



**TO:** Roger Breed, Ed.D.  
Commissioner of Education

**FROM:** Joel Scherling, HR Administrator

**SUBJECT:** Amendment to Contract#33208

**Proposed Board Action:**

Grant the Deputy Commissioner the authority to approve an amendment of contract #33208 with Proact Search, LLC.

**Background Information:**

- 1) Allow for Proact staff to participate in working lunches when working with State Board members instead of having to pay for and get reimbursed for those meals (+\$240).
- 2) Increase the amount of travel expense reimbursement to allow for additional travel (+\$2,000).
- 3) While reimbursement for advertisements was included in the contract narrative, the amount was not included in the contract total as it should have been (+\$6,000).

**Estimated Cost:**

The compensation for services rendered remains the same; only the amounts for expenses are being revised. The maximum amount of expenses will change from \$4,000 to \$12,240 and the contract total will change from \$29,000 to \$37,240.

**Supporting Documentation Included:**

None

**For Additional Information on this item:**

Joel Scherling (402-471-4736; joel.scherling@nebraska.gov)