



## FINGERPRINTING FOR NEBRASKA CERTIFICATION

Any person applying for the first issuance of a Nebraska certificate/permit who has not been a *\*resident* of Nebraska for the immediate past five (5) years from the date of application must have prints by Livescan (see list below) OR Ink Rolled (2 cards) by law enforcement. State Patrol offices in Nebraska do not charge a fee to do fingerprints. However, other law enforcement agencies may charge a fee to have prints taken. The fingerprint requirement applies even if you have recently submitted fingerprint information in any other state.

*\*Residence as defined by the Nebraska Supreme Court, is an individual who has established a home in Nebraska where the individual is habitually present and to which having departed there from, intends to return.* If you meet this definition of “Residence” complete the Record of Residence Form page of your addresses where you are/were physically present in Nebraska in immediate past five (5) years).

For Ink Rolled prints, request the fingerprint packet (2 cards) provided by the Nebraska Department of Education AFTER submitting your application and fees online. Contact our office by Email [nde.tcercertweb@nebraska.gov](mailto:nde.tcercertweb@nebraska.gov); USPS at Nebraska Department of Education, Teacher Certification, PO Box 94987, Lincoln, NE 68509-4987; by phone at (402) 471-0739 or by Fax: (402) 742-2359.

These **Nebraska State Patrol** locations have **LiveScan** capability and will fingerprint citizens as a public service for no charge. Please note, specific hours and they may require an appointment to be made prior to being fingerprinted.

**Please call ahead to confirm hours of operation and (if required) make an appointment to be fingerprinted.**

- Lincoln: Criminal Identification Division – 3800 NW 12<sup>th</sup> Street, Lincoln, NE 68521 – 402-479-4971
- Omaha: Troop A Headquarters – 4411 South 108<sup>th</sup> Street, Omaha, NE 68137 – 402-331-3333 (Walk-ins only)
- Norfolk: Troop B Headquarters – 1401 Eisenhower Ave, Norfolk, NE 68701 – 402-370-3456
- Grand Island: Troop C Headquarters – 3431 Old Potash Highway, Grand Island NE 68803 – 308-385-6000
- North Platte: Troop D Headquarters – 300 W South river Road, North Platte NE 69101 – 308-535-8047
- Scotts Bluff: Troop E Headquarters – 4500 Avenue I, Scottsbluff NE 69363 – 308-632-1211

**The following agencies have LiveScan capability and may provide fingerprint services for the general public. Call ahead about services, hours, if an appointment is required and any fees that may be changed for the service.**

- Alliance: Box Butte County Sheriff’s Office – 512 Niobrara Avenue, Alliance NE 69301 – 308-762-6464
- Aurora: Hamilton County Sheriff’s Office – 715 12<sup>th</sup> Street, Aurora, NE 68818 – 402-694-6936 ● Beatrice: Gage County Detention Center – 612 Lincoln Street Beatrice, NE 68310 – 402-223-1382
- Blair: Washington County Sheriff’s Office – 1535 Colfax Street, Blair, NE 68008 – 402-426-6864
- Chadron: Dawes County Sheriff – 451 Main Street, Chadron, NE 69337 – 308-432-3025
- Columbus: Platte County Jail – 1125 E 17<sup>th</sup>, Columbus, NE 68601 – 402-563-4274
- Dakota City: Dakota County Sheriff – 1601 Broadway, Dakota City, NE 68731– 402-987-2173
- David City: Butler County Sheriff – 451 N 5<sup>th</sup> Street, David City, NE 68632 – 402-367-7400
- Gering: Scottsbluff Corrections – 2522 7<sup>th</sup> Street, Gering NE 69341 – 308-436-7300
- Grand Island: Hall County Sheriff’s Office – 110 Public Safety Drive, Grand Island NE 68802 – 308-385-5211
- Hastings: Adams County Jail – 540 W 4<sup>th</sup>, Hastings, NE 68901 – 402-461-7181
- Kearney: Buffalo County Sheriff’s Office – 1417 1<sup>st</sup> Avenue, Kearney, NE 68847 – 308-233-5281

- Lexington: Dawson County Sheriff's Office – 709 N Grant, Lexington, NE 68850 – 308-324-2279
- Lincoln: Lincoln Police Department – 575 S 10<sup>th</sup> Street, Lincoln NE 68508 – 402-441-7217
- Madison: Madison County Sheriff's Office – 1313 N. Main Street, Madison, NE 68748 – 402-454-3311, x163
- North Platte: Lincoln County Sheriff's Office – 302 N Jeffers, North Platte, NE 69101 – 308-535-9542
- Ogallala: Keith County Sheriff's Office – 103 E 5<sup>th</sup> Street, Ogallala NE 69153 – 308-284-4772
- Omaha: Omaha Police Department – 505 S 15<sup>th</sup> Street, Omaha NE 68102 – 402-444-5600
- Papillion: Sarpy County Jail – 1208 Golden Gate Drive, Papillion NE 68046 – 402-593-2299
- Plattsmouth: Cass County Jail – 303 Avenue A, Plattsmouth, NE 68048 – 402-296-9377
- Seward: Seward County Sheriff's Office – 261 S 8<sup>th</sup> Street, Seward, NE 68434 – 402-643-4578
- Wilbur: Saline County Law Enforcement Center – 911 S Main Street, Wilbur, NE 68465 – 408-821-2111

**NOTE: the above information is subject to change at any time and without notice. Be sure to confirm the accuracy of the information with the specific agency prior to showing up at the agency.**

### **CONDITIONAL PERMIT**

NOTE: It is not unusual for the fingerprinting process to take several weeks. A Conditional Permit may be issued, when an applicant for any Nebraska certificate/permit has met ALL the requirements for that certificate/permit, except for the receipt of the fingerprint record (criminal background check). This permit allows the applicant to teach or administer until the fingerprint report is received. If there is no criminal history background, the actual certificate/permit will then be issued with no further action.

**301 Centennial Mall South, PO Box 94987, Lincoln, Nebraska 68509-4987**

**Phone: 402-471-9739 - Fax: 402-742-2359**

**[www.education.ne.gov/tcert](http://www.education.ne.gov/tcert) Email: [nde.tcertweb@nebraska.gov](mailto:nde.tcertweb@nebraska.gov)**