

****Submission Window Reminder****

2012-2013 Follow-up Collection #2 **OPEN: November 1 DUE: November 15**
2012-2013 Follow-up Audit #2* **Open: November 16 Close: November 30**

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Public systems and Special Purpose systems only

TITLE I PROGRAMS: 2012-2013 for students served Title I during summer 2013 who were not reported during the regular school year.

STUDENT GRADES: For courses completed during summer 2013 and count toward the 2012-2013 school year.

***Data submitted during this submission window must be approved**

****Submission Window Reminder****

2013-2014 November Collection **OPEN: November 1 DUE: November 15**
2013-2014 November Audit* **Open: November 16 Close: November 30**

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Public systems and Special Purpose systems only

STUDENT GRADES: For courses completed during summer 2013 and count toward the 2013-2014 school year.

STUDENT SUMMARY ATTENDANCE: First day of school through October 15.

***Data submitted during this submission window must be approved.**

****Submission Window Reminder****

2013-2014 Year End **OPEN: November 1 DATA EXTRACT: December 3**

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Public districts and Special Purpose systems only

STUDENT, SCHOOL ENROLLMENT and YEAR-END SPED SNAPSHOT.

Data extracted December 3 for preprinted labels for ELDA and NeSA-Writing.



New NSSRS Validation Error – Effective November 14

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Error #552: Student Summary Attendance Record Occurs in More Than One Collection Period. [STUDENT SUMMARY ATTENANCE]

Student Summary Attendance records are collected four times per year with specific date ranges for each collection period. The record crosses a date range for these collection periods

Please refer to the 2013-2014 Student Template Instruction Manual and the 2013-2014 NSSRS Calendar for details of all four collection periods and due dates. These documents are available on the NSSRS Resources pages <http://www.education.ne.gov/nssrs/Resources.html>



Early Childhood Education Program competitive grant available.

If you have questions, please contact one of the Education Specialists at the NDE Office of Early Childhood:
Linda Meyers; 402-471-2980; linda.meyers@nebraska.gov
Diane Kvasnicka; 402-471-0951; diane.kvasnicka@nebraska.gov
Kristine Luebbe ; 402-471-1860 ; kristine.luebbe@nebraska.gov

Applications are due by 5:00 pm CDT Friday, February 14, 2014. Eligible applicants are public school districts, individually or in cooperation with other school districts and educational service units. Districts interested in this funding opportunity are required to work cooperatively with programs that exist with the community, including Head Start and private child care and preschool programs. The grant program may expand, but must not supplant, programs and services within the community or service area that are currently provided using state or federal funds.

Guidelines for writing applications, application forms, budget forms, and additional resource information are available on the NDE Office of Early Childhood website <http://www.education.ne.gov/OEC/forms.html>. All forms must be downloaded from the website, completed, and submitted via email.



December 2 Reminder – NSSRS data being pulled for ELDA Labels

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Data will be uploaded to Measurement Inc for preprinting labels for the English Language Development Assessment (ELDA) on December 3. Please ensure that the data for LEP eligible students (Field 95 in the 2013-2014 Student Template) is up-to-date prior to the upload.



NCLB Consolidated Application

Contact: Diane Stuehmer (dstuehmer@nebraska.gov or 402-471-1740)

The NCLB Consolidated Application re-opened on Friday, November 1, 2013. Districts having applications that have been returned for changes will be able to resubmit the applications once the changes have been made and the Consistency Check has been run. If problems are encountered when running the consistency check or submitting the application, please contact the NDE Help Desk for assistance. Any district that is needing to create and submit an amendment may also do so at this time



State of the Schools Report (SOSR) Calendar for 2013

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The following provides the dates when data and decisions will be available for review in the 2013 SOSR Preview prior to public release. Once the Report Card is released to the public, the data will not be changed so it is important for districts to review their data. The 2013 SOSR Preview will be available through the NDE Portal.

Note: Graduation rates, Dropout data, and NePAS ranking will be available November 8.

Date	Activity
Sept. 27, 2013	SOSR 2013 released to the public
October 4, 2013	PLAS list added to the SOSR 2013 Report Card
November 8, 2013	Districts can preview their Graduation data, Dropout data, ACT, and NePAS

	Graduation rankings on the 2013 SOSR Preview before it is released on November 15.
November 15, 2013	NePAS released with Graduation data and ranking, Dropout data, and ACT added to SOSR



2012-13 GMS Final Reimbursement Requests

Contact: Shane Rhian (402-471-4313 or shane.rhian@nebraska.gov)

Final reimbursement requests for federally funded grants paid through GMS are due to NDE Financial Services, in approvable format, by **November 15, 2013.**

Applicable grants include:

- McKinney Homeless Grant
- No Child Left Behind (NCLB)
 - Title IA
 - Title ID
 - Title IIA
 - Title IID
 - Title III-IE
 - Title III-LEP
- SPED IDEA Collaborative Grant
- SPED IDEA Early Development Network Grant
- SPED IDEA Sec Transition Grant
- SPED IDEA Consolidated Grant
 - Base
 - Preschool
 - Enrollment - Poverty
 - CEIS
 - NonPublic
- Title I Accountability Funds
- Title IC – Migrant

When submitting reimbursement requests, keep the following in mind:

- Supporting documentation needs to be supplied for journal entries and credit card procurement charges
- When making payments to individuals, be specific as to what the payment is for
- For parent activities, be specific as to what was purchased and who participated in the activity
- Whenever computers are purchased with Title I Funds, they must be listed on the consolidated application on the Capital Outlay/Equipment – Operational Equipment page. Computer purchases cannot be approved if they are not listed. This includes electronic items such as ipads, ipods, Kindles, or anything considered small and attractive.
- Service Provider tab must be completed for all non-school district service providers for IDEA grants and supporting invoices submitted..
- Please ensure that the request is marked as a Final by checking the appropriate box and (Re)Calculate Closeout before submitting.
- **Supporting documentation for Title II Part A must provide sufficient information to identify the “content” of the professional development activity. Professional development activity is to improve student achievement in the core academic areas. Funds should only be used for staff working in these areas. Refer to the ESEA Title II, Part A Non-Regulatory Guidance for appropriate use of funds.**
- **A reminder, NCLB funds can never be paid to a non-public school.**

HOW TO CONTACT THE NDE HELPDESK

There are three ways to contact the NDE Helpdesk with questions.

All three ways get to the same place, so please only use one of the following options.

If you send more than one request this may delay our response as we coordinate all requests.

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.

OR

2. Email: nde.helpdesk@nebraska.gov

OR

- a. Call Toll Free: 888-285-0556

Please leave your full name, organization, call back number and a brief description of your question.

ALSO: If you have contacted your area's NDE Trainer, please do not also contact the Helpdesk. Multiple contacts will delay the response.

THANK YOU!

NDE Bulletin now available in RSS Feed

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

Ginny Carter, NDE Helpdesk Manager

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Helpdesk: Toll Free 888-285-0556

Email: nde.helpdesk@nebraska.gov