



# FY2015 Form 471 Step-by-Step

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**Ohio** | Department  
of Education

# Agenda

- FY2015 Form 471 Step-by-Step
  - Break
- Templates
- Urban/Rural Lookup Tool
- What's Next

**Let's Begin The  
Form 471  
On-Line Filing Process**

[www.usac.org/sl](http://www.usac.org/sl)

# SLD Website

## SCHOOLS AND LIBRARIES (E-RATE)

APPLY ONLINE | MAKING PAYMENTS | FORMS | TOOLS

USAC Home | Schools and Libraries Program

### ABOUT THE PROGRAM

- Getting Started
- Acronyms & Terms (PDF)
- Reference Area
- Program Integrity
- Eligible Services List
- Document Retention
- Trainings & Outreach

### RESOURCES & TOOLS

- Apply Online
- Forms
- Deadlines
- Latest News
- Samples & Examples
- Funding Commitment Tool
- Search Tools
- Submit a Question

**FY2015 window closes at 11:59 PM EDT on 3/26/15.**

76 Days  
6 Hours  
22 Minutes  
15 Seconds

### APPLICANTS



Steps to funding for eligible schools, school districts, libraries, and consortia

GET STARTED »

### SERVICE PROVIDERS



Steps to funding for telecommunications, Internet access, and internal connections providers

GET STARTED »

### LATEST NEWS

More News »

- FCC Form 471 Filing Window for Funding Year 2015 Opens at Noon EST on Wednesday, January 14, 2015 (1/9/2015)**
- Special Edition News Brief - Templates for Completing Discount Calculations (1/6/2015)
- Reminder! Upcoming E-rate Program Webinars (1/6/2015)
- News Brief Issued (1/2/2015)
- E-rate Program Funds Available for Carry Forward from Prior Funding Years (12/23/2014)

### QUICK LINKS

More Links »

- FCC Form 471 Templates – Now Available
- Urban/Rural Tools – Now Available under "Urban/Rural Status"
- Invitation to E-rate Program Webinar Series Register Now
- How to File an Online FCC Form 470 Video – Watch Now
- FY2015 Eligible Services List – Now Available



Start by Clicking "Apply Online"

## Apply Online

Click on the appropriate button below to file or certify a program form online. Buttons marked "Interview" provide a simple question-and-answer format you can use to complete the form.

### NEW FOR FY2015 FCC FORM 471

- If you are using a Windows Operating System computers, please use Internet Explorer versions 9 or 10; or the most current version of Firefox, or Chrome. If you are using a Mac, we suggest using the most current version of Safari.
- Use the navigation options provided on each page of the online form rather than the 'Back' and 'Forward' buttons on your browser or the 'Enter' key.
- Clear your Internet cache and your temporary Internet files before you begin. If you will be submitting multiple forms, clear your Internet cache after each form.
- Turn off your pop-up blocker or set your browser to allow pop-ups in order to receive valuable warnings and error messages.

### FOR FY2015 FORMS 470, 472, and 486:

- Use Internet Explorer versions 6.x through 9.x. Other browsers may cause errors.
- Do not use the 'Back' and 'Forward' buttons on your browser or the 'Enter' key to move through the forms.
- Clear your Internet cache and your temporary Internet files before you begin. If you will be submitting multiple forms, clear your Internet cache after each form.
- Turn off your pop-up blocker or set your browser to allow pop-ups in order to receive valuable warnings and error messages.
- When you file a Form 486 or a Form 472, make sure the funding year, FCC Form 471 application number, SPIN and FRN all match.

Refer to [Tips and Troubleshooting](#) for more help.

Refer to the [Forms page](#) to access detailed form instructions. You can also [Submit a Question](#) or call our Client Service Bureau at 1-888-203-8100 for assistance.

Click on

FCC Form 471

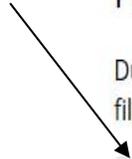
<b>Form 470</b> Description of Services Requested and Certification Form	<b>Form 471</b> Services Ordered and Certification Form	<b>Form 486</b> Receipt of Service Confirmation Form	<b>Utilities</b>
<a href="#">Create Form 470</a> <a href="#">Search Posted</a> <a href="#">Continue Incomplete</a> <a href="#">Certify Complete</a>	<a href="#">FCC Form 471 - FY2015</a>  For FY2014 and prior funding years:  <a href="#">Display</a> <a href="#">Application Status</a> <a href="#">Item 21 Attachment</a>	<a href="#">Create Form 486</a> <a href="#">Form 486 Interview</a> <a href="#">Continue Incomplete</a> <a href="#">Display</a> <a href="#">Certify Complete</a>	<a href="#">BEAR Online</a> <a href="#">FRN Extension Status</a> <a href="#">Entity Search</a> <a href="#">Two-In-Five Tool</a> <a href="#">Urban/Rural Tool</a>

# Begin Form 471

## Apply Online

Using the buttons below, you can file or access previously filed FY 2015 FCC Forms 471. Starting with FY2015, you can only file the FCC Forms 471 online

Click on  
"Start"



### FCC Form 471

During the filing window, and once you have completed your competitive bidding process, file this form to seek funding support for eligible products and services.

### Helpful Tools

[Application Status](#) ⓘ

[BEN Search](#) ⓘ

The FY 2015 FCC Form 471 application filing window has not opened.

## Tool Tips

- The new online FCC Form 471 requires the current version of Chrome, Firefox, or Internet Explorer versions IE9 and IE10.
- Do not use the 'Back' and 'Forward' buttons on your browser or the 'Enter' key to move through the forms.
- Turn of your pop-up blocker or set your browser to allow pop-ups in order to receive valuable warnings and error messages.
- Refer to [Tips and Troubleshooting](#) for more help.
- Refer to the [Forms page](#) to access detailed form instructions. You can also [Submit a Question](#) or call our Client Service Bureau at 1-888-203-8100 for assistance.

# Search Results

Basic Information

Discount Calculation

Funding Requests

Certifications & Signature

Hide this menu

## Billed Entity Information

Application Type and Recipients of Service

Application Number & Security Code

Contact Information

## Billed Entity Information

To get started, enter in the field below the Billed Entity Number of the organization that is procuring and paying for the requested products and services. This could be the school district, library system or consortium leader. If you do not have a Billed Entity Number, please contact USAC's Customer Service Bureau at (888) 203-8100.

Not sure of your BEN? Use [our lookup tool](#).

### Billed Entity Number (BEN)

Enter Billed Entity Number, click on "Enter", and verify information displayed is correct

APPLICANT  
2000 L ST NW  
SUITE 200  
WASHINGTON, DC 20036  
Phone: (202) 776-0200  
Fax: (202) 776-0080

### FCC Registration Number:

Forgot your FCC RN? [Click here.](#)

Enter Registration Number, if not auto populated and click on "Next"

- Hide this menu
- Billed Entity Information
- Application Type and Recipients of Service**
- Application Number & Security Code
- Contact Information

# Application Type and Recipients of Service

Check the one box that best describes the type of application you are filing. If you are filing as an individual school, you should check the first box, unless the school is part of a public or non-public school district, in which case you should check the second box, even if this application only contains funding requests for a single school from within your school district.

## Application Type

- Individual School
- School District
- Library
- Consortium
- Statewide Application

## Recipient(s) of Service

Select ALL of the characteristics that apply to the schools and libraries for which you are seeking support.

- Private
- Public
- Charter
- Tribal
- Head Start
- State Agency

Choose Applicant Type and Recipient of Service

## What is the email address of the person submitting this application?

(Your application number and security code will be emailed to this address.)

**\*New**

Enter email address to receive Application Number and Security Code

**Email address**

**Verify email address**

Click on "Next"

# Application and Security Code

Basic Information

Discount Calculation

Funding Requests

Certifications & Signature

Hide this menu

Billed Entity Information

Application Type and Recipients of Service

**Application Number & Security Code**

Contact Information

## Application Number and Security Code

You will need this information in order to log back into the application.

**Application Number:** 995628

**Security Code:** 44817

This information has been emailed to [lorrie.germann@education.ohio.gov](mailto:lorrie.germann@education.ohio.gov).

Confirmation of email sent

If you would like to give this application a nickname, enter it here

◀ BACK

NEXT ▶

Provide Nickname, and click on "Next"

# Contact Information



- Hide this menu
- Billed Entity Information
- Application Type and Recipients of Service
- Application Number & Security Code
- Contact Information**

## Contact Information

Next, you will identify the individuals assisting in seeking E-rate support.

### Is a consultant assisting you?

If a consultant has/is assisting you with your E-rate process, you must identify them. A consultant is any non-employee of the entity applying for funding that assists in filling out the application materials for a fee.

If a consultant is not completing the application, choose "No" and provide contact information

Please provide the name and email address of the person we should contact with questions about this Application.

**Contact Person's Name**

All questions regarding this application will be sent to the email address that you provide below.

**Contact Person's email address**  **Re-enter email address**

### Is the contact person's address and telephone number the same as that of the Billed Entity?

Choose "Yes" or "No"

Is the contact person's address and telephone number the same as that of the Billed Entity?

Yes No ✓

If "No",  
provide  
Contact  
Information

**Contact Person's Address**

**City**  **State**  **Zip**

**Contact Person's telephone number**

( ) - - Ext.

**Contact Person's fax number**

( ) - -

**Holiday / Summer Contact Information ⓘ**

 *Optional*

**Correspondence Address**

Where should USAC mail correspondence, such as the Funding Commitment Decision Letter, about this application?

Select..

**Name of Person to Receive Correspondence**

(This should be either the contact person or the name of the consultant entered above)

◀ BACK NEXT ▶

Choose location  
and who should  
receive  
correspondence

Click on "Next"

# Consultant Information View

Basic Information

Discount Calculation

Funding Requests

Certifications & Signature

Hide this menu

Billed Entity Information

Application Type and Recipients of Service

Application Number & Security Code

Contact Information

## Contact Information

Next, you will identify the individuals assisting in seeking E-rate support.

### Is a consultant assisting you?

If a consultant has/is assisting you with your E-rate process, you must identify them. A consultant is any non-employee of the entity applying for funding that assists in filling out the application materials for a fee.

Yes ✓

No

### Consultant Registration Number ⓘ

Enter

### Is the consultant acting as the contact person for this application?

Do NOT designate your consultant as the contact person for this application UNLESS a valid email address for them appears above.

Yes

No

◀ BACK

NEXT ▶

If filing as a consultant, enter Registration Number and choose the consultant's name

Choose if consultant is acting as contact, and click on "Next"

# Discount Calculation

After providing Contact Information, choose Category of Service requested, and provide Discount Calculation information

Basic Information → **Discount Calculation** → Funding Requests → Certifications & Signature

Hide this menu

**Category of Service**  
School Districts and Library Systems

**Category of Service** ⓘ

What is the category of service for the product and services that you are requesting?

Category 1 ← **Choose Category, and click on "Next"** → Category 2

- Telecommunication
- Voice Services
- Internet Access

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

◀ BACK   **NEXT ▶**

Please note - The following examples will be for Category 1 services. Category 2 examples will be provided later in the presentation

# Adding Entities by Import

Choose "Import/Copy" if using template or coping from a previous FY15 Form 471

The screenshot shows a navigation bar with four steps: Basic Information, Discount Calculation (active), Funding Requests, and Certifications & Signature. Below the navigation bar is a sidebar with a 'Hide this menu' button and a 'Category of Service' dropdown set to 'School Districts and Library Systems'. The main content area is titled 'School, School Districts, Library, and Library Systems' and features an 'Import/Copy' button with an information icon. To the right of the button is a text block explaining that users can enter entities manually, upload a spreadsheet from the USAC template, or copy from a completed FY2015 application. Below this is a note that data from a spreadsheet must be added manually first. Further down, there is a section for 'Entity Number' with a text input field and an 'Add Entity' button. At the bottom are 'BACK' and 'GO TO FUNDING REQUESTS' buttons. An arrow from the red text on the left points to the 'Import/Copy' button.

The 'Import / Copy' dialog box has a title bar with a close button. It contains a section titled 'Choose an Import Method' with two buttons: 'Upload Entities' (highlighted with a red arrow) and 'Copy Entities'. Below this, it states 'You may upload from Excel' and provides a link to 'Download a school template'. There is a file selection area with a 'Browse...' button and a text field showing 'No file selected.'. At the bottom right are 'Import' and 'Cancel' buttons.

Click on "Upload Entities", browse for completed template file, and click on "Import"

# Entity View After Import

Basic Information

Discount Calculation

Funding Requests

Certifications & Signature

Hide this menu

Category of Service

School Districts and  
Library Systems

## School, School Districts, Library, and Library Systems

Import/Copy



You may enter your entities and entity information manually below, or choose "Import/Copy" to upload a completed spreadsheet from the USAC template or to copy from a completed FY2015 application

If you wish to copy or import data from a spreadsheet, you must do that first before adding any entities manually.

Enter the entity number for all school districts and library systems. For schools and libraries that are not associated with a district or system, enter that school or library's entity number. Not sure of your Entity Number? Use [our lookup tool](#).

### Your Entity for Discount Calculation

Note: The "!" let's you know information is needed



[CHILLICOTHE CITY SCHOOLS](#) (BEN 130001)

Enter Data



Connectivity Questions

BACK

GO TO FUNDING REQUESTS

Click on "Enter Data" to view imported entities, to edit, or provide any missing information, or choose "Connectivity Questions"

# Entity Information

Hide this menu

Category of Service

**School Districts and Library Systems**

## CHILLICOTHE CITY SCHOOLS (BEN 130001)

Enter the information for your school below. If your school is part of a school district, remember that you must enter ALL of the schools and non-instructional facilities in your district, even if you are only requesting funding for some of them. We need this information to calculate your discount. Good news! Because you are entering all of your schools here, you will not need to enter them again on this application.

### Entity Information and Budget Calculation

Entity Number	Entity Name	NCES Code	Urban Or Rural	NIF	State LEA ID	State School ID	School Attribute	Student Count Based on Estimate?	Alternative Discount?
50550	WORTHINGTON ELEMENTARY SCHOOL	394374289	Urban	No	43745.0	42267.0	None		CEP
50551	CHILLICOTHE MIDDLE SCHOOL	394374286	Urban	No	43745.0	34736.0	None		None
50552	CHILLICOTHE HIGH SCHOOL	394374281	Urban	No	43745.0	6296.0	None		None
50553	ALLEN ELEMENTARY SCHOOL	394374279	Urban	No	43745.0	398.0	None		None
50562	TIFFIN ELEMENTARY SCHOOL	394374287	Urban	No	43745.0	37234.0	None		CEP
50558	MOUNT LOGAN ELEMENTARY SCHOOL	394374285	Urban	No	43745.0	25841.0	None		CEP
16035145	CHILLICOTHE CITY SCHOOLS ADMINISTRATION OFFICE			Yes	43745.0		None		None

Page 1 of 1 10 View 1 - 7 of 7

Scroll down on page to see Worksheet and Discount Rate

# Worksheet Display

## Discount Calculation Worksheet

Entity Number 	Entity Name	Urban Or Rural	Number of Students Attending this School as their Home School	If using CEP percentage of Direct Certification students	# of Students in School Eligible for NSLP
50550	WORTHINGTON ELEMENTARY SCHOOL	Urban	538	57.5%	495
50551	CHILLCOTHE MIDDLE SCHOOL	Urban	948		643
50552	CHILLCOTHE HIGH SCHOOL	Urban	1243		922
50553	ALLEN ELEMENTARY SCHOOL	Urban	<input type="text" value="458"/>		<input type="text" value="360"/>

Click in cells to edit or enter missing information

Delete worksheet

## Calculate Discount Rate

Urban Rural	Total Number of Students Enrolled in District	Total Number of Students in District Eligible for NSLP	Percentage of Students in District Eligible for NSLP	Category 1 Discount Rate
Urban	3848	3006	78%	<input data-bbox="1564 1177 1879 1226" type="button" value="Save and Recalculate"/>

◀ BACK

NEXT ▶

Click on "Next"

If changes are made in the worksheet above, click on "Save and Recalculate" to determine discount rate

# Manually Adding Entities

Basic Information → **Discount Calculation** → Funding Requests → Certifications & Signature

Hide this menu

Category of Service  
**School Districts and Library Systems**

## School, School Districts, Library, and Library Systems

**Import/Copy** ⓘ You may enter your entities and entity information manually below, or choose "Import/Copy" to upload a completed spreadsheet from the USAC template or to copy from a completed FY2015 application

If you wish to copy or import data from a spreadsheet, you must do that first before adding any entities manually.

Enter the entity number for all school districts and library systems. For schools and libraries that are not associated with a district or system, enter that school or library's entity number. Not sure of your Entity Number? Use [our lookup tool](#).

**Entity Number**

◀ BACK

**Enter Billed Entity Number and click on "Add Entity"**

## Your Entity for Discount Calculation

✕ [CHILLICOTHE CITY SCHOOLS](#) (BEN 130001)

◀ BACK

**Confirm correct district or school is shown, and click on "Enter Data" to add each building**

# Manually Adding Entities

Basic Information → **Discount Calculation** → Funding Requests → Certifications & Signature

Hide this menu

Category of Service  
**School Districts and Library Systems**

## CHILLICOTHE CITY SCHOOLS (BEN 130001)

Enter the information for your school below. If your school is part of a school district, remember that you must enter ALL of the schools and non-instructional facilities in your district, even if you are only requesting funding for some of them. We need this information to calculate your discount. Good news! Because you are entering all of your schools here, you will not need to enter them again on this application.

### Entity Information and Budget Calculation

Entity Number	Entity Name	NCES Code	Urban Or Rural	NIF	State LEA ID	State School ID	School Attribute	Student Count Based on Estimate?	Alternative Discount?
+ ✎ 🗑️ Page 1 of 0 10 No records to view									

Click on “+” to add buildings

Entity Number 50550

Entity Name WORTHINGTON ELEMENTARY SCHOOL

NCES Code 39-04374-00289

Urban Or Rural Rural

NIF No

State LEA ID 45612

State School ID 78945

School Attribute  
None  
Pre-K  
Head Start

Student Count Based on Estimate? No

Alternative Discount? CEP

Submit Cancel

Complete table to add record, and click on “Submit”

# Manually Adding Entities



Hide this menu

Category of Service

**School Districts and Library Systems**

## CHILLICOTHE CITY SCHOOLS (BEN 130001)

Enter the information for your school below. If your school is part of a school district, remember that you must enter ALL of the schools and non-instructional facilities in your district, even if you are only requesting funding for some of them. We need this information to calculate your discount. Good news! Because you are entering all of your schools here, you will not need to enter them again on this application.

### Entity Information and Budget Calculation

Entity Number	Entity Name	NCES Code	Urban Or Rural	NIF	State LEA ID	State School ID	School Attribute	Student Count Based on Estimate?	Alternative Discount?
50550	WORTHINGTON ELEMENTARY SCHOOL	39-04374-00289	Urban	No	45612	12345	None	No	None

+ ✎ 🗑 Page 1 of 0 10 View 1 - 1 of 1

Click on pencil icon to edit, or "+" to continue adding

### Discount Calculation Worksheet

Entity Number	Entity Name	Urban Or Rural	Number of Students Attending this School as their Home School	If using CEP percentage of Direct Certification students	# of Students in School Eligible for NSLP
50550	WORTHINGTON ELEMENTARY SCHOOL	Urban			

Click in fields to add student and NSLP counts. Also, add CEP % if applicable

### Calculate Discount Rate

Urban Rural	Total Number of Students Enrolled in District	Total Number of Students in District Eligible for NSLP	Percentage of Students in District Eligible for NSLP	Category 1 Discount Rate
Urban	456	342	75%	Save and Recalculate

Click on "Save and Recalculate" once entities are added

BACK NEXT

Click on "Next"

# Connectivity Information

Basic Information → **Discount Calculation** → Funding Requests → Certifications & Signature

Hide this menu

Category of Service

School Districts and Library Systems

## CHILLICOTHE CITY SCHOOLS (BEN 130001)

Next, tell us about the current connectivity in your school district.

### Connectivity Questions

**Does the school district (or school, if not part of a district) have Internet access of**

- less than 100 Mbps per 1,000 users (students and staff)
- at least 100 Mbps per 1,000 users but less than 1Gbps per 1,000 users
- at least 1 Gbps per 1,000 users

**How many of the schools in the school district have Wide Area Networking connections that are scalable to 10 Gbps?**

**How many schools in your school district have LAN/WLAN capacity and coverage?**

- Completely sufficient to support the educational or library activities conducted here
- Mostly sufficient to support the educational or library activities conducted here
- Sometimes sufficient to support the educational or library activities conducted here
- Rarely sufficient to support the educational or library activities conducted here
- Not sufficient to support the educational or library activities conducted here

**For those schools and libraries that do not have sufficient LAN/WLAN capacity and coverage to support the educational objectives or library activities conducted at that location, is the reason (check all that apply):**

- Equipment too costly
- Installation too costly
- Broadband connection speed to building is too slow
- Inadequate local area network (LAN) services/internal networks and wiring
- Outdated equipment
- Lack of training and technical support
- Inconsistent service/frequent outages and down time
- Physical structure or layout of building(s)
- Other: If so, please provide it here

◀ BACK    NEXT ▶

Enter value in each field. If completely sufficient is not indicated, you will receive the additional question to show reasons. Choose all that apply and click on "Next"

# Funding Requests



## Funding Requests

### Create a Funding Request

What method would you like to use to create your Funding Request?

### Finished Entering Funding Requests?

If you've entered all of your data, you may go to the next step.

Choose method to create  
Funding Request

No Funding Requests have been created yet. Please use one of the buttons above to create a Funding Request.

If you have no additional Funding Requests to create, proceed to the "Certifications and Signature" section.

Note: The "Everything on One Page" option is similar to previous Block 5 views

# Step-by-Step

Key Information ✕

Nickname for this Funding Request

Create a nickname for this funding request to help you remember which product/services are included in this request.

◀ Back Next ▶

Name Funding Request and click on "Next"

Key Information ✕

Duplicate Funding Request? ⓘ

Yes No

◀ Back Next ▶

Is this a duplication? If unsure, hover over ⓘ for additional information. Click on "Next"

Key Information ✕

Service Type ⓘ

What is the service type for the product and services that you are requesting?  
Pick only one.

**CATEGORY 1**

Telecommunications

Voice Services

Internet Access

◀ Back Next ▶

Choose service type, and click on "Next"

# Step-by-Step

Choose radio button, and click on “Next”. If “Yes”, enter Form 470 application number, and click on “Next” again

**\*Note:** The option to choose “No” only appears when requesting Internet Access

Key Information

### Establishing FCC Form 470

Did you post an FCC Form 470 for the product and/or services you are requesting?

Yes, I posted an FCC Form 470 for the services.  
 No, because this FRN exempt from the FCC Form 470 requirement

Enter 470 number:

Entity: APPLICANT

Key Information

### Service Provider Information ⓘ

Find your SPIN with our [SPIN Search tool](#)

**SPIN (Service Provider Identification Number)**

State Replacement Contract

Enter SPIN, and verify correct name is listed. If so, click on “Next”

# Step-by-Step

Key Information ×

---

## Billing Account

If your service provider has given you one or more Billing Account numbers, please enter them below.

**Billing Account Number**

Provide account number if applicable, (may use N/A or TBD) click on "Next". If there are multiple account numbers, enter the value and "Add" each

Key Information ×

---

## Contract

**How are you purchasing these services?**

Tariff

Month-to-Month arrangement

Contract

**Contract Number**

Choose how you are purchasing service. If contracted, provide Contract Number (may use N/A or TBD), and click on "Next"

# View if Requesting MTM Service

Key Information ×

---

## Contract

**How are you purchasing these services?**

Tariff

Month-to-Month arrangement

Contract

Key Information ×

---

## Service Dates

Allowable vendor selection/contract award date: 10/19/2012

**When will the services start?**

**When will the services end?**

Provide service start and end date for the funding year, click on "Next".

Remember, you must wait until on or after the "Allowable" date before choosing vendor or submitting the Form 471

# Step-by-Step for Contracted Service

Key Information ×

Service Dates

Allowable vendor selection/contract award date: 10/19/2012

**What is the date you awarded your contract?**

01/12/2015

**What is the date your contract expires?**

06/30/2020

**When will the services start?**

07/01/2015

◀ Back Next ▶

Based on the Form 470 used,  
Allowable Contract Date will be  
shown

**Provide:**

Contract award date

Date the contract expires

When the service will start

Click on "Next"

# Step-by-Step for Contracted Service

Key Information

Does your contract have any voluntary extensions?

Yes  No

How many extensions are left on the contract?

What is the total remaining length of the contract if you exercised all extensions (in months)?

◀ Back Next ▶

**\*New** - Does your contract allow for voluntary extensions? If so, provide the number of extensions allowed, and number of months remaining of contract if extensions were to be used.

Click on "Next"

Key Information

Is this Funding Request covered under a master contract?

A master contract is negotiated by a third party, the terms and conditions of which are then made available to an eligible entity that purchases directly from the service provider.

Yes  No

Is this Funding Request a continuation of an FRN from a previous funding year based on a multi-year contract?

Yes  No

Enter FRN Number

◀ Back Next ▶

Click on "Yes" or "No"

If request is a continuation, choose "Yes", provide last year's FRN, and click on "Next"

# Step-by-Step for Contracted Service

Key Information ×

**Narrative**

Provide a brief explanation of the products and services that you are requesting.

Last mile 500Mbps connections to 6 school buildings, and one 1Gbps connection to district office.

◀ Back Next ▶

Provide a description of the service you're requesting, and click on "Next"

Key Information ×

**Pricing Confidentiality**

Is there a statute, rule, or other restriction which prohibits publication of the pricing information?

Yes  No

**Type of restriction**

**Restriction citation**

◀ Back Next ▶

Click on "Yes" or "No"

If "Yes", provide the type restriction and citation, and then click on "Next"

# Completing Funding Request – Item 21

Key Information

Funding Request #2717841 Has Been Created

[Return to the FRN Main Page](#)

To provide “Item 21” information now, click on “Enter Products & Services” or

Choose “Return to FRN Main Page”, and click on “Item 21” shown in the screen below

Basic Information → Discount Calculation → **Funding Requests** → Certifications & Signature

## Funding Requests

Create a Funding Request

What method would you like to use to create your Funding Request?

**Finished Entering Funding Requests?**

If you've entered all of your data, you may go to the next step.

Your Funding Requests		FRN Calculation	
<input type="button" value="x"/>	<a href="#">FY15 IA (2717787)</a>	<input type="button" value="Key Information"/>	<input type="button" value="Item 21"/> ⓘ
			Waiting for data

If you have no additional Funding Requests to create, proceed to the “Certifications and Signature” section.

# Completing Funding Request – Item 21

Basic Information → Discount Calculation → **Funding Requests** → Certifications & Signature

## Funding Request 2717787

( [Return to FRN Main Page](#) )

FY15 IA

+ Key Information

- Products and Services Requested (Item 21)

Line Items ⓘ

Upload Completed Template

There are no line items for this Funding Request.

Add line item

◀ BACK   Next ▶

Click on "Upload" if using template

Or

Click on "Add line item"

Upload Completed Template

[Download the Category 1 template.](#)

Browse...

Upload   Cancel

"Upload" screen – browse to file and click on "Upload"

# Completing Funding Request – Item 21

Line Item

Type of Service Requested	Digital Transmission Service
Type of Connection	Lit Fiber Service
Purpose	Transport and Internet
Qty or # of Lines	3
Bandwidth Upload Speed	500
Bandwidth Upload Units	Mbps
Bandwidth Download Speed	500
Bandwidth Download Units	Mbps
Burstable Bandwidth?	No
Basic Firewall Protection Included?	Yes
Last Mile Connection?	Yes
WAN	No
Monthly Recurring Eligible Cost	4200.00
Monthly Recurring Ineligible Cost	200.00
One-Time Eligible Cost	0.00
One-Time Ineligible Cost	0.00

Save Cancel

“Line Item” screen – Complete information, and click on “Save”

\*Note: “Transport and Internet” is available when category of Internet Access is chosen

# Completing Funding Request – Item 21

Line Item ✕

Type of Service Requested	Voice Service
Type of Connection	Local/Long Distance Service
Purpose	Voice
Qty or # of Lines	20
Bandwidth Upload Speed	
Bandwidth Upload Units	
Bandwidth Download Speed	
Bandwidth Download Units	
Burstable Bandwidth?	No
Basic Firewall Protection Included?	No
Last Mile Connection?	No
WAN	No
Monthly Recurring Eligible Cost	500.00
Monthly Recurring Ineligible Cost	0.00
One-Time Eligible Cost	0.00
One-Time Ineligible Cost	0.00

Save Cancel

“Line Item” view for **Voice Service** – Leave fields that are not applicable blank, and click on “Save”

# Completing Funding Request – Item 21

## Funding Request 2717787

[\( Return to FRN Main Page \)](#)

FY15 IA

[+ Key Information](#)

[- Products and Services Requested \(Item 21\)](#)

Line Items **i**

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	FRN Line Item Number	Type of Service Requested	Type of Connection	Purpose	Qty or # of Lines	Bandwidth Upload Speed	Bandwidth Upload Units	Bandwidth Download Speed	Bandwidth Download Units	Burstable Bandwidth?	Burstable Speed	Burstable Units	Basic Firewall Protection Included?	Last Mile Connection?
   	1	Digital Transmission Service	Lit Fiber Service	Transport and Internet	3	500	Mbps	500	Mbps	No			Yes	Yes

[Manage Recipients](#) **3 remaining**

Entity #	Entity Name	# of Lines per Entity
----------	-------------	-----------------------

[◀ Previous Page](#) [Next Page ▶](#)

Click on “Manage Recipients” to choose which entities are receiving service

# Completing Funding Request – Item 21

FY15 IA ×

Line Item # 1

**Is every entity on this application receiving the product or service in this line item?**

Yes  No ▼

*Click on an entity to switch between lists.*

<p>All Entities</p> <ul style="list-style-type: none"><li><a href="#">WORTHINGTON ELEMENTARY SCHOOL</a></li><li><a href="#">ALLEN ELEMENTARY SCHOOL</a></li><li><a href="#">TIFFIN ELEMENTARY SCHOOL</a></li></ul>	<p>Add All →</p> <p>← Remove All</p>	<p>Entities for this Funding Request</p> <div style="border: 1px solid #ccc; height: 150px;"></div>
--	--------------------------------------	---

If not all entities are receiving service, select “No”, and click on each entity name to select them

\*Note: If you choose “Yes”, the screen will immediately close, and all entities will be added

# Completing Funding Request – Item 21

## Telecom

+ Key Information

- Products and Services Requested (Item 21)

Line Items ⓘ

Upload Completed Template

◀ Previous Page Next Page ▶

FRN Line Item Number	Type of Service Requested	Type of Connection	Purpose	Qty or # of Lines	Bandwidth Upload Speed	Bandwidth Upload Units	Bandwidth Download Speed	Bandwidth Download Units	Burstable Bandwidth?	Burstable Speed	Burstable Units	Basic Firewall Protection Included?	Last Mile Connection?
1	Digital Transmission Service	Lit Fiber Service	Transport	7	500	Mbps	500	Mbps	No			Yes	No

Manage Recipients

Entity #	Entity Name
50550	WORTHINGTON ELEMENTARY SCHOOL
50553	ALLEN ELEMENTARY SCHOOL
50562	TIFFIN ELEMENTARY SCHOOL

◀ Previous Page Next Page ▶

Add line item

◀ BACK Next ▶

If complete, click on "Next"

# Completing Funding Request – Item 21

Click below to continue adding funding requests or click on “Next” to proceed to “Certifications and Signature” section

Basic Information → Discount Calculation → **Funding Requests** → Certifications & Signature

## Funding Requests

### Create a Funding Request

What method would you like to use to create your Funding Request?

#### Finished Entering Funding Requests?

If you've entered all of your data, you may go to the next step.

Your Funding Requests			FRN Calculation
 <a href="#">Telecom (2717848)</a>	<input type="button" value="Key Information"/>	<input type="button" value="Item 21"/>	\$21,600.00

If you have no additional Funding Requests to create, proceed to the “Certifications and Signature” section.

# Requesting Category 2

**Remember** – You can not include Category 2 funding requests on a Form 471 containing Category 1 requests. You must file separate applications.

Click on “Category 2” to begin

Basic Information → Discount Calculation → Funding Requests → Certifications & Signature

Hide this menu

**Category of Service**  
School Districts and Library Systems

**Category of Service** ⓘ

What is the category of service for the product and services that you are requesting?

Category 1

Category 2 ✓

- Telecommunication
- Voice Services
- Internet Access

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

◀ BACK    NEXT ▶

**Follow the instructions on previous slides to begin a new Form 471, and then choose “Category 2”**

# Requesting Category 2

Follow the instructions on previous slides to add entities. Note: Category 2 budgets are now displayed.

## Entity Information and Budget Calculation

Entity Number	Entity Name	NCES Code	Urban Or Rural	NIF	State LEA ID	State School ID	# of Students Full or Part-Time	School Attribute	Student Count Based on Estimate?	Alternative Discount?	Pre-Discount Entity Category 2 Budget	Post-Discount Entity Category 2 Budget
50550	WORTHINGTON ELEMENTARY SCHOOL	3943742	Urban	No	43745.0	42267.0	538	None		CEP	\$80,700.00	\$68,595.00
50551	CHILLICOTHE MIDDLE SCHOOL	3943742	Urban	No	43745.0	34736.0	948	None		None	\$142,200.00	\$120,870.00
50552	CHILLICOTHE HIGH SCHOOL	3943742	Urban	No	43745.0	6296.0	1243	None		None	\$186,450.00	\$158,482.50
50553	ALLEN ELEMENTARY SCHOOL	3943742	Urban	No	43745.0	398.0	464	None		None	\$69,600.00	\$59,160.00
50562	TIFFIN ELEMENTARY SCHOOL	3943742	Urban	No	43745.0	37234.0	288	None		CEP	\$43,200.00	\$36,720.00
50558	MOUNT LOGAN ELEMENTARY SCHOOL	3943742	Urban	No	43745.0	25841.0	373	None		CEP	\$55,950.00	\$47,557.50
16035145	CHILLICOTHE CITY SCHOOLS ADMINISTRATION OFFICE			Yes	43745.0			None		None	Not Eligible	Not Eligible

# Requesting Category 2

## Discount Calculation Worksheet

Entity Number 	Entity Name	Urban Or Rural	Number of Students Attending this School as their Home School	If using CEP percentage of Direct Certification students	# of Students in School Eligible for NSLP
50550	WORTHINGTON ELEMENTARY SCHOOL	Urban	538	57.5%	495
50551	CHILLCOTHE MIDDLE SCHOOL	Urban	948		643
50552	CHILLCOTHE HIGH SCHOOL	Urban	1243		930
50553	ALLEN ELEMENTARY SCHOOL	Urban	464		360

Delete worksheet

### Calculate Discount Rate

Note max "Category 2" discount rate

Urban Rural	Total Number of Students Enrolled in District	Total Number of Students in District Eligible for NSLP	Percentage of Students in District Eligible for NSLP	Category 2 Discount Rate
Urban	3854	3014	78%	85%

◀ BACK    NEXT ▶

Click on "Next"

# Requesting Category 2 – Managed Wi-Fi

Key Information

Service Type ⓘ

What is the service type for the product and services that you are requesting?  
Pick only one.

**CATEGORY 2**

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

◀ Back   Next ▶

Choose “Category 2” Service Type, and click on “Next”

Key Information

Establishing FCC Form 470

Did you post an FCC Form 470 for the product and/or services you are requesting?

Yes, I posted an FCC Form 470 for the services.

Enter 470 number:

Entity: APPLICANT

◀ Back   Next ▶

Click on “Yes” and enter Form 470 application number.

Click on “Next”

# Requesting Category 2 – Managed Wi-Fi

Key Information

Service Provider Information ⓘ

Find your SPIN with our [SPIN Search tool](#)

**SPIN (Service Provider Identification Number)**

143999999

State Replacement Contract

Enter SPIN and Click on “Next”

Key Information

Contract

How are you purchasing these services?

Tariff

Month-to-Month arrangement

Contract

**Contract Number**

TBD

Choose “Contract” and Click on  
“Next”

Key Information

**Narrative**

Provide a brief explanation of the products and services that you are requesting.

Managed Internal Broadband Service to 6 buildings

Provide Narrative and Click on  
“Next”

# Requesting Category 2 – Managed Wi-Fi

Basic Information → Discount Calculation → **Funding Requests** → Certifications & Signature

## Funding Requests

View Category Two Requests & Budget by Entity

Create a Funding Request

What method would you like to use to create your Funding Request?

Step-by-step Everything on one page

Finished Entering Funding Requests?

If you've entered all of your data, you may go to the next step.

Certify & Submit Your Application

Your Funding Requests	FRN Calculation
<span>✖</span> <a href="#">Managed Wi-Fi (2717795)</a> <span>Key Information</span> <span>Item 21</span> <span>!</span>	Waiting for data

If you have no additional Funding Requests to create, proceed to the "Certifications and Signature" section.

← BACK NEXT →

Click on  
"Item 21"

## Line Item

Type of Managed Service	Managed and leased from a third party service provider
Monthly Recurring Eligible Cost	4000.00
Monthly Recurring Ineligible Cost	200.00
One-Time Eligible Cost	10000.00
One-Time Ineligible Cost	1000.00

Save Cancel

Choose type  
of managed  
service and  
provide cost

Click on  
"Save"

# Requesting Category 2 – Managed Wi-Fi

Funding Request 2717795

 View Category Two Requests & Budget by Entity

[\( Return to FRN Main Page \)](#)

## Managed Wi-Fi

[+ Key Information](#)

[- Products and Services Requested \(Item 21\)](#)

Line Items 

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	FRN Line Item Number	Type of Managed Service	Monthly Recurring Eligible Cost	Monthly Recurring Ineligible Cost	One-Time Eligible Cost	One-Time Ineligible Cost	Pre-Discout Extended Eligible Line Item Cost
   	1	Managed and leased from a third party service provider	\$4,000.00	\$200.00	\$10,000.00	\$1,000.00	\$58,000.00

[Manage Recipients](#) \$58,000.00 remaining

Entity #	Entity Name	Eligible Cost per Entity
----------	-------------	--------------------------

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Click on “Manage Recipients” to provide cost if service is shared

[◀ BACK](#) [Next ▶](#)

# Requesting Category 2

Managed Wi-Fi

×

Line Item # 1

Is every entity on this application receiving the product or service in this line item?

Yes No ✓

Choose which entities will receive service

Click on an entity to switch between lists.

All Entities

[WORTHINGTON ELEMENTARY SCHOOL](#)  
[ALLEN ELEMENTARY SCHOOL](#)  
[TIFFIN ELEMENTARY SCHOOL](#)  
[MOUNT LOGAN ELEMENTARY SCHOOL](#)

Add All →

← Remove All

Entities for this Funding Request

[CHILLICOTHE HIGH SCHOOL](#)  
[CHILLICOTHE MIDDLE SCHOOL](#)

Are the costs shared equally among all of the entities?

Yes No ✓

Choose "Yes" or "No"

Note: If "No", you will indicate the cost breakdown on next page

Close

# Requesting Category 2

◀ Previous Page   Next Page ▶

FRN Line Item Number	Type of Managed Service	Monthly Recurring Eligible Cost	Monthly Recurring Ineligible Cost	One-Time Eligible Cost	One-Time Ineligible Cost	Pre-Discout Extended Eligible Line Item Cost
1	Managed and leased from a third party service provider	\$4,000.00	\$200.00	\$10,000.00	\$1,000.00	\$58,000.00

Manage Recipients   **\$58,000.00 remaining**

Entity #	Entity Name	Eligible Cost per Entity
50551	CHILLICOTHE MIDDLE SCHOOL	\$0.00
50552	CHILLICOTHE HIGH SCHOOL	\$0.00

◀ Previous Page   Next Page ▶

**Total cost remaining to allocate shown here**

**Click on edit tool to provide cost per building**

### Edit Recipient

Entity #   50551

Entity Name   CHILLICOTHE MIDDLE SCHOOL

Eligible Cost per Entity  

**Enter cost, and click on "Save"**

# Requesting Category 2

◀ Previous Page   Next Page ▶

FRN Line Item Number	Type of Managed Service	Monthly Recurring Eligible Cost	Monthly Recurring Ineligible Cost	One-Time Eligible Cost	One-Time Ineligible Cost	Pre-Discount Extended Eligible Line Item Cost
1	Managed and leased from a third party service provider	\$4,000.00	\$200.00	\$10,000.00	\$1,000.00	\$58,000.00

Manage Recipients   **\$22,000.00 remaining**

Entity #	Entity Name	Eligible Cost per Entity
50551	CHILICOTHE MIDDLE SCHOOL	\$36,000.00
50552	CHILICOTHE HIGH SCHOOL	\$0.00

← Balance remaining

Edit Recipient

Entity # 50552

Entity Name CHILICOTHE HIGH SCHOOL

Eligible Cost per Entity

Save   Cancel

Continue to add cost per building until "\$0.00 remaining" is shown

Once completed, click on "Next" located in the lower left corner of the page

Manage Recipients   **\$0.00 remaining**

Entity #	Entity Name	Eligible Cost per Entity
50551	CHILICOTHE MIDDLE SCHOOL	\$36,000.00
50552	CHILICOTHE HIGH SCHOOL	\$22,000.00

# Category 2 – Internal Connections View

Key Information ✕

---

## Nickname for this Funding Request

Create a nickname for this funding request to help you remember which product/services are included in this request.

◀ Back Next ▶

Key Information ✕

---

## Service Type i

What is the service type for the product and services that you are requesting?  
Pick only one.

**CATEGORY 2**

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

◀ Back Next ▶

Provide Form 470 information, SPIN, and Contract as previously shown

# Category 2 – Internal Connections View

Key Information ✕

**Narrative**  
Provide a brief explanation of the products and services that you are requesting.

Routers to service 6 school buildings.

◀ Back   Next ▶

Complete Narrative and Click on Item 21 as before

Basic Information → Discount Calculation → **Funding Requests** → Certifications & Signature

## Funding Requests

[View Category Two Requests & Budget by Entity](#)

Create a Funding Request

What method would you like to use to create your Funding Request?

Step-by-step   Everything on one page

**Finished Entering Funding Requests?**  
If you've entered all of your data, you may go to the next step.

[Certify & Submit Your Application](#)

Your Funding Requests			FRN Calculation
<span>✕</span> <a href="#">Cat 2 Routers (2717853)</a>	<a href="#">Key Information</a>	<a href="#">Item 21</a> <span>!</span>	Waiting for data

If you have no additional Funding Requests to create, proceed to the "Certifications and Signature" section.

◀ BACK   NEXT ▶

# Category 2 – Internal Connections View

Line Item

Type of Internal Connections	Data Distribution
Type of Product	Router
Quantity	6
Unit	Each
Make of Covered Equipment	Cisco Systems
"Other" Make	
Model of Covered Equipment	ASR 1000
Lease or Non-purchase Agreement	No
Monthly Recurring Eligible Cost	
Monthly Recurring Ineligible Cost	
One-Time Eligible Cost	24000
One-Time Ineligible Cost	

Save Cancel

Choose options, provide make and model, and costs

Cat 2 Routers

Line Item # 1

Is every entity on this application receiving the product or service in this line item?

Yes  No

Are the costs shared equally among all of the entities?

Yes  No

Close

Choose "Yes" or "No"

Again, if cost are not shared equally, you will need to provide breakdown

# Category 2 – Internal Connections View

## View of Breakdown of Cost

The screenshot displays a software interface for managing internal connections. A modal window titled "Edit Recipient" is open, showing the following details:

- Entity #: 50551
- Entity Name: CHILLICOTHE MIDDLE SCHOOL
- Eligible Cost per Entity: 8000

Buttons for "Save" and "Cancel" are visible at the bottom of the modal.

The background interface includes a "Line Items" section with a table of data:

FRN Line Item Number	Type of Internal Connections	Type of Product	Quantity	Unit	Covered Equipment	Equipment Make	Covered Equipment	purchase Agreement	Eligible Cost	Ineligible Cost	One-Time Eligible Cost	One-Time Ineligible Cost	Pre-Discount Extended Eligible Line Item Cost
1	Data Distribution	Router	6	Each	Cisco Systems	ASR 1000	No	\$0.00	\$0.00	\$24,000.00	\$0.00	\$24,000.00	

Below the table, there is a "Manage Recipients" button and a status indicator: "\$12,000.00 remaining". A list of recipients is shown below:

Entity #	Entity Name	Eligible Cost per Entity
50550	WORTHINGTON ELEMENTARY SCHOOL	\$4,000.00
50551	CHILLICOTHE MIDDLE SCHOOL	\$8,000.00
50552	CHILLICOTHE HIGH SCHOOL	\$0.00
50553	ALLEN ELEMENTARY SCHOOL	\$0.00
50558	MOUNT LOGAN ELEMENTARY SCHOOL	\$0.00
50562	TIFFIN ELEMENTARY SCHOOL	\$0.00

# Category 2 – Internal Connections View

Breakdown of cost continued...

Products and Services Requested (Item 21)

Line Items ⓘ

Upload Completed Template

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FRN Line Item Number	Type of Internal Connections	Type of Product	Quantity	Unit	Make of Covered Equipment	Other Equipment Make	Model of Covered Equipment	Lease or Non-purchase Agreement	Monthly Recurring Eligible Cost	Monthly Recurring Ineligible Cost	One-Time Eligible Cost	One-Time Ineligible Cost	Pre-Discout Extended Eligible Line Item Cost
1	Data Distribution	Router	6	Each	Cisco Systems		ASR 1000	No	\$0.00	\$0.00	\$24,000.00	\$0.00	\$24,000.00

Manage Recipients **\$0.00 remaining**

Entity #	Entity Name	Eligible Cost per Entity
50550	WORTHINGTON ELEMENTARY SCHOOL	\$4,000.00
50551	CHILLICOTHE MIDDLE SCHOOL	\$8,000.00
50552	CHILLICOTHE HIGH SCHOOL	\$3,000.00
50553	ALLEN ELEMENTARY SCHOOL	\$2,000.00
50558	MOUNT LOGAN ELEMENTARY SCHOOL	\$4,000.00
50562	TIFFIN ELEMENTARY SCHOOL	\$3,000.00

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Add line item

◀ BACK **Next ▶** ← Click on "Next"

# Certifications and Submitting

Basic Information → Discount Calculation → **Funding Requests** → Certifications & Signature

## Funding Requests

View Category Two Requests & Budget by Entity

### Create a Funding Request

What method would you like to use to create your Funding Request?

Step-by-step Everything on one page

**Finished Entering Funding Requests?**  
If you've entered all of your data, you may go to the next step.

Certify & Submit Your Application

Your Funding Requests			FRN Calculation
 <a href="#">Cat 2 Routers (2717853)</a>	Key Information	Item 21	\$20,400.00

If you have no additional Funding Requests to create, proceed to the "Certifications and Signature" section.

◀ BACK NEXT ▶

When finished adding Funding Requests, click on "Next" to complete certifications and submit, or click above

# Certifications and Submitting

Basic Information

Discount Calculation

Funding Requests

Certifications & Signature

## Certifications & Signature

I certify that the entities listed in Block 4 of this application are eligible for support because they are:  
 schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

A	Total funding year pre-discount amount on this FCC Form 471	\$12,000.00
B	Total funding commitment request amount on this FCC Form 471	\$9,600.00
C	Total applicant non-discount share	\$2,400.00
D	Total budgeted amount allocated to resources not eligible for E-rate support	<b>Add budget</b> <input type="text" value="25000.00"/>
E	Total amount necessary for the applicant to pay the non-discount share of the services requested on this application AND to secure access to the resource necessary to make effective use of the discounts	\$27,400.00

Check this box if you are receiving any of the funds in Item E directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year, or if a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds in Item E.

**DO NOT CHECK**

# Certifications and Submitting

- certify that an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.
- certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.
- I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. §§ 54.500, 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.
- I certify that I and the entity(ies) I represent have complied with all program rules, including recordkeeping requirements, and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification), after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.
- certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

# Certifications and Submitting

## Authorized Person

Is the authorized person the primary contact named earlier as Lorrie Germann?

Yes

No

### Name of authorized person

Lorrie Germann

### Street address, P.O. Box or Route Number of authorized person (1)

425 YOCTANGEE PARKWAY

### Street address, P.O. Box or Route Number of authorized person (2)

### City of authorized person

CHILLICOTHE

### State

OH

### Zip code of authorized person

45601

### Telephone number

(740)775-4250

### Ext.

### Fax number of authorized person

(740)775-4270

### Email address of authorized person

lorrie.germann@gmail.com

### Name of authorized person's employer

CHILLICOTHE CITY SCHOOLS

New feature – Application will now copy what was “Block 1” contact if they are also the person authorizing the form

# Certifications and Submitting

## Submit & Certify Your Application

### 1. Review Application

Review this application to ensure it is complete and accurate.

Review Application

Click to review application

### 2. Submit Application

After you submit this application, it can't be changed.

Submit Application

Click here to Submit

### 3. Certify

All applications must be certified in order to be processed.

Certify Online

Display and Print Certification

Certify Later

Choose certification method



◀ BACK