



**2013-2014 Follow-up Collection #2** **Open: November 1 - Due Date: November 17**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

*Public systems and Special Purpose systems only*

TITLE I PROGRAMS: 2013-2014, for students served Title I during summer 2014 who were not reported during the regular school year.

STUDENT GRADES: For courses completed during summer 2014 and count toward the 2013-2014 school year.



**2014-2015 November Collection** **Open: November 1 - Due Date: November 17**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

*Public systems and Special Purpose systems only*

STUDENT GRADES: For courses completed during summer 2014 and count toward the 2014-2015 school year.

STUDENT SUMMARY ATTENDANCE: First day of school through October 15.



**2014-2015 Year End** **Open: November 1 - Data Extract: December 1**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

*Public districts and Special Purpose systems only*

STUDENT, SCHOOL ENROLLMENT and YEAR-END SPED SNAPSHOT.

Data extracted December 1 for preprinted labels for ELDA and NeSA-Writing.



**Student Summary Attendance – Collection Period 1**

**Open: November 1 – Due Date: November 17**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

*Public and State Operated Schools only*

The first collection period for Student Summary Attendance is due November 15.

The date range for this first collection is: First Day of School (no earlier than July 1) – October 15.

Please update this information in the “2014-2015 November Collection” submission window.

Please refer to the 2014-2015 Student Template Instruction Manual and the 2014-2015 NSSRS Calendar for details of all four collection periods and due dates. These documents are available on the NSSRS Resources page

<http://www.education.ne.gov/nssrs/Resources.html>



**Special Education Monthly/Year-End Snapshot**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

*Public and State Operated Schools only*

This is a reminder for School Districts uploading their Monthly/Year-End Special Education Snapshot, please remember to upload a complete file of all special education students in the first upload to 2014-2015 Year End Collection. The Monthly/Year-End Special Education Snapshot is the source of special education data to be compared with data provided by the Department of Health and Human Services (DHHS) that occurs on the 24<sup>th</sup> day of each month for the purpose of creating the Medicaid in Public Schools (MIPS) claim forms/lists. Participation in MIPS is required by Nebraska Revised Statute 43-2511.

When the district uploads its first Special Education Snapshot for 2014-2015 Year End, it must be a complete file and include all special education students. After the initial upload for year-end, individual records can be uploaded in the monthly updates. A monthly Special Education Snapshot must be submitted when there are new students in special education and whenever there are changes in Physical Therapy, Occupational Therapy or Speech Therapy services.



### **State of the Schools Report (SOSR) Calendar for 2014**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The following provides the dates when data and decisions will be available for review in the 2014 SOSR Preview prior to public release. Once the Report Card is released to the public, the data will not be changed so it is important for Districts to review their data. The 2014 SOSR Preview will be available through the NDE Portal.

<b>Date</b>	<b>Activity</b>	<b>Public/District</b>
Oct. 24, 2014	SOSR 2013-2014 Report Card released to the public	Public
TBA*	District notification regarding PLAS identification*	Identified Districts Only
TBA*	PLAS list added to the Public SOSR 2013-2014 Report Card	Public
Nov. 14, 2014	NePAS released with Graduation data and ranking, drop-out data added to the 2013-2014 SOSR District Preview	District Only
Nov. 21, 2014	NePAS released with Graduation data and ranking, drop-out data added to the Public SOSR 2013-2014 Report Card	Public

*\*Information updated October 16, 2014*



### **NeSA-RMSW 2014-2015 Key Dates**

Contact: Valorie Foy (402-471-2495 or [valorie.foy@nebraska.gov](mailto:valorie.foy@nebraska.gov))

Key dates for NeSA-RMSW are presented in the following table.

Update Student Information in NSSRS for NeSA-W Operational Test	December 1, 2014
Update Student Information in NSSRS for NeSA-RMS Operational Test	January 30, 2015

Additional information on NeSA testing is available at the Statewide Assessment Website:

<http://www.education.ne.gov/Assessment/Index.html>



**2013-14 GMS Final Reimbursement Requests** *Due: November 15*

Contact: Shane Rhian (402-471-4313 or [shane.rhian@nebraska.gov](mailto:shane.rhian@nebraska.gov))

Final reimbursement requests for federally funded grants paid through GMS are due to NDE Financial Services, in approvable format, by November 15, 2014.

Applicable grants include:

- McKinney Homeless Grant
- No Child Left Behind (NCLB)
  - Title IA
  - Title ID
  - Title IIA
  - Title IID
  - Title III-IE
  - Title III-LEP
- Title I Accountability Funds
- Title IC - Migrant

When submitting reimbursement requests, keep the following in mind:

- Supporting documentation needs to be supplied for journal entries and credit card procurement charges.
- When making payments to individuals, be specific as to what the payment is for
- For parent activities, be specific as to what was purchased and who participated in the activity
- Whenever computers are purchased with Title I Funds, they must be listed on the consolidated application on the Capital Outlay/Equipment – Operational Equipment page. Computer purchases cannot be approved if they are not listed. This includes electronic items such as ipads, ipods, Kindles, or anything considered small and attractive.
- Service Provider tab must be completed for all non-school district service providers for IDEA grants and supporting invoices submitted.
- Please ensure that the request is marked as a Final by checking the appropriate box and (Re)Calculate Closeout before submitting.
- Supporting documentation for Title II Part A must provide sufficient information to identify the “content” of the professional development activity. Professional development activity is to improve student achievement in the core academic areas. Funds should only be used for staff working in these areas. Refer to the ESEA Title II, Part A Non-Regulatory Guidance for appropriate use of funds.
- A reminder, NCLB funds can never be paid to a non-public school.



**Title I Schoolwide Intent Forms - Due: November 15**

Contact: Beth Zillig, [beth.zillig@nebraska.gov](mailto:beth.zillig@nebraska.gov) or 402-471-2452

For buildings that do not currently have a Title I Schoolwide Program, but meet the minimum 40% poverty requirement and wish to develop a plan to become Schoolwide for 2015-16 school year, please submit the Title I Schoolwide Intent form by November 15, 2014. The Intent form can be found on the Title I webpage <http://www.education.ne.gov/federalprograms/Title%20I%20Part%20A.html> under Schoolwide Program and Resources.



**Nutrition Services FNS 742 Report – Due: November 15**

Contact: Bev Benes((402) 402-471-2488; [Bev.Benes@nebraska.gov](mailto:Bev.Benes@nebraska.gov))

The Nutrition Services' School Food Authority (SFA) Verification Collection Report (FNS-742) is due by November 15, 2014. The purpose of verification is the confirmation of eligibility for a sample pool of Free and Reduced Price School Meals Family Applications on file. The sample pool is collected from the applications received by October 1, 2014. The FNS-742 report's instructions are available at: <http://www.education.ne.gov/ns/forms/nslpforms/Attachments/H.pdf>. Please take time to read through the instructions noting the specific dates.

Additional resources and instructions for Verification are located at:  
<http://www.education.ne.gov/ns/forms/nslpforms/verification.html>  
<http://www.education.ne.gov/ns/forms/nslpforms/DirectCert.html>



**Individuals with Disabilities Education Act (IDEA) Part B MOE Due: November 15**

Contact: Pete Biaggio at (492-471-2471 or [pete.biaggio@nebraska.gov](mailto:pete.biaggio@nebraska.gov))

The worksheet to establish IDEA Part B MOE eligibility is now open to school districts through the NDE Portal (under the Data Collections tab). Submissions are due by November 15. School district 2014-15 IDEA Consolidated Application approval is contingent upon establishing MOE eligibility.



**2014-15 NCLB Consolidated Application Open: October 7 Due: November 18**

Contact: Diane Stuehmer (402-471-1740 or [diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov))

After many challenges with changes to the NCLB Consolidated application for 2014-15, it opened on October 7 and ready for Districts and ESUs to complete. Thank you for your patience!

Some of the changes to the application include:

- Corrections to Title I, Targeting Step 4 to calculate required set-aside amounts.
- Title II-A now includes information regarding equitable services for non-public schools, if applicable.
- Title III has a 2% limitation on funds used for administration (this includes both direct and indirect administration costs). GMS now calculates the amount that can be budgeted for 2% administration. (This step was previously completed manually.)
- If your District or any school within the District (or ESU multi-district agreement) is identified for Title I Needs Improvement, this information is included in the application and corresponding sections will need to be completed. NOTE--Needs Improvement information is not available to the public until the State of the Schools Report (SOSR) opens on October 24.

REMINDER--No funds can be transferred into Title V for the 2014-15 school year.

APPLICATIONS ARE DUE ON OR BEFORE TUESDAY, NOVEMBER 18, 2014. If you have questions or need assistance while completing the application you may call the NDE NCLB Reviewer for your District/ESU.



**Sped IDEA Consolidated Application (GMS) Open: October 7 Due: December 15**

Contact: Pete Biaggio (402-471-2471 or [pete.biaggio@nebraska.gov](mailto:pete.biaggio@nebraska.gov))

The 2014-15 Sped IDEA Consolidated application opened in the GMS on October 7, with a due date of December 15 (11:59 p.m.).

## **HOW TO CONTACT THE NDE HELPDESK**

There are three ways to contact the NDE Helpdesk with questions.

**All three ways get to the same place, so please only use one of the following options.**

**If you send more than one request this may delay our response as we coordinate all requests.**

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.

**OR**

2. Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)

**OR**

3. Call Toll Free: 888-285-0556

**Please leave your full name, organization, call back number and a brief description of your question.**

ALSO: If you have contacted your area's NDE Trainer or Program Staff person, please do not also contact the Helpdesk. Multiple contacts will delay the response.

**THANK YOU!**

### **NDE Bulletin now available in RSS Feed**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

*Ginny Carter, Helpdesk Manager*

*Nebraska Department of Education - Data, Research and Evaluation*

*301 Centennial Mall South - Lincoln, NE 68509*

*[ginny.carter@nebraska.gov](mailto:ginny.carter@nebraska.gov) 402-471-2369*

*Helpdesk: Toll Free 888-285-0556*

*Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)*