



**TO:** Scott Swisher, Ed.D.  
Deputy Commissioner of Education

**FROM:** Sharon Katt, Adult Program Services  
Brad Dirksen, Private Postsecondary Career Schools

**SUBJECT:** Notification of vacancies on the Nebraska Private Postsecondary Career Schools Advisory Council

**Proposed Board Action:**

Notification of vacancy on the Nebraska Private Postsecondary Career Schools Advisory Council. If board members would like to recommend individuals to serve on the council, please forward the attached application.

**Background Information:**

The vacancies are due to term expirations. Sharon Brodhagen, Cornhusker Better Business Bureau, term expired on November 5, 2012, and she is no longer employed with the Better Business Bureau. Roberta Worm, Vatterott College, term expired on September 5, 2013.

The Board will be requested to appoint members to fill the vacant Advisory Council positions during the November Board meeting.

The council was established under the provisions of Nebraska Revised Statute 85-1607. Members of the council shall include representatives from a business school, a trade or technical school, a Better Business Bureau, and three other distinct areas of education.

Functions of the council are:

1. To advise the department in its administration of the Private Postsecondary Career School Act; and
2. To review the rules and regulations adopted or proposed for adoption by the department and make recommendations with respect thereto.

**Estimated Cost:**

None

**Supporting Documentation Included:**

Advisory Council application, Advisory Council Members list, and Nebraska Revised Statute 85-1607.

**For Additional Information on this item:**

**85-1607 Advisory council; members; appointment; term; duties.** The board shall appoint an advisory council of six representatives of private postsecondary career schools. Members of the council shall include representatives from a business school, a trade or technical school, a better business bureau, and three other distinct areas of education. Members of the council shall serve staggered terms of three years each as established by the board at the time of initial appointment. If a vacancy occurs on the council, the board shall appoint a successor in the same category as the predecessor. The advisory council shall have the following responsibilities:

(1) To advise the department in its administration of the Private Postsecondary Career School Act; and

(2) To review the rules and regulations adopted or proposed for adoption by the department and make recommendations with respect thereto.



Roger D. Breed, Ed.D. COMMISSIONER  
Scott Swisher, Ed.D. DEPUTY COMMISSIONER

**NEBRASKA**  
**DEPARTMENT OF**  
**EDUCATION**

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**NEBRASKA PRIVATE POSTSECONDARY CAREER SCHOOLS ADVISORY COUNCIL**  
**April 2012**

Ms. Sharon Brodhagen  
Cornhusker Better Business Bureau, Inc.  
Lincoln Branch Manager  
(Better Business Bureau representative)  
3 year term beginning November 6, 2009 and ending November 5, 2012

Ms. Roberta Worm  
Vatterott College  
(Trade/Technical schools representative)  
3-year term beginning September 6, 2010 and ending September 5, 2013

Ms. Diane Moore  
The Moore Group  
(Real Estate Schools Representative)  
3-year term beginning April 10, 2011 and ending April 9, 2014

Ms. Jacqueline Hornig  
Xenon International  
(School Licensed by Other State Agency representative)  
3-year term beginning April 16, 2012 and ending April 15, 2015

Sue Kozisek  
Myotherapy Institute  
(School Licensed by Other State Agency representative)  
3-year term beginning April 16, 2012 and ending April 15, 2015

Mr. Larry Marsh  
JTL Truck Driver Training  
(School Licensed by Other State Agency representative)  
3-year term beginning April 10, 2011 and ending April 9, 2014

**APPLICATION FOR MEMBERSHIP ON  
THE NEBRASKA PRIVATE POSTSECONDARY  
CAREER SCHOOLS ADVISORY COUNCIL**

The purpose of this form is to obtain general information for use in appointing members of committees, councils, and consortiums approved by the Nebraska State Board of Education. If you have recently prepared a biography or resume, please attach it to this form.

**PERSONAL INFORMATION**

NAME	(first)	(middle initial)	(last)
RESIDENCE	(street)	(city)	(zip) (county)
WORK ADDRESS	(street)	(city)	(zip)
TELEPHONE	(residence)		(work)
OCCUPATION			

In which Nebraska State Board of Education district do you live? \_\_\_\_\_

Please provide the following information, check all categories which you represent, and complete pages 2 and 3 of this form. Information provided in this section will assist our staff and the State Board in making selections.

**Check category(ies) which you represent:**

- Cosmetology/Barbering
- Better Business Bureau
- Business
- Massage Therapy
- Nail Technology
- Real Estate
- Trade or Technical
- Truck Driving
- Other Sector of Private Postsecondary Career School

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**ADDITIONAL INFORMATION**

Please provide additional supportive information about yourself and your experiences. Include membership of organizations related to this position, membership of any board, commission, council, or committee you have served in the past, honors or awards received, and other volunteer activities.

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Please explain your interest in serving on the Nebraska Private Postsecondary Career Schools Advisory Council:

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**EMPLOYMENT**

List employment history, beginning with current experience; include volunteer activities. A resume or additional information is optional.

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**EDUCATION**

List schools attended (including high school), location, dates, major field of study or degree received.

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**REFERENCES**

List names, addresses, and telephone numbers of at least three persons who may be contacted for references.

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Name	Address	Phone Number
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Name	Address	Phone Number
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Name	Address	Phone Number
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Signature of applicant	Date
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Please return completed form to:

Brad Dirksen, Program Director  
Private Postsecondary Career Schools  
and Veterans Education  
Nebraska Department of Education  
301 Centennial Mall South  
PO Box 94987  
Lincoln, NE 68509-4987 **OR E-MAIL TO: [brad.dirksen@nebraska.gov](mailto:brad.dirksen@nebraska.gov)**

Questions concerning this form should be directed to Brad Dirksen at 402-471-4825.

<p style="text-align: center;"><b>STATE STAFF USE ONLY</b></p> <p style="text-align: center;">STATE BOARD OF EDUCATION REPRESENTATIVE AND DISTRICT RECOMMENDING STAFF PERSON</p> <hr/> <p>Appointment <i>approved</i> at _____ State Board of Education meeting. meeting</p> <p>Appointment <i>not approved</i> at _____ State Board of Education meeting. meeting</p>
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