

**NDE Bulletin**  
**December 21, 2009**

**ARRA Section 1512 Reports**

The ARRA Section 1512 Report was closed this morning due to changes in the guidance from the Office of Management and Budget received after 5:00 p.m. last Friday. The federal government issued new guidance to provide consistency among all federal agencies in reporting the number of jobs created or saved/retained. The changes are:

1. Only staff directly funded with ARRA funds are to be included,
2. Jobs created or saved/retained are to be reported on a quarterly, not cumulative, basis, and
3. The due date for this quarter's Section 1512 Report has been extended to January 8, 2010.

This obviously changes the guidance NDE has provided in the past. The Section 1512 Report form to collect the data has not changed nor has the guidance on reporting vendor information changed. Districts/agencies do not need to revise any data submitted in the initial reporting in October. The changes in guidance apply to the December/January reporting and forward.

The new federal guidance requires only staff directly funded with ARRA funds to be reported. Ironically, this was our initial guidance which we changed and are now reversing again. Reporting only ARRA funded staff may require a change in the job descriptions.

Quarterly reporting of job estimates means calculating the amount of the job funded by ARRA for this quarter. Examples:

- a) A paraprofessional is full time and paid with ARRA funds. FTE = 1.0
- b) A half-time paraprofessional is paid with ARRA funds. FTE = .50
- c) 13% of a full time teacher is funded with ARRA funds. FTE = .13
- d) A staff person works in an after school program and is funded by the hour. The FTE for this quarter would be: the number of hours worked this quarter divided by 520. (520 is the number of hours a full time employee would work in a quarter.)

**The Section 1512 Report will reopen by noon on December 22, 2009. If you have already submitted the December/January quarter Section 1512 Report and you reported information that included a number/FTE of jobs that needs to change based on this new guidance, please contact the NDE HELPDESK ([nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov) or 1-888-285-0556 to have your report reported.**