Date: December 20, 2012
To: Roger D. Breed, Commissioner of Education
From: Mark Schultz/Russ Inbody
Subject: **Lease Transaction** __X_(Over $25,000) Requires State Board of Education Approval
____($25,000 or under) Requires Commissioner of Education Approval

RECOMMENDATION: It is recommended that the State Board of Education authorize the Commissioner to enter into a lease agreement between the Department of Administrative Services, State Building Division and the Department of Education's Division of Rehabilitation Services for office space in Scottsbluff for the period November 1, 2012 through October 31, 2027.

LESSOR	DAS Building Division 521 So. 14th Lincoln, NE 68508-2707	LESSEE	Nebraska Department of Education 301 Centennial Mall South Box 94987 Lincoln, Nebraska 68509
DESCRIPTION OF PREMISES Location: 505-A Broadway, Suite 500 Scottsbluff, NE 69361-3515 Square Footage: 4,952.57		OCCUPIED BY Team: Vocational Rehabilitation Special Population Programs Section: Scottsbluff Service Office	
ANNUAL COST: $14.633 per square foot		$72,470.93 Total Annual Cost	
TERM OF LEASE - From__November 1___ 2012 To _October 31__ 2027 New___ Renewal_XX Special Provisions: (Extensions/Terminations/Options)			
GENERAL LEASE PROVISIONS: (Check Only those provided)			
_X_ Fixtures ___ Alterations _X_ Repair/Maintenance _X_ Electricity/Water/Natural Gas _X_ Paved Parking _X_ Heating Equipment _X_ Air Conditioning Equipment		_X_ Snow Removal _X_ Outside Yard Care _X_ Janitor/Restroom Supplies _X_ Custodial Services _X_ Barrier Free Design ___ Other Services (please specify)	