

Are you a  
Nebraska school  
superintendent?



Are you  
working with a  
different school  
district than  
last year?

1



#### **SEND AN EMAIL**

Please send your new email address to:  
[denise.fisher@nebraska.gov](mailto:denise.fisher@nebraska.gov)

**-AND-**

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#### **CONTACT THE NDE HELPDESK**

at 888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)

If you are an Administrator located at a new district/system for the 2013-14 school year, please contact the NDE Helpdesk for instructions to add the appropriate District Admin Activation Code to your Portal account.

If you are a new Administrator to Nebraska, contact the NDE Helpdesk for instructions on how to register for a Portal account. The Helpdesk can also provide you with information on where instructions are located for the District Administrator responsibilities and assigning activation codes.



**NEBRASKA DEPARTMENT OF EDUCATION**