

**2014 Annual NDE DATA CONFERENCE**

**April 14 – April 15, 2014**

**Younes Conference Center - Kearney, Nebraska**

**Watch for further information**

**\*\*Submission Window Reminder\*\***

**2013-2014 Year End - DATA EXTRACT: January 31**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

***Public districts and Special Purpose systems only***

STUDENT, SCHOOL ENROLLMENT and YEAR-END SPED SNAPSHOT

Extract for preprinted labels for Nebraska State Accountability – Reading (NeSA-R), Math (NeSA-M) and Science (NeSA-S).

STUDENT SUMMARY ATTENDANCE (Collection period 2: 2013-10-16 to 2013-12-31)

Data used for Excessive Absenteeism Quarterly Count and Extract for State Aid Calculation.



**2013-2014 Nonpublic Curriculum Reporting Report – Opens January 6 – Due February 28**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

*All Nonpublic Systems must report*

The Nonpublic Curriculum Reporting System is a separate application from NSSRS, but they are interconnected. The Nonpublic Curriculum Reporting System will collect data on courses teachers teach for use in determining compliance with Rule 10/14. The Nonpublic Curriculum Reporting System is located under the Data Collections tab in the portal.



**"Who Reports What" document - Updated December 20**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The "Who Reports What" document was updated December 20, 2013 and is now available on the NSSRS Resources page at <http://www.education.ne.gov/nssrs/Resources.html> under Student Related Information/General Guidance For Students.

**Purpose:** To provide information about Nebraska school district responsibilities related to data reporting and assessments:

- Who is responsible for reporting data about a student (and possible templates necessary to be submitted);
- Who is responsible for ensuring State NeSA Assessments are provided to students;
- What district does student performance data become attached to for purposes of accountability and public reporting.

The scenarios and different situations among Nebraska schools are unique and diverse, but the information provided within this publication intends to provide clarity on different situations.

If there are additional situations not addressed in the document, please contact the NDE Helpdesk for additional assistance.



### **Excessive Absenteeism Report in NSSRS Validations**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

A new report is available in the NSSRS Validation website to review students who are absent more than 5, 10, 15 and 20 days, as reported on the Student Summary Attendance template. This report is available for the 2014-06-30 school year and forward.



### **2013-2014 Staff Reporting – Upload Enabled until January 31**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The 2013-2014 Staff Reporting Upload has been disabled since October 31, 2013. Districts have requested we open the staff upload for second semester staff updates. This option will be available through January 31, 2014. Remember the upload file must be a cumulative file of ALL STAFF for the entire school year. If staff left during the year you must include them with a completion date on their position assignment.



### **New NSSRS Validation Error – Effective December 18**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

#### **Error #551: Certificate Check on Staff Reported in Student Grades Not Reported in NSSRS Staff [STAFF POSITION ASSIGNMENTS] and [STUDENT GRADES]**

These staff were reported on Student Grades and do not have an appropriate certificate to be teaching the course reported in Students Grades or the staff's certificate will expire during the school year reported. Contact Teacher Certification office for questions regarding the renewal process. This error is similar to error 487 that does a certificate check on staff reported in NSSRS Staff Reporting, but this validation is only performed on the staff not reported in Staff Reporting but are reported in Student Grades.



### **New NSSRS Validation Error – Effective January 2**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

#### **Error #547: Learning Community Open Enrollment Record at non-Learning Community District [SCHOOL ENROLLMENT]**

Student has a School Enrollment record with a Resident Status of 8 – Learning Community Open Enrollment, but the district is not a Learning Community district.



### **New NSSRS Validation Error – Effective February 1**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

#### **Error #534: Teacher Reported In Staff Reporting Has No Courses Reported in Student Grades Template [STUDENT GRADES]**

A teacher reported in Staff Reporting (position codes 1150, 1160, 1161, 1162, and 1170) has not course records in the Student Grades template with their assigned district.

## **HOW TO CONTACT THE NDE HELPDESK**

There are three ways to contact the NDE Helpdesk with questions.

**All three ways get to the same place, so please only use one of the following options.**

**If you send more than one request this may delay our response as we coordinate all requests.**

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.

**OR**

2. Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)

**OR**

- a. Call Toll Free: 888-285-0556

**Please leave your full name, organization, call back number and a brief description of your question.**

ALSO: If you have contacted your area's NDE Trainer, please do not also contact the Helpdesk. Multiple contacts will delay the response.

**THANK YOU!**

### **NDE Bulletin now available in RSS Feed**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

*Ginny Carter, NDE Helpdesk Manager*

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