graduation Rate and Dropout Rate calculations
June 16 – June 30, 2016	2015-2016 Year End Audit <ul style="list-style-type: none"> <input type="checkbox"/> Student ² <input type="checkbox"/> Student Grades <input type="checkbox"/> Student Summary Attendance (2016-03-16 through Last Day of School) ^{1,6} <input type="checkbox"/> School Enrollment (2015-2016 Completers) ⁷ <input type="checkbox"/> Year-end Special Education Snapshot (Snapshot Date = '2016-06-30') ^{4,5} <input type="checkbox"/> Assessment Fact for National Assessment Instrument student results (Reading and Math) ² <input type="checkbox"/> Title I Programs <input type="checkbox"/> Programs Fact: Career Education ³ <input type="checkbox"/> Programs Fact: Early Childhood <input type="checkbox"/> Programs Fact: Homeless <input type="checkbox"/> Programs Fact: Rule 18 Interim-Program School <input type="checkbox"/> Post School Survey (School Year = '2015-06-30') ³ 	¹ Extract for State Aid Calculation ² State of the Schools Report ³ Carl D. Perkins Career and Technical Education Act Report ⁴ Extract for Medicaid in Public Schools (MIPS) 24th day of each month ⁵ Extract for Special Education Exiters ⁶ Extract for Excessive Absenteeism Quarterly Count ⁷ Cohort Graduation Rate and Dropout Rate calculations <div style="border: 1px solid black; padding: 5px; text-align: center;"> * This submission window must be approved. See note at end of calendar. </div>
Accepted during any open 2015-2016 collection window	<ul style="list-style-type: none"> <input type="checkbox"/> Student ¹ <input type="checkbox"/> School Enrollment ^{1,3} <input type="checkbox"/> Year-end Special Education Snapshot (after October 31, Snapshot Date = '2016-06-30') ² 	¹ Extract for Nutrition Services (Direct Certification) ² Extract for Medicaid in Public Schools (MIPS) 24 th day of each month ³ Cohort Graduation Rate and Dropout Rate calculations

* Data submitted during this submission window must be approved. Approval of NSSRS Data Submissions is a requirement of the Special Education and/or State Aid offices at the Nebraska Department of Education. For further information on how to approve a collection, please see: http://portal.education.ne.gov/site/Help/Collection_Approval_v2.pdf