



Title: Writing My First Resume

Grade: 6

Career Development Model:

Self-Awareness • Career Planning & Management

Nebraska Career Readiness Standards:

- Communicates effectively & appropriately
- Contributes to employer & community success
- Makes sense of problems & perseveres in solving them
- Uses critical thinking
- Demonstrates innovation & creativity
- Models ethical leadership & effective management
- Works productively in teams and demonstrates cultural competence
- Manages personal career development
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Objective:

- Students will outline essential information needed on a resume.
- Students will create a resume.

Materials and Supplies Needed:

- Device for each student (computer, tablet, etc.)
- <https://www.careerkids.com/MyFirstResume.aspx>
- Examples of Completed Resume

Class Instructions:

1. Share the objective for the lesson
2. Discuss the important elements of a resume and why they are important
3. Provide examples of completed resumes and point out strengths
4. Have students go to <https://www.careerkids.com/MyFirstResume.aspx> and fill in the components of the resume pertaining to their individual experiences.

5. Once students have filled in all necessary boxes, have them click, "Get Resume".

6. Students can print their resume generated from <https://www.careerkids.com/MyFirstResume.aspx>.

7. Give students an opportunity to share their resume with the class or a partner.

Credits/Sources:

Drive Your Life Indiana Youth Institute
<https://www.iyi.org/index.php.drive-of-your-life>
Kids USA: <https://www.usa.gov/jobs-careers>