



TO: Matthew L. Blomstedt, Ph.D.
Commissioner of Education

FROM: Mark Schultz/Russ Inbody

SUBJECT: Lease Transaction: X (Over \$10,000) Requires State Board of Education Approval
(\$10,000 or under) Requires Commissioner of Education Approval

Proposed Board Action:

RECOMMENDATION: It is recommended that the State Board of Education authorize the Commissioner to renew the lease agreement between the Department of Administrative Services, State Building Division and the Department of Education's Division of Rehabilitation Services for office space in Norfolk, Nebraska for the period February 1, 2014 to January 31, 2024.

Background Information:

LESSOR: DAS Building Division, 521 South 14th, Suite 500 Lincoln, NE 68509
LESSEE: Nebraska Department of Education, 301 Centennial Mall South, Box 94987, Lincoln, Nebraska 68509
DESCRIPTION OF PREMISES: Location: 1212 Benjamin Avenue, Norfolk, NE 68702
Square Footage: 7,350
OCCUPIED BY: Division: Rehabilitation Services
Section: Norfolk Service Office
ANNUAL COST: \$ 9.00 per square foot \$66,150 Total Annual Cost
TERM OF LEASE - From February 1, 2014 To January 31, 2024
New Renewal: X
Special Provisions: (Extensions/Terminations/Options)
Annual 1% Admin Fee - \$661.50
GENERAL LEASE PROVISIONS: (Check Only those provided)
XX Fixtures
XX Alterations
XX Repair/Maintenance
Electricity/Water/Natural Gas
XX Paved Parking
XX Heating Equipment
XX Air Conditioning Equipment
XX Snow Removal
XX Outside Yard Care
Janitor/Restroom Supplies
Custodial Services
XX Barrier Free Design
Other Services (please specify)

n/a

Supporting Documentation Included:

None

For Additional Information on this item:

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