

March 11, 2016

DACs, ELPA21 Contacts, and Title III Directors:

I just have a couple of updates for you today:

- ELPA21:
  - The testing window closes one week from today on **March 18**.
  - All students in your district listed on Questar's Nextera site must be tested OR a code applied denoting a reason why they were not tested. These were students on the Pre-Id upload for which a testing label was ordered. If a student did not test, a code **MUST** be applied denoting the reason why. (No longer enrolled, Absent for testing window, Emergency medical waiver (granted through Statewide Assessment Office), Missclassified/No longer ELL, or Refusal.) Any student identified in the Pre-Id upload process (appearing on the Nextera roster) that does not take the test and has no code applied, will receive a score of Zero. Please double check to make sure all your students are coded accurately. The directions for applying codes for students who did not test, may be found in the Test Coordinator's Manual, page 10. You can reach the Helpdesk at 877.852.3552 or email at [ne.elpa.help@questarai.com](mailto:ne.elpa.help@questarai.com).
  - Testing materials, used and unused, must be shipped back to Questar by **March 25, 2016**. Shipping labels and directions were included in the packets of materials. Directions may also be found on the Nextera site homepage.
- Title III:
  - I will be taking LEP and Immigrant counts on April 1. Please update your data to ensure we have an accurate count on that day. Make sure those who are identified as LEP appear on Field 95. Those students who have met exit criteria and have been redesignated should appear on Field 113. Please also make sure students meeting the definition of immigrant are coded on Field 89. See below.



**Title III LEP and Immigrant Counts – Due April 1 at 5:00 p.m.**

Contact: Terri Schuster (402.471.4694 or [terri.schuster@nebraska.gov](mailto:terri.schuster@nebraska.gov))

**Public Districts Only**

On April 4, we will be pulling data from NSSRS to ensure that we have the most current numbers of limited English proficient (LEP) and immigrant students. This data will serve as the basis for district allocations for the 2016-2017 school year for both the Title III LEP and Title III immigrant programs. The following NSSRS fields are used in determining the Title III allocations: Field 95, LEP eligibility and Field 89, Immigrant indicator. **Please check your data to ensure that it is updated.**

**FYI: Immigrant Definition is as follows:**

The term immigrant children and youth, which is defined in Section 330(6) of Title III, refers to individuals who:

1. are aged 3 through 21;

2. were not born in any State; and
3. have not been attending one or more schools in any one or more States for more than 3 full academic years.

The term "state" means each of the 50 states, the District of Columbia, and the Commonwealth of Puerto Rico.

If you have questions about these updates you can call me at the number below. Or you can call Brooke David at 402.471.2451.