| **2014-2015 NSSRS Calendar**, with 2013-2014 Follow-up Collections<br>Nebraska Department of Education<br>Nebraska Student and Staff Record System (NSSRS) | http://www.education.ne.gov/nssrs<br>Updated 4/11/2014 |
|---|---|

## STAFF REPORTING

| DATES | 2014-2015 TEMPLATES | DATA USES |
|---|---|---|
| August 18 - September 15, 2014<br>DUE DATE | ❑ Staff Demographics<br>❑ Staff Position Assignments | |
| September 16-October 31, 2014<br>AUDIT WINDOW | ❑ Staff Demographics [1, 2]<br>❑ Staff Position Assignments [1, 2] | [1] Extract for Approval and Accreditation Certificate Checks and Salary Reports (After October 31)<br>[2] Extract for State Aid Calculation (After October 31) |
| November 1 – December 1, 2014<br>Open for Additions/Changes for All Districts/Systems | ❑ Staff Demographics [1, 2]<br>❑ Staff Position Assignments [1, 2] | [1] Extract for Non Public Curriculum Reporting and Rule 11 Certificate Checks (December 2)<br>[2] Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A) |
| December 2, 2014 – June 15, 2014<br>Open for Additions/Changes for All Districts/Systems | ❑ Staff Demographics [1]<br>❑ Staff Position Assignments [1] | [1] Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A) |
| June 16 – June 30, 2015<br>AUDIT WINDOW | ❑ Staff Demographics [1, 2]<br>❑ Staff Position Assignments [1, 2] | [1] Extract for Rule 11 Endorsement Check (After June 30)<br>[2] Rule 10 requirement to report additions of certificated staff to NDE at the time of contracting (92 NAC 10-003.08A) |

## STUDENT UNIQUE IDENTIFIER (UNIQ-ID)

| DATES/TIMEFRAME | 2014-2015 FILES | APPLIES TO |
|---|---|---|
| Prior to submitting Student template for the first time | Upload file to Student Unique Identifier (Uniq-ID) system to obtain NDE Student IDs for new students and update information for existing students (for example, Grade Level, Location, and School Year) | Any district/system that reports membership<br>• Public Districts<br>• Non Public Systems<br>• Special Purpose (State Operated) Schools |
| Anytime during the School Year for new students or when student information changes, such as Grade Level or Location | | |

## STUDENT REPORTING

| DATES | 2014-2015 (2015-06-30) TEMPLATES | 2013-2014 (2014-06-30) TEMPLATES |
|---|---|---|
| August 18 - October 15, 2014 | **2014-2015 Fall Collection**<br>❑ Student [1, 2]<br>❑ October Student Snapshot (Snapshot Date = '2014-10-01') [1]<br>❑ School Enrollment [1, 2, 5]<br>❑ October Special Education Snapshot (Snapshot Date = '2014-10-01') [3, 4]<br>❑ Programs Fact: Early Childhood [1]<br><br>**DATA USES**<br>[1] Data used for State Aid Calculation<br>[2] Data used for Nutrition Services (Direct Certification)<br>[3] Extract for Medicaid in Public Schools (MIPS) 24th day of each month<br>[4] Data used for Individuals with Disabilities Education Act (IDEA) Annual Child Count<br>[5] Cohort Graduation Rate and Dropout Rate calculations | **2013-2014 Follow-up Collection #1**<br>❑ School Enrollment [1]<br>o 2013-2014 Dropouts<br>o Summer 2014 Completers<br>o Summer 2014 Inter-District Transfers<br>❑ Year-end Special Education Snapshot [2]<br>o 2013-2014, for the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment, Snapshot Date = '2014-06-30'<br><br>**DATA USES**<br>[1] Cohort Graduation Rate and Dropout Rate calculations<br>[2] Data used for Special Education Exiters |
| October 16 – October 31, 2014 | **2014-2015 Fall Audit**<br>❑ Student [1, 2]<br>❑ October Student Snapshot (Snapshot Date = '2014-10-01') [1]<br>❑ School Enrollment [1, 2, 5]<br>❑ October Special Education Snapshot (Snapshot Date = '2014-10-01') [3, 4]<br>❑ Programs Fact: Early Childhood [1]<br><br>**DATA USES**<br>[1] Extract for State Aid Calculation<br>[2] Extract for Nutrition Services (Direct Certification)<br>[3] Extract for Medicaid in Public Schools (MIPS) 24th day of each month<br>[4] Extract for Individuals with Disabilities Education Act (IDEA) Annual Child Count<br>[5] Cohort Graduation Rate and Dropout Rate calculations<br><br>*** This submission window must be approved. See note at end of calendar.** | **2013-2014 Follow-up Audit #1**<br>❑ School Enrollment[1]<br>o 2013-2014 Dropouts<br>o Summer 2014 Completers<br>o Summer 2014 Inter-District Transfers<br>❑ Year-end Special Education Snapshot [2]<br>o 2013-2014, for the purpose of providing Exit Reason values that match Enrollment Code values provided on School Enrollment, Snapshot Date = '2014-06-30'<br><br>**DATA USES**<br>[1] Cohort Graduation Rate and Dropout Rate calculations<br>[2] Extract for Special Education Exiters<br><br>*** This submission window must be approved. See note at end of calendar.** |
| November 1 – November 17, 2014 | **2014-2015 November Collection**<br>❑ Student Grades<br>o For courses completed during summer 2014 and count toward the 2014-2015 school year.<br>❑ Student Summary Attendance (First Day of School through 2014-10-15) [1,2]<br><br>[1] Data used for Excessive Absenteeism Quarterly Count<br>[2] Data used for State Aid Certification | **2013-2014 Follow-up Collection #2**<br>❑ Title I Programs<br>o 2013-2014, for students served by Title I during summer 2014 who were not already reported during the regular school year<br>❑ Student Grades<br>o For courses completed during summer 2014 and count toward the 2013-2014 school year. |

## STUDENT REPORTING (cont.)

| DATES | 2014-2015 (2015-06-30) TEMPLATES | 2013-2014 (2014-06-30) TEMPLATES |
|---|---|---|
| November 18–December 1, 2014 | **2014-2015 November Audit**<br>❑ Student Grades<br>o For courses completed during summer 2014 and count toward the 2014-2015 school year.<br>❑ Student Summary Attendance (First Day of School through 2014-10-15)[1,2]<br><br>[1] Extract for Excessive Absenteeism Quarterly Count<br>[2] Extract for State Aid Certification<br><br>*** This submission window must be approved. See note at end of calendar.** | **2013-2014 Follow-up Audit #2**<br>❑ Title I Programs<br>o 2013-2014, for students served by Title I during summer 2014 who were not already reported during the regular school year<br>❑ Student Grades<br>o For courses completed during summer 2014 and count toward the 2013-2014 school year.<br><br>*** This submission window must be approved. See note at end of calendar.** |

| DATES | 2014-2015 (2015-06-30) TEMPLATES | DATA USES |
|---|---|---|
| Extract Due Date December 1, 2014 | **2014-2015 Year End Collection**<br>❑ Student [1]<br>❑ School Enrollment [1, 2]<br>❑ Year-end Special Education Snapshot (Snapshot Date = '2015-06-30') [1] | [1] Extract for preprinted labels for English Language Development Assessment (ELDA) and Nebraska State Accountability – Writing (NeSA-W). Extract date is December 2, 2014.<br>[2] Cohort Graduation Rate and Dropout Rate calculations |
| Extract Due Date January 30, 2015 | **2014-2015 Year End Collection**<br>❑ Student [1]<br>❑ School Enrollment [1, 2=4]<br>❑ Year-end Special Education Snapshot (Snapshot Date = '2015-06-30') [1]<br>❑ Student Summary Attendance (2014-10-16 through 2014-12-31) [2,3] | [1] Extract for preprinted labels for Nebraska State Accountability – Reading (NeSA-R), Nebraska State Accountability – Math (NeSA-M), and Nebraska State Accountability – Science (NeSA-S). Extract date is February 2, 2015.<br>[2] Data used for Excessive Absenteeism Quarterly Count<br>[3] Data used for State Aid Certification<br>[4] Cohort Graduation Rate and Dropout Rate calculations |
| Audit Window February 1 – 14, 2015 | **2014-2015 Year End Collection**<br>❑ Student Summary Attendance (2014-10-16 through 2014-12-31) [1,2] | [1] Extract for Excessive Absenteeism Quarterly Count<br>[2] Extract for State Aid Certification |
| Extract Due Date April 1, 2015 | **2014-2015 Year End Collection**<br>❑ Student [1]<br>❑ Student Summary Attendance (2015-01-01 through 2015-03-15) [2,3] | [1] Extract for Title III LEP and Immigrant Counts for district allocations for the 2014-2015 school year. Extract date is April 2, 2015.<br>[2] Data used for Excessive Absenteeism Quarterly Count<br>[3] Data used for State Aid Certification |
| Audit Window April 2 – 15, 2015 | **2014-2015 Year End Collection**<br>❑ Student Summary Attendance (2015-01-01 through 2015-03-15) [1,2] | [1] Extract for Excessive Absenteeism Quarterly Count<br>[2] Extract for State Aid Certification |

## STUDENT REPORTING (cont.)

| DATES | 2014-2015 (2015-06-30) TEMPLATES | DATA USES |
|---|---|---|
| November 1, 2014 - June 15, 2015 | **2014-2015 Year End Collection**<br>❑ Student [2]<br>❑ Student Grades<br>o Courses completed during regular school year<br>❑ Student Summary Attendance (2015-03-16 through Last Day of School) [1,6]<br>❑ School Enrollment (2014-2015 Completers) [7]<br>❑ Year-end Special Education Snapshot (Snapshot Date = '2015-06-30') [4, 5]<br>❑ Assessment Fact for National Assessment Instrument student results (Reading and Math) [2]<br>❑ Title I Programs<br>❑ Programs Fact: Career Education [3]<br>❑ Programs Fact: Early Childhood<br>❑ Programs Fact: Homeless<br>❑ Programs Fact: Interim<br>❑ Post School Survey (School Year = '2014-06-30') [3] | [1] Data used for State Aid Calculation<br>[2] State of the Schools Report<br>[3] Carl D. Perkins Career and Technical Education Act Report<br>[4] Extract for Medicaid in Public Schools (MIPS) 24th day of each month<br>[5] Data used for Special Education Exiters<br>[6] Data used for Excessive Absenteeism Quarterly Count<br>[7] Cohort Graduation Rate and Dropout Rate calculations |
| June 16 – June 30, 2015 | **2014-2015 Year End Audit**<br>❑ Student [2]<br>❑ Student Grades<br>o Courses completed during regular school year<br>❑ Student Summary Attendance (2015-03-16 through Last Day of School) [1,6]<br>❑ School Enrollment (2014-2015 Completers) [7]<br>❑ Year-end Special Education Snapshot (Snapshot Date = '2015-06-30') [4, 5]<br>❑ Assessment Fact for National Assessment Instrument student results (Reading and Math) [2]<br>❑ Title I Programs<br>❑ Programs Fact: Career Education [3]<br>❑ Programs Fact: Early Childhood<br>❑ Programs Fact: Homeless<br>❑ Programs Fact: Interim<br>❑ Post School Survey (School Year = '2014-06-30') [3] | [1] Extract for State Aid Calculation<br>[2] State of the Schools Report<br>[3] Carl D. Perkins Career and Technical Education Act Report<br>[4] Extract for Medicaid in Public Schools (MIPS) 24th day of each month<br>[5] Extract for Special Education Exiters<br>[6] Extract for Excessive Absenteeism Quarterly Count<br>[7] Cohort Graduation Rate and Dropout Rate calculations<br><br>*** This submission window must be approved. See note at end of calendar.** |
| Accepted during any open 2014-2015 collection window | ❑ Student [1]<br>❑ School Enrollment [1, 3]<br>❑ Year-end Special Education Snapshot (after October 31, Snapshot Date = '2015-06-30') [2] | [1] Extract for Nutrition Services (Direct Certification)<br>[2] Extract for Medicaid in Public Schools (MIPS) 24th day of each month<br>[3] Cohort Graduation Rate and Dropout Rate calculations |

* Data submitted during this submission window must be approved. Approval of NSSRS Data Submissions is a requirement of the Special Education and/or State Aid offices at the Nebraska Department of Education. For further information on how to approve a collection, please see: http://portal.education.ne.gov/site/Help/Collection_Approval_v2.pdf