



NEBRASKA

DEPARTMENT OF EDUCATION

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March 9, 2016

Dear Superintendent,

RE: Federal Programs within Boundaries Nonpublic Consultation for 2016-17
THIS EMAIL IS BEING SENT TO DISTRICT SUPERINTENDENTS NEEDING TO COMPLETE ONE OR MORE FEDERAL PROGRAMS WITHIN BOUNDARIES NONPUBLIC CONSULTATIONS. PLEASE FORWARD TO OTHERS IN YOUR DISTRICT THAT MAY NEED THIS INFORMATION.

Every public school district in Nebraska that has one or more nonpublic systems located within the public school district's geographic boundaries must complete this collection, which is now found in the NDE Consolidated Data Collection (CDC). It is the responsibility of the public school district to submit this completed form(s) to the Nebraska Department of Education. A form will need to be completed for each nonpublic system geographically located within the public school district attendance area to document that the nonpublic system was consulted regarding potential participation in one or more of the following federal programs:

- Title I-C: Migrant
- Title II-A: Teacher and Principal Training
- Title III: Limited English Proficient
- Title IV-B: 21st Century Community Learning Centers
- Title II-B: Mathematics and Science Partnerships

PROCESS for completing FEDERAL PROGRAMS WITHIN BOUNDARIES NONPUBLIC CONSULTATION:

- Step 1: Districts obtain access to the Federal Programs within Boundaries Nonpublic Consultation collection(s) in the CDC.
(To gain access to the Consolidated Data Collection, please refer to "Accessing the Consolidated Data Collection" instructions found on the NSSRS Resources page, under the heading "Consolidated Data Collection (CDC) at the following url:
<http://www.education.ne.gov/nssrs/Resources.html#Instructions>)
This is now listed as a "Federal" collection. Anyone that previously had "Title I" access will be rolled over to "Federal" access. Superintendents now have information regarding this activation code and may assign it to appropriate staff.
- Step 2: Download forms that will be used in the consultation with the nonpublic school(s).
- Step 3: Public district consults with the nonpublic school(s).

- Step 4: After completion of consultation with the nonpublic school(s), **the public district will enter data from the form into the Federal Programs within Boundaries Nonpublic Consultation Collection in the CDC.** Validations and warnings are in place to assist districts with submitting the data correctly.
- Step 5: Public district submits and approves the collection by **due date of May 2, 2016.** Corrections will be allowed during the audit window, which closes on May 15th.
Data may be "Submitted" by the person assigned this task by the Superintendent. The Authorized Representative is the only one that can "Approve" the data in the CDC.
- Step 6: Districts keep the paper consultation forms, with original signatures, on file for six years. These forms may be requested by NDE at any time and/or reviewed during NCLB monitoring.

Attached to this email is a pdf listing required Federal Programs Within Boundaries Consultations.