



October Special Education Snapshot – Due: October 15 – Audit window: Oct 16–31

Contact: Pam Kasl (402-471-4341 or pam.kasl@nebraska.gov)

Include only students with verified disabilities on an Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP) **as of October 1, 2015** and any student who exited special education between July 1, 2015 and October 1, 2015. The value of Snapshot Date [Special Education Snapshot: Snapshot Date (35)] is to be “2015-10-01”. The October Special Education Snapshot is accepted during the NSSRS Fall Collection and Fall Audit windows.

This will be the source for the Individuals with Disabilities Education Act (IDEA) Annual Child Count



2015-16 ESEA/NCLB Consolidated Application

Contact: Diane Stuehmer (402-471-1740 or diane.stuehmer@nebraska.gov) or the NCLB Reviewer for your District

Tentative Opening Date: Tuesday, September 29, 2015. If the opening date changes, updates will be posted on the NDE Portal Homepage.



New School Year – Portal Accounts up to date?

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

As the new school year starts, this is a **reminder to District Administrators** to review your staffs’ access to the Portal applications/reports/grants. On your portal account you have access to review all of your staff who have portal accounts and review their access to the portal.

- If you see staff that do not have the correct access, you can be proactive to get them the access they need.
- If staff have left the district or changed job duties, you can remove access on their portal accounts for things they no longer need.

Under the “District Admin” tab on your portal account, there is a link called “Administrator Reports” where you can review two reports: “District User Report” and “Collection User Report”. Here you can view current staff’s portal access.

If a staff member needs removed, click on the link “Collection Activation Codes” and select specific collection. There you can click on the activation code and remove staff from that collection.

If you have staff that have left your district, please contact the Helpdesk (nde.helpdesk@nebraska.gov) to determine if their portal account should be inactivated.



REMINDER!

AQuESTT Evidence-Based Analysis (EBA) and Rule 10 Assurances Form

Due Date: November 1

Contact: nde.aquestt@nebraska.gov or Matt Hastings (402-471-4483 or matt.hastings@nebraska.gov)

Rule 10 Assurances Form

Beginning with the 2015-2016 school year, the Rule 10 Assurances form shall be completed electronically in combination with the new AQuESTT Evidence-Based Analysis (EBA). This new format will provide a complete listing of Rule 10 requirements where districts are to identify any areas of noncompliance. Districts will also have an opportunity to provide clarifications for areas of noncompliance they may be in the process of correcting. The new format includes a place for the electronic superintendent signature and must be submitted online as part of the EBA.

AQuESTT Evidence-Based Analysis (EBA)

AQuESTT – Accountability for a Quality Education System Today and Tomorrow – is Nebraska’s next-generation accountability system. It aims to meet and exceed statutory requirements for accountability (R.S.S 79-760.06 and 79-760.07) by considering the broader educational experiences and success of students. As part of the AQuESTT process, districts and schools are asked to complete an electronic Evidence-Based Analysis (EBA) designed to obtain information to support AQuESTT processes.

On August 18, district superintendents were sent an email from NDE (nde.aquestt@nebraska.gov) containing a unique, district-specific web link for completing the District EBA online. Likewise, on August 18 school building principals were also sent an email from NDE (nde.aquestt@nebraska.gov) with a school-specific web link unique for completing the School EBA online.

Superintendents/principals who have not received their EBA invitation should contact NDE as soon as possible to arrange receipt of their District/School EBA links.

NOTE: Districts/schools may find it helpful to review the EBA with faculty and/or staff before submission. You can access a PDF copy of the district and school EBA instruments at the following link: <http://aquestt.com/resources/>. The PDF versions should be used for review of the EBA only. Official responses must be submitted online using unique web links provided to district/school administrators on August 18.

Collection completed by Public Schools and Public Districts



REMINDER!

Special Education Indicator 12 Data – Due Date: October 31

Contact: Pam Kasl (402-471-4341 or pam.kasl@nebraska.gov)

The number of children transitioning from Part C Early Intervention, for whom parent refusal to provide consent caused delays in evaluation or initial services for Part B Early Childhood Special Education. Time period is July 1, 2014 – June 30, 2015.

Data Submission:

- Data requested must be submitted through the NDE Portal, on the **ILCD 2.0 website**.
- Select the **‘Monitoring’** tab from the top of the page.
- Select Sub-Menu item, **“Indicator 12”**, and select the reporting year **“2014-2015”**.
- Enter the appropriate number on **line D**. Data for lines A-C are imported from NSSRS.
- Click **‘Save’** and then Click **‘Submit’**.


REMINDER!

Staff Reporting 2015-2016 – Audit Window: September 16 – November 2

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Are you sure you are done with Staff Reporting?

First, make sure the District/System name at the top of the collection is GREEN. If it is not green, then that means you have errors. You can look at ALL staff to see who is still red (see ALL button by alphabet) OR you can click on Errors only button (at the end of the alphabet). When all errors are resolved the District/System will be GREEN. If you need to delete some staff, there is a button in the middle of the collection called Delete Demographics & Related Position Recs. If you added staff, you need to be sure they have a Position Assignment Record as well as a Demographic Record.

When District/System are GREEN, the next step is to go to NSSRS Validation, Errors, Reprocess Errors, Staff Templates. If there are no errors, then go to Verification Reports, Staff and review the Current Personnel Report. If that all looks complete and accurate, you are done with Staff Reporting. If you have errors in NSSRS Validation for Staff, go back to Staff Reporting and fix those that you can, like adding email addresses, experience, etc. If the errors are related to the staff member's certificate, work with Teacher Certification to resolve certificate errors.


REMINDER!

Individuals with Disabilities Education Act (IDEA) Part B MOE - Eligibility Standard

Opens: September 21 – Due Date: November 15

Contact: Pete Biaggio (402-471-4308 or pete.biaggio@nebraska.gov)

School district eligibility for receipt of Individuals with Disabilities Education Act (IDEA Part B) funds are contingent upon maintaining fiscal effort from year to year. Districts are to report within this application special education expenditures and child counts to establish eligibility for the receipt of current year IDEA Part B funds through the Grant Management system (GMS).


REMINDER!

The following collections are currently open in the Consolidated Data Collection (CDC)

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Please refer to the CDC Calendar which is located on the NSSRS Resources page at <http://www.education.ne.gov/nssrs/Resources.html#Instructions> and also review the instructions available in each of the CDC collections for further details about each collection.

Assessed Valuation and Levies

Assessed valuation and levies. Distance between high school attendance centers. **Due Date: October 15**

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Elementary Site Allowance

Districts that are applying for the Elementary Site Allowance. This form to be completed by a school district with multiple elementary attendance sites. A qualifying elementary site shall be an elementary attendance site, in a district with multiple elementary attendance sites, which (a) does not have another elementary attendance site within 7 miles in the same school district, or (b) is the only public elementary attendance site located in an incorporated city or village. **Due Date: October 15**

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Non-Certificated Staff

Report of Non-Certificated Staff. **Due Date: October 15**

Collection completed by Public, State Operated and ESU's

For more information, contact NDE Helpdesk – nde.helpdesk@nebraska.gov (888)285-0556

Nonpublic Dropout Report

Collects Nonpublic dropout data. **Due Date: October 15**

Collection completed by Nonpublic

For more information, contact NDE Helpdesk – nde.helpdesk@nebraska.gov (888)285-0556

Nonpublic Membership Report

Collects membership data from Nonpublic Systems. **Due Date: October 15**

Collection completed by Nonpublic

For more information, contact NDE Helpdesk – nde.helpdesk@nebraska.gov (888)285-0556

PK Instructional Program Hours/K Program

Instructional program hours including kindergarten program type. **Due Date: October 15**

Collection completed by Public

For more information, contact Tammi Hicken – tammi.hicken@nebraska.gov (402) 471-3184

School Age Final Financial Report (FFR)

School District's/ESU's claim reimbursement for SPED School age expenditures. **Due Date: October 31**

Collection completed by Public and ESU's

For more information, contact Lori Adams – lori.adams@nebraska.gov (402) 471-2637

Student Growth Adjustment

Districts applying for the student growth adjustment. Districts must estimate their 2015/16 average daily membership and provide evidence supporting the estimate. Estimated student growth is the difference between the 2014/15 fall membership and 2015/16 estimated average daily membership.

Due Date: October 15

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Substitute Teachers

Report all substitute teachers. **Open all year - Due Date: June 15, 2016**

Collection completed by Public, Nonpublic, State Operated, ESU's and Interim

For more information, contact Kevin Peters – kevin.peters@nebraska.gov (402) 471-0739

Summer School Student Unit

Number of students by grade who attend summer school: 1) attending remedial Math or Reading, 2) students eligible for free lunch or free milk qualified for free lunches or free milk and attended a school that uses information collected from parents and guardians to determine such qualifications or attended (or is registered to attend for early childhood) at a school that provides free meals to all students pursuant to the community eligibility provision. **Due Date: October 15**

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Teacher and Principal Evaluation

NDE Principal Performance Survey and NDE Teacher Performance Survey (State Fiscal Stabilization Fund Assurances). Survey became available on September 1 and is found in the CDC (Consolidated Data Collection).

Due Date: October 15

Collection to be completed by Public Districts only

For more information, contact Diane Stuehmer – diane.stuehmer@nebraska.gov (402) 471-1740

Title I Annual Caseload Count of Children In Local Institutions For Neglected or Delinquent

The purpose of this annual caseload count is to provide the State Educational Agency with current information on the location and number of children living in institutions for neglected or delinquent children, or in local correctional institutions. The information collected will be used in the Title I formula for computing allocations for local educational agencies. **Due Date: December 5**

Collection completed by Public

For more information, contact Pat Frost – pat.frost@nebraska.gov (402) 471-2478

Title III Professional Development

Title III subgrantees only **Due Date: October 1**

Districts or Educational Service Unit consortia that receive funds under Title III Limited English Proficient grants should complete this information. It is designed to collect information on the types of professional development provided under Title III for the previous school year. **Audit window closes on October 15**

Collection completed by Public and ESU's

For more information, contact Terri Schuster terri.schuster@nebraska.gov (402) 471-4694

Two-Year New School Adjustment Application

Districts applying for a Two-Year New School Adjustment. School districts applying for the two-year new school adjustment will need to provide estimated additional student capacity and provide supporting evidence.

Due Date: October 15

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323



Endorsement Changes

There have been some changes to endorsements over the course of the last couple of years. This may result in different endorsement names in the Clearing Manual as compared to the endorsement names appearing on actual certificates. In most cases, when endorsement changes are made, the changes/adjustments are reflected on the individual's online certification information. Changes are generally made to not negatively impact individual or employing systems. You can check the current endorsements held by an individual at: https://dc2.education.ne.gov/tc_lookup/. A chart which cross-references endorsement name changes is accessible at: <http://www.education.ne.gov/EducatorPrep/ResourceDocs/Rule24Changes090215.pdf>.



Reporting Summer 2015 Transfer Out Students

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The 2015-2016 NSSRS Calendar has been updated to provide additional guidance for School Enrollment submissions during the 2014-2015 Follow-up Collection #1 submission window. Students who transfer out of the district after the last day of the 2014-2015 school year but before the first day of the 2015-2016 school year can be reported in one of two ways.

1. Exit them out of the 2014-2015 School Year – Upload School Enrollment record for the 2014-2015 school year during the “2014-2015 Follow-up Collection #1” submission window which is open August 17-October 15, 2015. This is the preferred option.

Or

2. Enter them into 2015-2016 Student Template (0 FTE) and exit them in the 2015-2016 School Enrollment Record with enrollment code 201 (Transfer Out) as of the first day of school. Submit during the “2015-2016 Fall Collection” submission window which is open August 17-October 15, 2015.

REMINDER!

2015-2016 SPED Collaborative Grant – Due Date: October 15

Contact Pete Biaggio (402-471-4308 or pete.biaggio@nebraska.gov)

The 2015-2016 SPED Collaborative Grant application became available in the GMS Monday, June 15.. This application is due to NDE October 15.

REMINDER!

2016-2017 LEP/Poverty Plans – Due Date: October 15

Contact Tom Goeschel (402-471-3570 or tom.goeschel@nebraska.gov)

The 2016-2017 LEP/Poverty Plans and Learning Community LEP/Poverty Plans became available in the GMS Monday, July 27.. This application is due to NDE October 15.

REMINDER!

2014-2015 Special Education Final Financial Reports

Contact: Lori Adams (402-471-2637 or lori.adams@nebraska.gov)

The Special Education Final Financial Reports for 2014-2015 school year are due as follows:

[Birth to Age Five \(BAF FFR\) \(NDE 06-025\)](#) - Due on or before **October 1** - copies of contracted services billings are **NOT** required

[Transportation \(TRANS FFR\) \(NDE 06-016\)](#) - Due on or before **September 30**

[School Age \(SA FFR\) \(NDE PORTAL\)](#) - Due on or before **October 31** – copies of accounting records for “Flex” Support Services Expenditures - Function Code 1125 and SPED School Age - Function Code 1200 and copies of contracted services billings **ARE** required and can be uploaded

For additional information go to: <http://www.education.ne.gov/FOS/SPED/index.html>.

REMINDER!

Nebraska Statewide Needs Assessment in Mathematics and Science

Opened: September 8 – Closes: September 30

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov) or (John Sutton, RMC Research 800-922-3636 or sutton@rmcres.com)

RMC Research Corporation, in cooperation with the Nebraska Department of Education and in support of the Mathematics and Science Partnership (NE MSP) projects, is conducting a statewide mathematics and science needs assessment. The purpose of this needs assessment is to document and prioritize professional development needs for both content and instructional approaches to support high quality teaching and learning in mathematics and science.

The survey can be accessed by entering the url:

https://www.surveymonkey.com/r/NE_MSP_Needs_Assessment_2015. Please share this information with any of your educators who teach mathematics and/or science.


REMINDER!

NeSA Enrollments 2015-2016

Contact: Valorie Foy (402-471-2495 or valorie.foy@nebraska.gov)

The recording for NeSA Enrollments training will be provided through eDIRECT on September 28 and posted to the assessment website. The enrollment window will be open October 5-20. Districts will be able to order large print, Braille, Spanish translation paper, and paper/pencil for the NeSA-RMS and NeSA-W assessments. Please work with other district staff members to get accurate count for all special use forms.


REMINDER!

State of the Schools Report (SOSR) Calendar for 2015

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The following provides the dates when data and decisions will be available for review in the 2014-2015 SOSR Preview prior to public release. Once the Report Card is released to the public, the data will not be changed so it is important for Districts to review their data. The 2014-2015 SOSR Preview will be available through the NDE Portal.

Date	Activity	Public/District
Aug. 26, 2015	2014-2015 SOSR District Preview opens with the following data: Data from End-of-Year NSSRS Reports Preliminary AYP results for the 30 day review NeSA Reading, Math and Science results (disaggregated)	District only
Sept., 25, 2015	Last day AYP Appeals will be accepted	District Only
Oct. 16, 2015	SOSR 2014-2015 Report Card released to the public	Public
Nov. 13, 2015	Graduation, Drop-out, Highly Mobile, and School Mobility data added to the 2014-2015 SOSR District Preview	District Only
Nov. 20, 2015	Graduation, Drop-out, Highly Mobile, and School Mobility data added to the Public SOSR 2014-2015 Report Card	Public

HOW TO CONTACT THE NDE HELPDESK

There are three ways to contact the NDE Helpdesk with questions.

All three ways get to the same place, so please only use one of the following options.

If you send more than one request this may delay our response as we coordinate all requests.

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.

OR

2. Email: nde.helpdesk@nebraska.gov

OR

3. Call Toll Free: 888-285-0556

Please leave your full name, organization, call back number and a brief description of your question.

ALSO: If you have contacted the NDE Program Staff person, please do not also contact the Helpdesk. Multiple contacts will delay the response.

THANK YOU!

NDE Bulletins: Past and Present:

Current and past NDE Bulletins can be found at <http://www.education.ne.gov/ndebulletins/index.html>. We will also continue to send the bulletin out via e-mail.

*Denise Schuyler- IT Helpdesk Specialist
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